

From: Alex Cox <tombstone@fastmail.com>
Sent: Tuesday, May 2, 2023 1:49 PM
To: Virginia Demaris
Cc: Heide Lambert; Yachats City Planner; City Recorder
Subject: Lincoln County BOC ? Emerg. Prep. \$2500 grant
Attachments: city of yachats w9 filled out .pdf; BOC Grant RFR Template - 2023(2).xlsx

Jen
Thank you so much for this.
It's fantastic for us to be awarded this Lincoln County \$2500 grant towards emergency preparedness in Yachats.
This and the \$6500 contribution from the Overleaf/Fireside Hotels, together with funds allocated by the City, means that we will at last be able to go ahead with this important project.
I have attached the unsigned RFR document and the City's W9.
Katherine Guenther, the Yachats City Planner (copied on this), was the City's authorizing agent on our application.
However, based on our conversation I understand that you want the outgoing City Manager to sign the RFR and return it to you. So I will forward the unsigned document to Heide separately, with a request that she sign and send it on to you.
I appreciate that time is of the essence, as your final deadline is May 10.
Many thanks again.
Best regards
Alex

On Tue, May 2, 2023, at 13:17, Virginia Demaris wrote:
Hi Alex, I made several changes to the wording and the formulas on both tabs. Please take a look and let me know if this is more clear.

Jen

Virginia "Jenny" Demaris
Lincoln County Sheriff's Office
Emergency Management Division
Emergency Manager
Phone 541-265-4199 | Cell 541-270-0702
vdemaris@co.lincoln.or.us
www.lincolncountysheriff.net
225 W. Olive St., Suite 103, Newport, OR 97365

Lincoln Alerts

From: Virginia Demaris
Sent: Tuesday, May 2, 2023 11:28 AM
To: Alex Cox <tombstone@fastmail.com>
Subject: RE: Grant Award Notice ? Lincoln County BOC ? Emerg. Prep. Grant Program - 2 Questions

Hi Alex, you'll need to have the City sign off on the RFR as the funds will be paid to the City.

You will need to estimate how you plan to spend your funds by those categories. The amount should equal the amount of your total project estimation and the amount of the county award. So box 28 should equal your project award amount.

Here is a revised form as we left off a spot for the signature. So a City Rep will need to sign.

Jenny

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Lincoln Alerts

From: Alex Cox <lombstone@fastmail.com>
Sent: Tuesday, May 2, 2023 11:23 AM
To: Virginia Demaris <vdemaris@co.lincoln.or.us>
Subject: Re: Grant Award Notice ? Lincoln County BOC ? Emerg. Prep. Grant Program - 2 Questions

Jenny
I have our W9 ready to send you, but am unclear as to how to fill in sections 17-28 of the Grant RFR.

Are the estimated expenses the total project cost, or those of the \$2,500 grant?
Is Section 27 - Required Agency Match Amount - 50% of the \$2,500 grant?

Many thanks
Alex

On Mon, May 1, 2023, at 16:05, Virginia Demaris wrote:

The County Commissioners recently met to review the submitted Emergency Preparedness Grant Applications. Your submitted project was approved as submitted.

Next Steps:

* Complete the Excel Request for Reimbursement ?RFR?

template as follows:

o Advance Request Tab:

? Complete now so funds can be issued before the end of the fiscal year.

? Return signed copy, by May 10th, via email to vdemaris@co.lincoln.or.us

? Attach a copy of your most recent W9 form

o Final Report Tab:

? Complete this when all funds have been expensed.

? Return signed copy, within 30 days of the last expense/paid invoice via email to vdemaris@co.lincoln.or.us

vdemaris@co.lincoln.or.us

? Provide copies of all expenses/invoices paid by your agency.

Attachments:

* Request for Reimbursement Template

* Grant Award Notice

* Grant Tracking

If you have any questions, please feel free to reach out.

Kind regards,

-Jenny

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Lincoln Alerts

Attachments:

- * 04.25.23 Award Notices 08.pdf
- * BOC Grant RFR Template - 2023.xlsx
- * BOC EM Grant Tracking as of 04.25.23.pdf

Attachments:

- * BOC Grant RFR Template - 2023.xlsx