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**CITY OF YACHATS**  
**CITY COUNCIL WORK SESSION & REGULAR MEETING**  
**May 4, 2023**  
**Meeting Summary**

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Audience/Guests: 28

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Mayor Craig Berdie called this meeting to order this May 4, 2023, at 2:00pm via Zoom and in-person meeting. Members present: Mary Ellen O’Shaughnessy, Council President (zoom), Catherine Whitten-Carey, Ann Stott (zoom) and Greg Scott. A Quorum was present. Staff: Kimmie Jackson Deputy City Recorder.

WORK SESSION

1. (0:00:50) Interim City Manager Discussion regarding the initial meeting with possible Interim City Manager Eileen Stein. After discussion, the Council decided to have the Mayor proceed in an initial interview and will secure a date for this interview with Council. The Councilors will forward a couple of questions to Councilor Carey to combine for flow of questions. Also discussed salary could go as high as \$120,000.

REGULAR MEETING

1. (0:22:27) Correspondence: The summary of people’s risk responses are attached to the online packet.
2. (0:23:40) Public Comment: None
3. (0:23:58) City Council / Planning Meeting dates are confirmed and the meetings are for Information only, no voting.
4. (0:24:22) Drought and Fire Risk Analysis - The dates for the Lincoln County events are the Virtual Wildfire Tabletop on May 3<sup>rd</sup>, 1p-3p and the County Wildfire Tabletop Cooperator Supporting Agencies May 23 from 1p-4p 23<sup>rd</sup> located at Samaritan Center for Health Education Hall A/B, 740 SW 9<sup>th</sup> Newport OR 97365.
5. (0:28:53) Grant process and shovel ready project planning – Discussion around making sure documents have firm numbers in place, and plan to speak more about this process at the Budget Meeting on May 5<sup>th</sup>. There is a concern that the Ford Foundation “Shovel Ready” vendor may be in conflict with the Library grant request. The suggestion was made for a Councilor to contact other cities to see what they are doing to make sure the process is in line with receiving grants. Ordinance 370 follows the CIP Process that was adopted last year. We can always expense the engineering costs and not charge to capital improvement. Otherwise, we have to revisit the ordinance if we want to only pay for engineering



1 with no schedule to proceed Doing discovery is a good idea but will cost the  
2 operational funds and not capital funds.

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4 6. (0:38:17) Water sustainability meeting with SWLCWPUD - The Mayor attended  
5 the board meeting yesterday, there are two entities in this district, one only exists  
6 to cover Bonds, the other is the PUD. The mayor previously met with the Chair.  
7 The SWLCWPUD is now officially aware that the City would like to become a  
8 customer, in addition to the emergency connection. The board would like to get  
9 some technical information before moving ahead: the flows we would expect,  
10 demand levels, time of year and our historical raw water storage sustainability. At  
11 this time the Council is requesting from the City Manager, McClung's time to do  
12 some data gathering and to meet with the SWLCWPUD technical lead to discuss  
13 what the this would take, it would be a general analysis. SWLCWPUD is currently  
14 working under McClung's water certification, and he works there one day a week  
15 on Fridays. Other concerns are contract structure, time and conditions at the end  
16 of the contract, cost of engineering, who would pay for this, capital costs, and  
17 how they would be split. SWLCWPUD has an attorney that would be  
18 representing them and would like to know who will be representing the City.

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20 7. (0:57:36) The Resiliency Study and Commons Engineering Report are on hold  
21 until the City Manager can present.

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23 8. (0:59:07) Recruiter Proposals for a Permanent City Manager – The Council  
24 discussed all three proposals and took public comment. After a couple of failed  
25 motions, the Council continued discussion until there was a consensus.

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27 A motion was made to proceed with Jensen Strategies pending negotiations on  
28 the price and shortening some of the steps and when to get started towards  
29 hiring a permanent City Manager:

30 Aye: O'Shaughnessey, Carey, Berdie

31 Nay: Scott and Stott

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33 9. (1:30:52) Letter from Pioneer asking each Councilor to write a letter in support of  
34 Pioneer Connects application for funding under the USDA's Community Connect  
35 Grant Program to extend its fiber network south of Yachats.

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37 10. (1:31:42) Lincoln County Homelessness Advisory Board, next Wednesday is the  
38 monthly meeting and Councilor O'Shaughnessey to attend by zoom. The board  
39 members need to be reappointed now that the agreement has been signed. This  
40 item will be on next month's agenda for a vote.

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42 Mayor Berdie adjourned the meeting at 11:36am

43 Prepared by Kimmie Jackson on May 8, 2023