

1. HWY 101 Delineators:
 - a. The agreement with ODOT needs a signature by the city to proceed.
 - i. Mayor is being approached to help have this moved forward.
 - b. Next step will be hiring an Engineer for design, with ODOT approval.
 - i. Research and selection of delineators
 - ii. Survey of the area & design layout of the delineators
 - iii. Approval of design by ODOT
 - iv. Project put out to Bid, Bids approved by City & ODOT
 - v. Project begins.
2. East 2nd Street Work:
 - a. Pre-Construction Meeting has occurred with Contractor.
 - b. Estimating a July start
 - i. Once date pinned down neighborhood will be notified
 - ii. 45day construction period
3. South Lincoln Water Dist:
 - a. Rick continues creating a relationship with them.
 - b. Need to establish and verify their water rights and measure the actual amount of water they have access to at critical times.
 - c. Determine actual requirement for upgrade of Dick Forks Water Plant
4. Stormwater Master Plan:
 - a. Westech Engineering is very busy and identified that it would be some time before they could start.
 - b. Rick with a little arm twisting has them on site reviewing City conditions as of this writing and they have indicated we will have the Study prior to end of this year.
5. SDC Study:
 - a. Determined that because the Water & Wastewater Master Plans are completed, we can get the SDC Study underway and the portion regarding the Stormwater will catch up once it is completed.
 - b. SDC Study is to determine where our charges are according to State Guidelines and to obtain very specific and clear definitions of how the SDC funds can or cannot be used.
 - c. **Needed: Motion** to request Council allow PW to solicit Firms that specialize in SDC Studies and make a recommendation for approval.
6. Emergency Preparedness Committee:
 - a. Due to CM not signing the Grant with Lincoln County we lost out on receiving \$2500 towards preparing for Disasters.
 - b. Need for City to sign MOU with South Lincoln Fire District so the Conex can be purchased, placed and filled. (It has been requested of the Mayor to sign) **(Mayor is looking for MOU and will approach Council for signature)**
 - c. Need to determine with Mayor process to spend the authorized monies to complete contents of the two existing conex's asap so this can be done.

7. Utility Rates:
 - a. Time of the year to determine amount of utility rate increase to keep up with inflation costs and recommend to Council.
 - b. PW is recommending 5.7%
 - c. **Need Motion** from Commission to pass onto City Council & Mayor a recommendation.
 - d. Recommend review of rate tiers after CC approves an increase of the rate.
8. Gimlet Gates:
 - a. Complicated issue. Excessively steep streets with potential hazardous results in driving in bad weather conditions.
 - b. PW recommends that this becomes a City Council issue in the future, after a new CM is hired.
9. La De Da Lane:
 - a. Existing water line with shallow protections over it and City preferring to not improve it.
 - b. PW suggest waiting until Green Space Plan is developed, and Skateboard Park Design approved then coordinate needs regarding use of the Lane and condition it should be: improved or remain as is.
10. Transportation Plan:
 - a. Rick is in process of applying for a grant to assist the city in obtaining a Transportation Study that is currently very much out of date.
 - i. Rick would like Commission assistance in writeup / research etc regarding:
 1. Safety issues and concerns on Hwy and streets ie speeding, crossings etc
 2. Testimonials or letters of concern from citizens of specific issues within various areas of the city and on Hwy 101.
 3. Copy of Waldport Plan has been sent to all Commissioner as an example.
11. Land Acquisition (Adjacent to Water Plant):
 - a. Approach the issue to hire a Real estate Agent to make a contingent offer on the Property that a Geotechnical Study will show the property will physically support up to a total of 3) 250,000-gallon Water storage tanks and a structure.
 - b. **Need a Motion** to pass onto Council.
12. Parking Study:
 - a. PW&SC will be represented at a City Council Meeting in June to support the acceptance of the Parking Study and accepting responsibility of implementing the directions recommended by Planning and given by Council.
 - b. Once approved PW&SC will:
 - i. Review the recommended areas by Council, on site conditions.
 - ii. Create an approach and approximate cost to implement.
 - iii. Submit to Council to approve budget and approach.
 - iv. Put out to Bid those portions required.
 - v. Establish an approach to those items Commissioners can do.

Submitted by: Linn West, Don Growth, Rick McClung (Dave Buckwald unavailable)