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**City of Yachats  
Public Works and Streets Commission  
Summary Minutes  
April 11, 2023**

**Audience/Guests: 7**

1. Linn West, Chair called the Public Works & Streets Meeting to order at 2:00pm. Present: Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Groth and Don Phipps. Staff: Kimmie Jackson, Recorder, David Buckwald, Wastewater Lead.
2. (0:00:37) Announcements & Correspondence: Received E 2<sup>nd</sup> Street bids; City Manager to sign contract, then setup & mobilize in the next couple of months.
3. (0:02:12) Citizens Concerns: None
4. (0:02:37) Public Works Report: Report is attached to the online packet. The speed sign information will be provided after the meeting from Wastewater Lead.
5. (0:10:20) Financial Report: Commission reviewed the online February 2023 financials. Report is attached to the online packet.
6. (0:36:59) Emergency Prep: three goals are defined: 1. Install Conex at the fire station, 2. Schedule and complete Tabletop Disaster, and 3. Organize the Emergency Preparedness Fair. Mr. Roslund has committed to donating \$5/6 thousand dollars and blankets; applying for grants will still be necessary. The spreadsheet for the proposed contents for the third Conex will be shared with the committee. Some plans are to have 150 backpacks and other supplies. Cox will check with the fire department to see if they are providing the power to the Conex. Currently invitations will go out to participants for the Emergency Preparedness Fair in August 2023.
7. (0:45:50) Fire Department Report: None.
8. (0:46:20) Meeting summary (Informational and attached to the online packet for review).
9. (0:46:27) Hwy 101 Delineators: In the process and being signed off between the City and ODOT; Phase II CIP application and clarification for the direction going South on the ocean side. North was discussed, and that is Phase III to the City limits.
10. (0:48:48) Public Works Goals Draft covers the items identified projects and work to support the Goals of the Council. The draft document is attached to the online packet.

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2 11. (1:13:22) Cross Walk Lighting & additional Cross Walks: there may be a need for  
3 additional cross walks throughout the city; would like to have rapid flashing lights  
4 and including push button control; need to explore the spacing required by  
5 ODOT, flashing and frequency; purposing flashing/push button crosswalks or  
6 painted cross walks at Beach, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>, 7<sup>th</sup> and by the cemetery,  
7 Fireside/Overleaf and Adobe. There are already painted crosswalks at 2<sup>nd</sup> and  
8 3<sup>rd</sup>; and support reducing the speed limit to 25mph and eliminating the two  
9 passing zones. Will also inquire about having an engineering study and who pays  
10 for this.

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12 (1:39:00) The commission is in agreement that they will move forward with  
13 getting information and reporting back to the Commission for a possible CIP.

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15 12. (1:40:03) Lead Buckwald will provide a CIP list of projects at the next meeting.

16  
17 13. (1:41:10) Discussed what is next for Phase III/North and wanting an update from  
18 Water Lead McClung; check on timing with grant; Invite the CIP Coordinator to  
19 the next meeting.

20 No further business to discuss, meeting adjourned by West at 3:50pm.

21 Next Meeting: Tuesday, May 9, 2023, at 2:00pm

22 Prepared by Kimmie Jackson Deputy Recorder on April 17, 2023.