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2 CITY OF YACHATS
3 EMERGENCY PLANNING COMMITTEE
4 May 1, 2023
5 Zoom Meeting Summary

6 Audience/Guest: 6

7 1. Alex Cox called the meeting to order at 2:00 pm and in attendance is Don Groth,
8 James Sanders, and Drew Roslund. Absent: Linn West, Chair, Jill Asch. Staff:
9 Kimmie Jackson, Recorder.

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11 2. (0:00:49) No correspondence

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13 3. (0:01:04) No citizens' concerns

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15 4. (0:03:50) Conex #3 Report - The list of supplies is sufficient, and the cost of the
16 supplies are changing. The Chair will submit a memo of direction/request and the
17 supply list to the Public Works & Streets Commission, asking for approval to move
18 forward.

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20 The purchase of a Conex is still needed and will forward a memo to the Public
21 Works & Streets Commission requesting the purchase of a 1-trip container in the
22 amount of \$4,100. There is still 20,000 in the budget and the \$6,500 from Mr.
23 Roslund of the Overleaf Lodge/Fireside Motel.

24
25 The Fire Department has electricity that will supply the Conex; the City will need
26 an MOU that should state the City will pay a set fee towards the cost of electricity
27 in the amount of \$60.00 per month. The Chair will forward a memo to the Public
28 Works & Streets Commission requesting to move forward.

29
30 5. (0:21:11) 2023 Tabletop Exercise – Lincoln County Emergency Management is
31 having a Wildfire Tabletop Exercise on May 3rd via Zoom and May 23rd In-Person
32 1 to 4p. Information can be found at their website.

33
34 6. (0:27:53) Mary Beth Selby Resigned and forwarded a list of items that should be
35 carried on by the members.

36
37 7. (0:31:08) The Commission discussed the request to create an elected official's
38 emergency prep/disaster response guide for Council and City Staff. The
39 consensus is to refer back to Public Works & Streets that this Committee will not
40 participate in this request as it is the responsibility of the Council and staff to read
41 and determine what part applies or familiarize themselves with the entire
42 document. The Chair will submit a memo stating such. The City has removed staff

43 from participating/attending the meetings and with the resignation of three
44 members, it has been a struggle to take on any tasks at this time.

45
46 This Committee received three additional goals from the City Council – 1.
47 Determine the desires of residents in City support in time of disaster. 2. Evaluate
48 locations available to sustain support for residents in disaster. 3. Continue to
49 educate the public through newsletters and tabletop discussions and their
50 responsibilities in case of a disaster.

51
52 8. (0:51:53) The Chair will write memos regarding the committee’s position on each
53 of the three goal items. Will also let the CIP Coordinator know to send a written
54 report and not needed to attend the meeting but is welcome.

55
56 9. The Emergency Preparedness Fair is still scheduled for August and will be
57 submitted for the newsletter.

58

59 Mr. Cox adjourned the meeting at 3:05pm.

60 Transcribed by Kimmie Jackson May 2, 2023