



2025-2026 Community Development Grant Application

Submit your application to admin@yachatsmailorg

The deadline for submission is October 20, 2025, at 4 pm.

A detailed budget describing the anticipated use of requested funds is required (see page 3).

Organizations receiving grant funds must also complete the Report Back form within 90 days after the event/program is completed to be eligible for future grant funding.

Applicant Contact Information

Organization Name:

Primary Contact Person:

Email:

Address:

Telephone:

Website:

Organization Information

1. Is your organization a registered 501(c)3? Yes No
2. Tax Identification Number:
3. Summarize your organization's mission, vision, goals, and primary activities.

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4. Describe how your event, project, or organizational support needs satisfy the purpose and criteria of our grant:

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5. Describe the organization's other funding sources and their uses:

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6. Describe the timeframe of the project, event, community activity, or organizational support to be funded:

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7. Describe what the organization will do if funding is not granted:

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8. Does the organization receive funding annually from the City of Yachats for any other purposes? What are those purposes? How much does your organization receive annually?

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9. The Report Back Form is required to be submitted within 90 days after the completion of your grant-funded project or organizational support. If you received a grant last year and have yet to submit this form, complete a through c below:

a. How did the funds help the purpose of your organization (i.e., Event A brought new education and activities to Yachats, encouraging happiness and wellbeing for teens)?

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b. What measurable value did the grant program provide to the citizens of Yachats (i.e., 25 Yachats teens attended Event A for free)?

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c. Please describe how any previously received grant funds were used (if any), (i.e., \$500 motivational speaker, \$1,000 activity booths for yoga/karate/sewing/gardening):

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10. Attach summary financial statements in some format that best reflects the financial position (i.e. balance sheet), revenues/expenses (i.e., income statement), and spending plans (i.e., budget) of your organization. Please limit your responses to four pages of summarized financial data reflecting your financial activity for a one-year time frame. We recognize that some community organizations may not have this type of information; in which case, please provide similar information in the best manner that you are able.

Detail Budget Describing Use of Requested Funds

Requested funding amount: \$

Please detail how your organization will spend funds in the table below. This chart aims to outline the allocation of grant funds; therefore, please provide as much detail as possible. For example, direct costs include food, tents, brochures, contractors, entertainment costs, and supplies. Additionally, indirect costs encompass advertising, promotion, flyers, and other related expenses. Note that identifying these categories does not guarantee funding for any or all categories:

Activity	Description	Amount
<i>Sample: Motivational Speaker</i>	<i>Hired a speaker to make this event a draw for tourism</i>	\$750
	Total Request	\$

Signature Certification

Name, Title, and Date

I affirm that if my organization receives funding, it will be required to follow City guidelines regarding the use of funds and provide timely reports on how the funds are used to the City of Yachats. I also affirm that the grant funds will be used solely for their intended purpose.