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CITY OF YACHATS

YACHATS LIBRARY COMMISSION

April 13, 2023

Zoom Meeting Summary

REGULAR MEETING

Attended/Guests:12

David Rivinus called the Yachats Library meeting to order at 10:10am. Attended are Marion Godfrey, Viki West, Naomi Steenson, Co-Chair.

Staff: Kimmie Jackson, Recorder

1. (0:00:42) Announcement/Correspondence: None
2. (0:00:54) Public Comment: None
3. (0:01:10) Ford Foundation Grant by Sandy Dunn: completed a site visit, and a question-and-answer session on items they still needed and provide those; the representative will present to the foundation in May and should hear back by mid-May. Applying for a \$20,000 grant with Round House; working with the architect and builder to finalize how to configure the floor plan, there are at least five options. Concerns are the access to the community room, bathrooms; windows on pocket doors, keeping eyes on the hallway, and may need extra windows.
4. (0:09:40) Budget Report: will recommend next fiscal year \$265,000 to match the Ford and Friends grant. There are still available funds and will continue to fund raise. The City has set money aside on behalf of the library's expansion. The capital reserve and capital improvement are different from budgetary adjustments. The City set aside \$338,000 this fiscal year in CIP funds, plus next fiscal year \$300,000. This information can be found in the City Budget document on pages 61 and 64.

(0:13:21) Cost Estimate is in a holding pattern today, some work is happening on the [plans, and the engineers would like to break ground midway through summer.
5. Library Update: Wi-Fi has been issues have been resolved; there increase social media presence, still doing the candy contest; there training for Libby. This will help once the library is not available during construction; working on a patron policy; the walking study event is done with enrollment with twenty people, and it will meeting May 11th from 2:00-3:00pm; working on revising the volunteer schedule; adding four boxes of Narcan, provided by Linn Health who will set up a Q & A and training.



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6. (0:23:57) E-Books: there are 3,000 eBooks and there are four ways to access; 120 users for Libby; the reading outreach program is continuing; continuing the read promotions, auctioning sweatshirts from Libby.
 7. (0:28:05) The Trust Management group asked for \$100 a month extra for the eBook's subscription for two years.
 8. (0:35:02) The Friends book sale made \$4,600; the storage in the basement is working well due to not having to move the books; all that money went to the expansion project; The Friends is giving other money from grants they have received, from other donations and money they have raised, another \$200,000 to add; other money given away to the Librarian (Tracy) to spend however she sees fit of \$200.00 a year; money was also given to Jane Shay who asked for \$200-\$300 for books and have given that for the summer program; the ebay sales are going very well.
 9. (0:39:09) Department of State Land, because the library is so close to the wetlands, permission is needed to expand. The application was received and confirmed.
 10. (0:41:28) currently researching 40-foot containers for storage un about \$200 per month; some issues are where to put it, does it need to be on city property, the move itself, boxes and materials. The Friends offered there book bags for use. Georgia Pacific does make boxes. Some research and plans will need to be delegated and Naomi Steenson and Marion Godfrey will take this on a project.

David Rivinus adjourned the meeting at 10:52am.

Prepared by Kimmie Jackson on April 13, 2023