



**CITY OF YACHATS
CITY COUNCIL
April 6, 2023**

Meeting Summary

Mayor Craig Berdie called this meeting to order this April 6, 2023, at 2:00pm via Zoom and in-person meeting. Members present: Mary Ellen O’Shaughnessy, Council President, Catherine Whitten-Carey, and Ann Stott. Absent: Greg Scott. A Quorum was present. Staff: Heide Lambert, City Manager, Dayna Capron, Office Manager, Katherine Guenther, Planner.

WORK SESSION

1. (0:01:06) Public Safety by Sheriff Landers gave a PowerPoint presentation (attached to the online packet) covered a message from the Sheriff, Emergency Management, Patrol, Support Services, Corrections, Animal Shelter Retirements and In Memory, Annual Report 2022. The short message for Yachats is the key point is traffic stops indicate how much time is spent in the city and response time. People need to prepare themselves and take cautionary precautions, neighborhood watch and be aware. Animal complaints are the highest in the city and crime is low. Juveniles go to Linn County, as they have a program.
2. (0:45:45) Judge Havner reported on Code enforcement activities – Sworn in in September of 2022, court has been scheduled every month since and have had no cases. Code Enforcement letters have been sent out and people are responding. The court is scheduled every 2nd Wednesday of each month and have been working very closely with the City Manager and Code Enforcement. May 10th is the next court date.
3. (0:52:30) Introduction to Master Planning Process has been deferred.

REGULAR MEETING

1. (0:55:05) National Volunteer Month Proclamation was read into the record by Mayor Berdie. April 2nd was National Ferret Day.
2. (0:58:43) Public Comment: John Deriberprey, King St. and volunteer of YYFAP, the basketball hoops in the multipurpose room have deteriorated and asking if YYFAP can raise funds for the replacement and installation. Council is in favor and further information will be presented to the administration.
(1:06:43) Dean & Shelly Shrock, Green Hill Rd., commented on National Volunteer Month and expanded on the importance of our community volunteering. The concern is that the City is discouraging volunteers and to focus on implementing volunteers as it’s a part of what Yachats is.



- 1 3. (1:15:01) Planning Commission Appointment recommendation of Marc Sakamoto, after
2 introduction, A Motion was made to approve membership to the Planning Commission,
3 Seat F, to expire on 12/2026. No discussion, all are in favor and passed unanimously.
4
- 5 4. (1:19:51) Presentation of Single Use EPS Foam proposed ordinance – brought by a high
6 school student. The speaker is not present and is likely to be voted on at the State level
7 and will table this item.
8
- 9 5. (1:21:21) CIP Schedule, Status & Goals – presented 2023/24 CIP, the projects were
10 reviewed, debated and reviewed along with the Masterplans. The Council will be asked
11 to approve an amendment to the Urban Renewal District, no supplemental budget is
12 needed at this time. Documents were provided via zoom by the Finance Committee. The
13 adopted appropriations for 22/23 are \$2,579,497; will be spent by the end of the fiscal
14 year \$624,426 and will carry forward \$1,706,067; The earthquake valve broke ground a
15 month ago and backwash project broke ground two weeks ago. E 2nd St bid is going to
16 be awarded this week and is in the budget. Discussion continued on the priorities of the
17 CIP list.
18
- 19 (2:13:31) Discussion on how to pay for the CIP projects from the spreadsheet attached
20 to the online packet included the Transient Rental and Food & Beverage income.
21
- 22 (2:26:27) Discussion in the URD Financial Planning, amendments and adjustments from
23 the spreadsheet provided on the online packet and after review:
24
- 25 (2:33:48) Motion to adopt the CIP, no discussion & the Vote was called:
26 Aye: Scott, O'Shaughnessey, Stott and Berdie. Whitten-Carey dropped off the call and
27 did not vote.
28 Nay: None
29
- 30 6. (2:35:12) Council reviewed the fiscal year 2022-23 appropriation category transfers by
31 resolution. Oregon budget law ORS 294 allows intrafund transfers, between
32 appropriation categories, without a supplemental budget or public hearing.
33
- 34 (2:39:55) Move for approval for the intrafund transfers as stated. No discussion and the
35 vote was called and passed unanimously.
36
- 37 (2:40:47) Close the City Council Regular Meeting and open the City Yachats Urban
38 Renewal Agency Board Meeting. In attendance if Councilor's, Scott, O'Shaughnessey,
39 Stott, Whitten-Carey and Mayor Berdie.
40
- 41 7. (2:41:00) Discussion on moving funds to the sewer plant pump station. Move to approve
42 the recommended changes to the plan submitted by the Finance Committee. No
43 discussion the vote was called:
44 Aye: Stott, O'Shaughnessey, Scott, Berdie
45 Whitten-Carey dropped off the zoom.
46 Nay: None
47



1 (2:43:37) Close the URA Meeting and restart the City Council Regular Meeting

2
3 8. (2:44:17) Budget Schedule: The date are May 5th ,12th, starting 12:30pm and at the
4 Council meeting on May 18that 2:00pm. O'Shaughnessy and Stott are not available on
5 the 5th. Jackson, Deputy Recorder to send out notice to the Budget Committee.

6
7 9. (2:50:50) Goal/Objectives from PCC and Planning did not make it the packet and will be
8 deferred; The work in progress is to integrate it into one document and will be reviewed
9 at the next council meeting. The City Manager is not seeing recommendations for any
10 policies. Charge letters need to come from the Council.

11
12 10. (2:59:58) Mentioned needing to complete 2022-23 CIP items. No discussion.

13
14 11. (2:57:00) HB 3220 letter, Juno Tour: The Mayor will complete the survey which is due
15 by April 14th. The Motion was made to remove Councilor Whitten-Carey from being the
16 representative and filling out the survey for the City and Elect Mayor Berdie. The vote
17 was called and all were in favor and passed unanimously.

18
19 12. (3:00:07) IGA office of Homelessness Final Version and Exhibit. The document has not
20 been finalized yet and should be forwarded to the Mayor once received.

21
22 13. (3:01:33) Water Sustainability Discussion: No discussions have happened yet.

23
24 14. (3:02:10) Parks & Commons, RE Commons: To come up with getting some written
25 communications regarding the structure to the ordinance, administrative policies and
26 rules. The role of Parks & Commons is in question and there is some confusion. The
27 City Manager recommended the Council remove the Log Church and Commons from
28 Parks & Trails Commission; discussion continued regarding removing all city buildings
29 from Commissions. Mayor is asking for written proposals for options before calling this to
30 a vote.

31
32 The motion was made to remove the Little Log Church and the Commons from the
33 Parks and Commons Commission. After discussion and opinions, the vote was called:

34 Aye: Stott, O'Shaughnessey and Scott

35 Nay: Whitten-Carey and Berdie

36
37 15. (3:17:35) Letter of support for OCCC delayed, they pulled the bond request. Included in
38 the packet is the Just for Fun for reviewing.

39
40 16. (3:18:41) Schedule an Executive Session Wednesday, 12th at 10:00am for staffing.

41
42 17. (3:21:09) Dayna Capron read a statement into the record regarding the City freeze on
43 hiring.

44
45 Mayor Berdie adjourned the meeting at 1:30pm

46 Prepared by Kimmie Jackson on April 13, 2023