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**City of Yachats**  
**Public Works and Streets Commission**  
**Meeting Summary**  
**May 9, 2023**

1. Co-Chair Groth called the meeting to order at 2:00 pm. Present: Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Groth and Don Phipps. Staff: Kimmie Jackson, Deputy City Recorder, David Buckwald, Wastewater Lead, Rick McClung, Water Lead, Holly Hamilton, CIP Coordinator and Councilor Scott.

The item added to the agenda is Hwy 101, reducing the speed limit and crosswalks under Ongoing Business.

2. (0:01:46) Received a \$2,500 grant from Lincoln County Emergency Management and forwarded the documents to the City Manager for signature.
3. (0:02:39) Citizens' Concerns - Received correspondence regarding the unfair utility billing by adding extra weeks on to the water bill which in turns increases the bill and is unfair to the residents that don't use more than 2 units of water a 30-day billing cycle. The correspondence is attached to the online packet.
4. (0:08:33) Public Works Report is attached to the online packet.
5. (0:15:13) Finance Report – Finance report is attached to the online packet. Will add the LID Report to the packet semi-annual moving forward.
6. (0:41:32) Fire Department – meeting was May 8<sup>th</sup>, reviewed the MOU for the Conex; have received the Cascadia report regarding potential sites for the Conex's. There is a \$6,500 contribution from Overleaf/Fireside, \$2,500 grant from Lincoln County, along with the previous \$2,500 grant from last year that has not been spent yet. Have requested the Chair to take the proposal to authorize the spending for the Conex and supplies to the Council. This Committee needs to know what the process is moving forward. In order to access the grant, the City Manager needs to sign the document that was emailed already and it's due May 10. The Planner was aware due to being the previous interim City Manager.
7. (0:54:57) Hwy 101 Delineators contract has been signed and E 2nd Street Bid has been accepted, but unaware of when the work will start, once it starts it will need to be completed within 45 days. The CIP application is for the sidewalks and 804 Trail, Phase II is going South and Phase III is going North, but the grants are not available until a year from January.

- 1 8. (1:00:20) Public Works & Streets/Council Goals regarding Ordinance 209 and the  
2 major changes that it needs. After discussion, will put it off until the next City  
3 Manager. Specifically, to the Parks & Commons, Public Works Commission  
4 should take on revising the ordinance and revisit the goals as well. As far as the  
5 goals that were given to Emergency Preparedness are concerned, they were  
6 unclear of the direction. Would like the Council to be more aware of the  
7 emergency plan from 2019. Commissioner Bennett will forward the cliff-notes to  
8 emergency preparedness and the CIP Coordinator. The document has been  
9 used once already.  
10
- 11 9. (1:20:00) Review of the CIP List – Wastewater and Water CIP list was distributed  
12 and will attach to the online packet.  
13
- 14 10.(1:34:01) Crosswalks, rapid light and speed limits – After the commission  
15 discussed the possible changes to add crosswalks, lower the speed limit , and to  
16 install additional rapid lights all on Hwy 101. The City can conduct their own  
17 investigation or have ODOT. Will continue discussion and add to the meeting in  
18 June.

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20 No further business to discuss, meeting adjourned by West at 3:58pm.

21 Prepared by Kimmie Jackson Deputy Recorder on May 11, 2023.