



**CITY OF YACHATS
2026 ELECTIONS
NOVEMBER 3, 2026**

Instructions & Information



CANDIDATE'S INSTRUCTIONS AND INFORMATION

Council Positions Open

Mayor – Two year term ending December 31, 2028

Two Councilors – Four year Terms ending December 31, 2030

Qualifications for Elective Office

Candidates must:

1. Be registered voters at the time of election.
2. Reside in the City during the 12 months immediately preceding the election.

Filing Procedures

The State of Oregon publishes the Candidate Manual that serves as a guide and provides the necessary forms referenced below. One copy is attached.

Additional copies may be found at the Secretary of State's web site at

<https://sos.oregon.gov/elections/Pages/electionforms.aspx>

*****File forms with the City Elections Officer – the City Recorder.**

*****The first day a candidate files for office is Wednesday, June 3, 2026.**

The entire filing process must be completed by the State filing deadline on **Tuesday, August 25, 2026**. However, to ensure that all signatures are verified and the petitions and other documents have been completed by that date the City Elections Officer has established a filing deadline for the petitions of **4:00 p.m. Thursday, August 13, 2026** at City Hall. The following forms are required:

Step 1: File Prospective Petition

Complete the form and submit to the City Elections Officer for approval **PRIOR TO GATHERING ANY SIGNATURES** and well in advance of the **Thursday, August 13, 2026** filing deadline. No filing fees are required to run for City of Yachats offices.

SEL 101 – Candidate Filing – Major Political Party or Nonpartisan

- o marked "Prospective Petition" in the section titled "Paying by Declaration or Petition" on page 1 and also mark if circulators will be paid
- o enter the Office you are filing for
- o marked Nonpartisan

SEL 121- Candidate Signature Sheet - Nonpartisan

The City Elections Officer will review the prospective petition and provide written approval authorizing the candidate to begin the collection of signatures. Signatures gathered prior to written approval will be rejected.

Step 2: Collect Signatures

The candidate should sign the first line on the first sheet of the petition. This will allow the Elections Officer to verify residency and voter requirements. Circulate the approved petition (SEL 121) for signatures. You must have no fewer than 20 signatures. It is recommended you gather more than the minimum necessary to assure you have the required amount of valid signatures. No voter may sign more than one petition for each vacant office. All signers must reside within the candidate's electoral district. All signatures must be the original signatures of the signers (except as provided in ORS 249.005). Oregon law requires that each petition sheet be properly certified by its circulator, who must personally witness each signature.

Step 4: County Elections Officer's signature Verification

Signature sheets (**SEL 121**) with the sufficient number of required signatures are to be submitted to the City Recorder who will send them to the County Elections Office for signature verification. The County will provide proof that the signatures have been verified and return them to the City Recorder.

Please allow at least 5-7 business days for signature verifications. The number of signatures should be verified well in advance of the filing deadline. If some of the people who signed the petition are not registered voters in the City, you may need additional time to obtain more signatures before the deadline. The City Manager/ Elections Officer will notify you if you need to get more signatures to qualify.

Step 3: Submit Signature Sheets

Once the number of signatures has been verified, the candidate must file the petitions along with the Petition Submission (**SEL 338**) to the City Manager/ Elections Officer along with the submittal of signatures (**SEL 121**). The number of signatures entered on SEL 338 should be the number of certified signatures as verified by the County.

Deadline for submitting petitions - 4:00 p.m. on Thursday, August 13, 2026

Step 4: Complete Filing

When you have submitted the required number of signatures and the Form **SEL 338**, you will be asked to accept your nomination by signing and have notarized an Affidavit of Residency and an Acceptance of Nomination. A notary is available at City Hall. There is no charge for this service. At this time, you have completed your requirements for filing for the election. The City Manager / Elections Officer will certify your name to the County for listing on the ballot.

Voter's Pamphlet Information

If you wish to submit information to be printed in the County voter's pamphlet, you will need to file the information with Lincoln County Elections. Lincoln County charges a fee for submission. A photograph may be included with your information. Detailed information and necessary forms may be found at:

<http://www.co.lincoln.or.us/clerk/page/voters-pamphlet-forms-and-instructions>

CAMPAIGN FINANCE REPORTING REQUIREMENTS

Prospective candidates file *with the Elections Division for the Oregon Secretary of State* a Candidate's Statement of Organization (**SEL 220**) and Campaign Account Information (**SEL 223**). **These forms are not required if the candidate is acting as his or her own treasurer and expects to spend less than \$750 during a calendar year.** This filing must take place within three business days of receiving the first contribution or making an initial expenditure. These filings can be done electronically and additional instructions can be accessed at: <http://oregonvotes.org/>. At this website you can login and register, by clicking on the *OreStar* icon, leading you to instructions that will guide you through the registration procedures. For additional information, contact the Elections Division at 1-503-986-1518. Campaign Finance forms are filed directly with the Secretary of State's Election Division. All candidates are required to have a dedicated campaign bank account if they receive contributions or make expenditures over \$750 for a calendar year.

Posting of Campaign Signs

The City of Yachats has a sign code that allows the temporary placement of political signs identifying candidates for public office, or relating to political

parties, ballot issues, or elections. These signs shall meet the following requirements:

- A maximum sign size of four square feet;
- A maximum display duration of forty-five (45) days prior to the election date. Signs shall be removed within ten days after the election date;
- May be located on private property provided the property owner has given written consent to the placement of the sign.

Signs shall not obstruct walkways; the view of any official traffic control device or sign; or, rights-of-way. The sign may not imitate any official traffic control devices or signs. Signs may not be posted on telephone poles or any public structures or facilities.

The signs may not blink, rotate, swing, revolve, or otherwise attract attention through movement or flashing of parts, including devices such as strings of lights, or strings of pennants.

Portable, A-frame, and wheeled signs are not allowed.

Signs may not be painted with phosphorescent, luminescent, or sparkling paints.

Change in information prior to election

If during your campaign, there is a change in the information provided on any of the forms you were required to file, new or additional forms may be required. Please contact the Elections Officer for further information.

Withdrawing as a candidate

If you desire to withdraw your name as a candidate before the election, you must complete and file a Withdrawal of Candidacy or Nomination Form (**SEL 150**). This form must be filed before August 30, 2024 to remove your name from the ballot. Financial reports will still be required if money received and spent is over the limits.

- [SEL 150](#): Candidate Filing - Withdrawal (online form)

Statement of Economic Interest

All persons holding office in the City of Yachats are required to file Statements of Economic Interest with the Oregon Government Ethics Commission. The annual reports must be filed by April 15 every year of the incumbency of the elected official. Information will be requested concerning sources of income,

property, business interests and gifts related to the office. Civic penalties may be imposed for failure to file, or for insufficient information. For additional information can be found on the Oregon Government Ethics Commission website - www.oregon.gov/OGEC or by contacting the Commission at (503) 378-5105.

Kimmie Jackson, Elections Officer
501 Hwy 101 N., PO Box 345
Yachats, OR 97498
Phone 541-547-3565 ex. 108
recorder@yachatsmail.org

Secretary of State's Elections Division
(503)986-1518
www.sos.state.or.us/elections

Lincoln County Clerks Office
(541) 265-4131
www.oregonvotes.org

Candidate Filing Information

Filing for Office

A candidate may file for office in one of two ways:

1. Filing by Declaration:

1. Completely fill out and turn in form SEL 101 (partisan and nonpartisan) or SEL 190 (district).

2. Pay the filing fee (if applicable).

2. Filing by Petition: 1. Completely fill out and turn in form SEL 101 or SEL 190.

2. Turn in the signature sheet form SEL 102 or SEL 121 with sufficient signatures.

3. Petition signers must be registered voters in the same county/city/district and/or subdistrict/ward as the candidate.

4. All petitions require a certain number of valid signatures - ask your county or city elections official for the exact number.

Click here for the -----> SEL FORMS from the Secretary of State

<https://sos.oregon.gov/elections/Pages/electionforms.aspx>

Lincoln County Voters' Pamphlet

If you would like to have your picture and/or additional information in the voters' pamphlet, the cost would be as indicated in the voters' pamphlet section of this website. Voters' **Pamphlet Statements Must Be Typed**. Please read the directions very carefully. You will need to fill out the County Voters' Pamphlet forms and complete the **"Required Information"** section again, even though you already provided similar information on your candidate filing form. If you have any questions, please call 541265-4131.

Campaign Finance

- For those candidates who plan to receive or spend less than \$750 during the entire campaign:

- You are not required to form a Principal Campaign Committee (Candidate's Statement of Organization - SEL 220) or file any Contribution or Expenditure reports or forms.
- Any candidate who plans to/or receives or spends more than \$750 during the entire campaign, must:
 - **Form a Principal Campaign Committee:** You must file a completed SEL 220 (Candidate's Statement of Organization) and a completed SEL 223. This filing must be done with the Secretary of State using their electronic filing system called ORESTAR. ☒
- If you are a candidate who plans to/or receives or spends more than \$750 and less than \$3,500 during the entire campaign:
 - You may file a PC 7 (Certificate of Limited Contributions and Expenditures). This filing must be done with the Secretary of State using their electronic filing system called ORESTAR.
 - Or - you may file detailed contribution or expenditure reports on ORESTAR. ☒
- If you are a candidate who plans to/or receives or spends more than \$3,500, during the entire campaign:
 - You must file detailed contribution and expenditure reports using the Secretary of State's electronic filing system called ORESTAR.

Please note: Beginning January 1, 2007, Contribution and Expenditure filings must be made with the Secretary of State using their ORESTAR electronic filing system. The Secretary of State is now the filing officer for all local campaign committees.

November 3, 2026 General Election

Important dates for the November 3, 2026 General Election

For Candidates

- ✚ **06/03/26** First day for candidate to file for office **(County/City)**
- ✚ **07/06/26** First day to file candidate statements or measure arguments for County voters' pamphlet
- ✚ **07/16/26** First day for District candidate to file declaration of candidacy or nominating petition
- ✚ **08/18/26** Last day for elected incumbent candidate seeking re-election to the same office,
to file declaration of candidacy or nominating petition
- ✚ **08/25/26** Last day for non-incumbent candidate to file declaration of candidacy or nominating
petition for offices filled at general election.
- ✚ **08/25/26** Last day for district candidate to withdraw
- ✚ **08/25/26** Last day to file candidate statement for inclusion in county voters' pamphlet
(County/City/District)
- ✚ **08/28/26** Last day for candidate, other than district candidate, to withdraw. **(County/City)**
- ✚ **09/03/26** Last day to file or withdraw notice of measure election and any required explanatory statement

Candidate Filing

Major Political Party or Nonpartisan

SEL 101

rev 09/25
ORS 249.031

Filing Dates		Candidate Filing		Candidate Withdrawal	
Primary Election May 19, 2026	First Day to File Last Day to File	September 11, 2025 March 10, 2026*	March 13, 2026		
General Election November 3, 2026	First Day to File Last Day to File	June 3, 2026 August 25, 2026*	August 28, 2026		

*An incumbent seeking re-election to the same office must file their declaration of candidacy or nominating petition at least seven days before applicable filing deadline for non-incumbent candidates. Incumbent candidates that were appointed to the position they are seeking election to are subject to the same filing deadline as non-incumbent candidates.

Filing Information

This filing is an Original Amendment

Office Information

Filing for Office of:

District, Position or County:

Party Affiliation: Democratic Party Republican Party Nonpartisan

Incumbent: No Yes If Incumbent: Elected** Appointed

****If you are an Elected Incumbent, you are subject to an earlier filing deadline!**

Filing Method

Fee

Office	Filing Fee	Office	Filing Fee
United States Senator	\$150	Justice of the Peace	n/a
United States Representative	\$100	County Office	\$50
Statewide Offices	\$100	City Office	Set by charter or ordinance
State Senator or Representative	\$25	MSD Executive Officer, MAD Director	\$100
Circuit Court, District Attorney	\$50	MSD Councilor	\$25

Prospective Petition, in lieu of filing fee Some circulators may be paid Yes No

Candidate Information

Name of Candidate

First | MI | Last

How you would like your name to appear on the ballot

Candidate Residence / Route Address

Street Address | City | State | Zip | County

Candidate Mailing Address and Contact Information Only one phone number and an email is required.

Street Address or PO Box | City | State | Zip

Work Phone | Home Phone | Cell Phone

Email Address | Web Site, if applicable

Race and Ethnicity Optional

Occupation (present employment) If not employed, enter "Not Employed".

Occupational Background (previous employment) If no relevant experience, None or NA must be entered.

Educational Background (schools attended)

Complete name of School	Last Grade completed	Diploma/Degree/Certificate	Course of Study
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Educational Background (other) Attach a separate sheet if necessary.

Prior Governmental Experience (elected or appointed) If no relevant experience, None or NA must be entered.

Campaign Finance Information Not applicable to candidates for federal office.

A candidate must file a Statement of Organization not later than three business days of first receiving a contribution or making an expenditure and no later than the deadline for filing a nominating petition, declaration of candidacy, or certificate of nomination, whichever occurs first, unless they meet the criteria for an exemption. To meet the criteria, the candidate must serve as their own treasurer, not have an existing candidate committee, and not expect to spend or receive more than \$1,500 during the entire calendar year (including in-kind contributions and personal funds).

If you have an existing candidate committee you must amend the statement of organization not later than 10 days after a change in information. This includes changes to the election you are active in and the office you are running for.

See the [Campaign Finance Manual](#) for the procedural and legal requirements of establishing and maintaining a candidate committee.

Residence Address Exemption

To exempt your residence address from public disclosure, complete form [SEL 180 – Residence Address Exemption Request](#). The request for a Residence Address Exemption MUST include a publicly disclosable mailing address. See the Candidates Manual for further information.

I don't want my residence address to be disclosed. I will be filing a separate [SEL 180 – Residence Address Exemption Request](#).

Candidate Attestation

By signing this document, I hereby state that:

- I will accept the nomination for the office indicated above;
- I will qualify for said office if elected;
- All information provided by me on this form is true to the best of my knowledge; **and**
- No circulators will be compensated based on the number of signatures obtained by the circulator on a prospective petition

For Major Political Party Candidates

- if not nominated, I will not accept the nomination or endorsement of any political party other than the one named
- I have been a member of said political party, subject to the exceptions stated in ORS 249.046, for at least 180 days before the deadline for filing a nominating petition or declaration of candidacy (ORS 249.031). Does not apply to candidates filing for the office of US President.

Warning
Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office or not more than one precinct committee person at the same election. Unless the person has withdrawn from the first filing, **all** filings are invalid. (ORS 249.013 and ORS 249.170)

Candidate Signature

Date

Alternate Transaction Filer Information (Optional) A person other than the candidate or treasurer.

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	First	MI	Last	Suffix	Title
Street Address or PO Box		City		State	Zip
Email			Work Phone (and extension if applicable)		

Correspondence Recipient Information (Optional) A person other than the candidate or treasurer.

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	First	MI	Last	Suffix	Title
Street Address or PO Box		City		State	Zip
Email			Work Phone (and extension if applicable)		

Other Election Activity Complete only if the candidate will be active at an election in which their name won't already be printed on the ballot.

Supports or opposes multiple candidates and measures
 Supports or opposes specific measure(s) or recall(s). Identify measures or recalls below, attach additional list if necessary:

Measure Information

<input type="checkbox"/> Support <input type="checkbox"/> Oppose	Measure Number	<input type="checkbox"/> Primary 20 _____	<input type="checkbox"/> General 20 _____	<input type="checkbox"/> Other Election Date: _____
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Recall Information

Public Official's Name	Office	District/Position/County	<input type="checkbox"/> Support <input type="checkbox"/> Oppose
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Campaign Account Information This information not a public record and shall be kept confidential by the Elections Division.

Name of Oregon Financial Institution _____

Name of Account (Must be identical to the official name of the committee) _____

Name of Account Holder (Must include the name of the candidate or the name of the committee) _____

Name of Persons Who Have Signature Authority Attach additional list if necessary. The candidate and treasurer must be signers on the campaign account.

First	MI	Last
First	MI	Last
First	MI	Last

Candidate's Attestation	Treasurer's Attestation, if applicable
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<p><i>By signing this document, I acknowledge that I am an Oregon elector, I am personally liable for any penalties imposed under ORS Chapter 260, and I attest that the information on this form is true and correct.</i></p>	<p><i>By signing this document, I acknowledge that I am an Oregon elector and I attest that the information on the form is true and correct.</i></p>
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Candidate's Signature	Date Signed	Treasurer's Signature	Date Signed
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Petition Submission

Candidate, Voters' Pamphlet

SEL 338

rev. 12/24
OAR 165-010-0005, 165-016-0000

→ This form must be completed and filed with any submission of signatures.

Election Type			Year		
<input type="checkbox"/> Primary	<input type="checkbox"/> General	<input type="checkbox"/> Special Election	<input type="checkbox"/> 2024	<input type="checkbox"/> 2025	<input type="checkbox"/> 2026

Petition Information
Petition ID/Candidate's Name

Type of Filing	Number of Signatures Submitted
<input type="checkbox"/> Candidate Nominating	
<input type="checkbox"/> Voters' Pamphlet, Candidate	
<input type="checkbox"/> Voters' Pamphlet, Measure	

Candidate's Nominating/Voters' Pamphlet Filing
→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	Contact Phone	Email Address
Signature	Date Signed	

Measure Argument Filing
→ By signing this document, I hereby state that all information on the form is true and correct to the best of my knowledge.

Name	Contact Phone	Email Address
Signature	Date Signed	

For office use only	
Submittal number	Number of signatures accepted
Is the petition complete? <input type="checkbox"/> Yes <input type="checkbox"/> No	Will there be additional submittals? <input type="checkbox"/> Yes <input type="checkbox"/> No