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City of Yachats
PUBLIC WORKS AND STREETS COMMISSION
MEETING SUMMARY
June 14, 2022

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I. MEETING CALLED TO ORDER

Meeting called to order at 2:02 pm by Chair, Linn West

Present: Alex Cox, Kevin Erdahl, Don Groth, Ron Urban, Linn West, Chair, Rick McClung, Dayna Capron, Don Phipps, Bette Perman, Marilyn McGuire, Susan Stoddart, Margy Stevens, Stephanie Sanford, Ken Williamson

Excused: Bob Bennett

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II. CORRESPONDENCE COMMUNICATION

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A. Public Meeting Law

(01:24) West advised all Commissioners have a copy of the laws and that careful attention needs to be taken in following those.

(03:34) McClung advised that for Public Works and Streets a quorum is four people and went on to explain best practice.

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III. REPORTS

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A. Public Works Report

(04:41) McClung drew attention to the report included in the meeting packet and reviewed it.

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1. Delineators – Highway 101

(11:03) McClung referenced the Local Agency Agreement included in the meeting packet regarding the delineators on Highway 101 for the Pedestrian and Bicycle Program. He summarized saying that ODOT would pay for everything but once everything is installed all maintenance in the responsibility of the City. He asked the Commission to review the Agreement as the next step is to send it to the City Manager for review.

(14:29) Urban asked if the Public Works and Streets Department would be able and willing to perform continuous maintenance the delineators.

(14:56) McClung responded that Public Works and Streets is slated to get two more employees after the budget is approved but also stated that he didn't feel it would take a lot of time to maintain the delineators.

(17:18) Urban asked if there would be any liability to the City regarding the delineators and discussion continued on that issue.

(17:47) Discussion held on material of the delineators (plastic) and having replacements in stock.

(19:53) Urban moved **that the Local Agency Agreement be passed on to the City Manager with the recommendation to accept.**

Vote: Cox, yes; Erdahl, yes; Groth, aye; Urban, yes; West, yes.

Motion carried unanimously, 5/0

2. Storm Water Study Status

(20:52) McClung advised he had no information to relay at this time. West also reminded the Commission that the storm water study had to be completed to be able to review the SDC charges.

B. Finance

(21:56) Groth advised the report for April was in the document library on the website. He also indicated that the revenue posted is for March. He gave the numbers regarding water for April and May and advised there is a “little bit of a dip”.

(23:39) Urban questioned some of the high percentages in the report and asked if those numbers have been taken into account for the new budget. Further discussion was held.

C. Emergency Preparedness Report

1. Fair

(29:17) West advised Bennett was doing a county-level training today. West further stated the fair was very successful; there was good participation from the community and there were many vendors. He went on to say many of the members were being trained through simulations, etc. He also stated that the chair of the committee has resigned and they are looking for a new chair.

D. Sustainable Water Team

(31:37) Erdahl advised the group has not met but he did receive an email requesting that the group look at the Central Coast Water Plan, which is a 150-page document. He said it had a lot of good information and he would put the link on the comments section of this meeting.

IV. CURRENT BUSINESS

A. East 2nd Street Improvement Bid Results: New Approach to Project

(33:26) West reminded the Commission that bids came back at almost twice what was expected. He has met with McClung to discuss different approaches.

(34:25) McClung reviewed the project indicating they had a grant from ODOT for \$100K and had been anticipating a \$300+K price tag but got bids for \$600+K. He went on to discuss some of the changes he and West discussed to bring the cost down and also advised that ODOT has agreed to increase the grant to \$250K. He went on to discuss the timing of submitting and receiving the grant which would lead to this project being completed next summer, which is extremely disappointing to him, but he is committed to getting this done.

(39:00) Perman indicated she researched the cement/asbestos water lines and that the lifespan of such a line is about 60 years and the one on 2nd Street is about 100 years old. She further advised that health risks due to asbestos ingestion is not clearly ruled out as benign and that causes her concern. With regard to the road improvement she felt improvements to 2nd Street have been talked about since she was a fairly new resident and she went on to discuss the project and grant from ODOT. Discussion held regarding ODOT’s grant and the requirement for curbs. She further

1 questioned removing the curbs and sloping the road to the south and
2 discussion continued on that issue. McClung advised the closing date for
3 the grant is end of August, but monies won't be awarded until October.
4 Perman also brought up if there is no curb, then there wouldn't have to be
5 a one-way street required and West agreed with that.

6 (46:22) Williamson gave some history of the area and how the street
7 issues began when the development on top of the hill leading to a lot of
8 erosion. He indicated that if the erosion problem isn't fixed, the debris will
9 continue to gather at the bottom of the hill. He suggested some type of
10 catch basin system. McClung advised there were several catch basins
11 included in the design and further discussion was held and Williamson
12 gave several ideas on how to proceed.

13 (52:33) McClung spoke about the ODOT grant including storm drains and
14 indicated he is aware of the drainage issues.

15 (53:48) Williamson spoke about cleaning out a ditch in front of his house
16 twice a year; taking away three (3) to four (4) wheelbarrows full of debris.

17 (57:04) Stoddart questioned why the Transient Rental Tax can't be used
18 for this project. She indicated there are two (2) hotels at the bottom of 2nd
19 Street as well as two (2) restaurants. The Drift Inn has increased traffic on
20 2nd Street immensely and there is a VACASA residence on the street and
21 her house is used as an Air B and B.

22 (58:13) McClung advised that issue has just come up in this budget cycle
23 and is being discussed. Currently Yachats streets are improved mostly
24 through grants which is one (1) or two (2) streets being paved every
25 couple of years. He further stated ways to incorporate Transient Rental
26 Taxes into the roads is being worked on and he encouraged people to
27 speak up at Council meetings so the Council knows what the community
28 wants.

29 (59:43) Groth clarified that 39% of the Transient Lodging goes to the
30 Transient Fund and 61% stays in the General Fund so monies from the
31 Transient Rental Tax is used for streets and paving, etc. via the General
32 Fund.

33 (1:00:38) Stoddart indicated she felt part of the 39% should be used for 2nd
34 Street due to tourists and visitors using the street. She felt the water and
35 sewer rates here are higher than other places and the residents deserve
36 to have safe roads. She felt money was being spent on tourism but that
37 the infrastructure doesn't exist to accommodate them.

38 (1:02:09) McClung reiterated that there is public comment at the beginning
39 of every Council meeting and advised that he agrees with the residents of
40 2nd Street but that their voices would have more pull than his so he
41 encouraged them to attend the Council meetings and speak.

42 (1:02:48) Phipps asked for clarification as to what section of 2nd Steet was
43 part of the project.

44 (1:03:24) McClung interjected that this is a two-phase project and the
45 following year the water line will be replaced. He also restated that

1 although the price added an additional hurdle to the project, they are not
2 giving up.

3 (1:05:28) Cox moved **that McClung modify the design and pursue the**
4 **grant.**

5 **Vote:** Cox, yes; Erdahl, yes; Groth, yes; Urban, yes; West, yes. **Motion**
6 **carried unanimously, 5/0**

7 (1:06:10) McClung thanked the residents of East 2nd Street for their
8 support of the project.

9 **B. Earthquake Valve and Backwash Project to Go Out to Bid**

10 (1:06:42) McClung advised the project is out to bid and today was an open
11 house so contractors could come and view the job site. Bids will come in
12 the beginning of next month. He further stated that if the cost is too high
13 the project can be separated out and only the earthquake valve will be
14 done. There is a grant for the project, but no actual date for awarding it
15 has been set.

16 **C. Highway 101/Speeding**

17 (1:08:42) Cox said he spoke with Weldon Ryan, a Speed Zone
18 Investigator at ODOT. Ryan told Cox speed cameras could not be used
19 because state law indicates they can only be used when there is a traffic
20 light. Cox said he looked up state law but could not find such a law. Ryan
21 also advised rumble strips weren't allowed in urban settings. Regarding
22 speed feedback signs, an approved ODOT speed feedback sign would be
23 approximately \$20K, an "unapproved" sign would be about \$3.5K. Ryan
24 did say that the police car and seeing someone get a ticket absolutely
25 works and ODOT is in favor of that. Cox advised that "Officer Speedy" is
26 still in good order and ready to serve but his car needs at least \$2K of
27 work. A check with the sheriff's department indicated used cars are about
28 \$9K. He felt that was too expensive but went on to talk about the State of
29 Oregon selling surplus property and that the City of Yachats can submit a
30 wish list of items with what the City would be willing to pay. Cox felt that
31 some indication of enforcement via a police car seems to be the best
32 option right now. He continued by saying that Ryan said ODOT loves
33 safety projects and on the curve they would allow a raised sidewalk/bike
34 path west of the delineators as long as an approved engineer signs off on
35 the project.

36 (1:14:00) McClung interjected that the 101 Project downtown was
37 supposed to be phase I and phase II was to continue south to the bridge,
38 consisting of a sidewalk on the west side and a bike path on the other. He
39 felt that the Commission should revitalize Phase II of the 101 Project,
40 improvements and he felt ODOT would pay for the whole thing like they
41 paid for Phase I.

42 (1:15:11) Phipps questioned why the sidewalks didn't continue to King
43 Street on the east side, to the Adobe on the west side and from the bridge
44 to Ocean View on the west side south of town.

45 (1:16:21) McClung advised that any new construction on 101 requires a
46 sidewalk. He felt revitalizing Phase II of the 101 Project and sending it to

1 the City Manager and Council would get that going. Discussion continued
2 on sidewalks, crosswalks and speeding.

3 (1:19:36) Urban asked why there has never been a “real” policeman
4 checking speed in that section indicating in a couple of hours a day’s
5 worth of tickets could be given out. Discussion was held.

6 (1:24:15) Finishing up the discussion, Cox will follow up with ODOT on
7 revitalizing Phase II of the 101 Project and McClung will email him the
8 background information and contact person for the grant.

9 **D. Street Inventory Status**

10 **E. Street Lighting Study**

11 **F. Public Works Standards**

12 (1:28:42) West advised the three (3) above items are on him and he will meet
13 with Erdahl and move those forward.

14 **V. NEW BUSINESS**

15 **A. New Commissioner Application**

16 **1. Vacant Seat A**

17 (1:29:04) West referred to the Application of Don Phipps included in
18 the meeting packet. Discussion was had on his (Phipps) experience
19 and interests.

20 (1:34:39) Urban moved **to put forward the application of Don**
21 **Phipps to become a Commissioner on the Public Works and**
22 **Streets Commission to City Council.**

23 **Vote:** Cox, yes; Erdahl, yes; Groth, yes; Urban, yes; West, yes. **Motion**
24 **carried unanimously, 5/0**

25 **B. CIP Projects: Next 20 Years Challenge**

26 (1:36:03) West indicated that CIPs have been done in a five (5) year
27 approach to ensure projects are getting done. With the Master Plan for
28 Water and Sewer it has been suggested that CIPs for the next 20 years
29 should be looked at. He encouraged the Commissioners to review the
30 summary for the Water and Sewer plans and become familiar with the
31 projects and be able to discuss them.

32 **Meeting adjourned at 4:45 pm**

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34 Next meeting July 12, 2022, at 2 pm.

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36 Transcribed by Contractor, L.F. Barrett, June 22, 2022