



**CITY OF YACHATS**  
**CITY COUNCIL REGULAR MEETING**  
**May 18, 2023**  
**In-Person & Zoom Meeting Summary**

Guests: 31

Mayor Craig Berdie called the meeting to order on this May 18, 2023, at 2:00pm via Zoom and in person meeting. Members present: Mary Ellen O'Shaughnessy, Council President, Greg Scott, Ann Stott, and Catherine Whitten-Carey. A Quorum was present. Absent: Heide Lambert, City Manager. Staff: Kimmie Jackson, Recorder and CIP Coordinator Hamilton.

1. (00:00:30) Announcements/Correspondence- regarding a vacation rental on 7<sup>th</sup> Street and the transients using that area as a restroom; inquiries regarding incorrect water bills that the City needs to rectify and water leaks that have not been responded to.
2. (00:05:20) Public Comment: The Social Justice group announced their event at the Commons on July 22-23, 2023, and asked the City to post their flyer. They have raised \$6,000 so far, registration is \$90 and includes the conference, food, book and concert. The concert alone is \$25.
3. (0:16:12) FY2023-24 Budget status & overview– reviewed the remaining meetings, June 1<sup>st</sup> for the public hearing and vote.
4. (0:20:09) Council Financial Report Format – 1. A report is being requested on items such as the employee/vendor list of earnings in a year, by quarter. Council President O'Shaughnessey and Councilor Cary will put together criteria for the report that can be generated by accounting and bring back to council. 2. Community Support & Beautification, and the need to put together a process, possibly quarterly, to apply for grant money from the City. Councilor Stott volunteered to put together a process to bring to Council.
5. (0:37:36) Water Sustainability Status & Action Items - Data and Property: McClung is starting to work around the guidelines; the property near the water plant is still available and will need a geo study done; it can be used for water storage and/or equipment's storage.
6. (0:40:06) Resiliency Study Status – The City has received \$100,000 planning grant as a result of the City's application; the costs for the application is covered by the study the rest is unclear how it will be spent as it relates to the master plan. This now qualifies the City for a Million-dollar grant application next year for construction.



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7. (0:45:34) Commons Engineering Report is still outstanding and should have the report back by the end of the month; the Diesel Tank, still waiting on the tests results and deciding whether or not to remove or fill it with sand. CIP Coordinator will follow-up.
8. (0:47:38) IGA for 101 Delineators – Has been signed by the elected officials; will get an update from Rick McClung, Water Lead and the City Manager, to include the ADA compliance.
9. (0:55:52) Skate Park Update – have the preliminary designs; This group is looking for housing for December/January for the workers of the skate park; and still raising funds for the project. Council Scott mentioned that there should be a soil sample on that area and stated that there was an issue, and the CIP Coordinator will follow up on that.
10. (1:00:15) 2<sup>nd</sup> Street Schedule, Notices and Traffic Flow – Public Works will advise when the public will be noticed. The contract has been awarded and signed by the City Manager.
11. (1:01:53) Wetlands Inventory Status – DSL is waiting on a report from the consultants; Pacific Habitat did send to Department of State Lands. The Planner has a call with DSL today, to discuss status, as it's been six months and are still waiting.
12. (1:11:43) Ocean View Drive Owner Contact Status – One property is currently in escrow and the other, we will still be waiting on a return receipt from the owner who has not responded to the last couple correspondence sent. The city is responsible for hiring an outside agency to help locate the owners to address this issue.
13. (1:16:25) Current CIP Status: Library, LLCM, Wetlands Bench, Pocket Parks – None to report, but would like to see more progress.
14. (1:17:12) Status Interim City Manager / Office Continuity – possible interview on a local candidate, too soon to announce the name. Suggested times to hold interviews are Tuesday at 10am, Wednesday at 2:30pm and Thursday 1:00pm.
15. (1:31:54) Revised Jensen Strategies City Manager Recruitment Proposal – Motion made to approve the proposal:  
Aye: Carey, Stott, O'Shaughnessey, Berdie  
Nay: Scott, has reservation



- 1 16. (1:43:30) Consent Agenda – Moved to approve, and all are in favor and passed  
2 unanimously.  
3
- 4 17. (1:43:52) Mayor – Expense reports from the Trails not being reimbursed for  
5 \$99.00; proposing moving the council meetings to one time per month starting July,  
6 Council is in favor;  
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- 8 18. (1:49:26) Motion was brought forth to provide the Social Justice group \$5,000, the  
9 vote was called and all are in favor and passed unanimously.  
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- 11 19. (1:50:25) Comments were made by the council regarding the outgoing City  
12 Manager still hiring. The City Manager agreed that they are only temporary hires.  
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- 14 20. (1:54:07) Councilor Carey submitted reimbursement for food for two budget  
15 meetings and was denied. After a short discussion, the commissioner will resubmit  
16 the payment.  
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- 18 Mayor Berdie adjourned the meeting at 4:00pm  
19 Prepared by Kimmie Jackson on May 23, 2023