

EXAMPLE STAFF REPORT

DATE:

TO: Board of Commissioners, Mayor/Council, Board

FROM: County Administrator, City Manager, Executive Director

SUBJECT: Adoption of Intergovernmental Agreement for 5-Year Strategic Plan on Homelessness

RECOMMENDATION

Approve the participation in the Intergovernmental Agreement under HB 4123 in an effort to create a 5-year strategic plan on addressing homelessness countywide.

FISCAL IMPLICATIONS

There are no direct expenses or costs associated with this effort. Lincoln County is acting as the grant coordinator addressing issues of consultants contracts, and grant reports.

BACKGROUND

A countywide effort was successful in being awarded one of eight counties statewide to receive a grant for \$1 million to assist in the formulation of a 5-year strategic plan and standing up an office to assist in the effort to address homelessness across the county.

The state program requires the formulation of an entity comprised of the county, cities, tribe and the counties, community services provider to enter into a formal agreement to oversee the year-long process in the completion of a strategy and then its subsequent implementation over the remaining period of the strategic plan.

DISCUSSION

Attached is the Intergovernmental Agreement formulated by the initial efforts of the representatives of local governments across the county in conjunction with the Tribe and service providers such as the Community Service Consortium. It includes two attachments: Attachment A is the scope of work identified in the State contract. Attachment B is the bylaws.

The Intergovernmental Agreement has been also reviewed by the attorneys of the nine parties to the agreement.

The effort has currently been following an agreed upon "Declaration of Cooperation." This has enabled the effort to have the entities appoint participants including alternates to the Advisory Board and to direct the issuing of Request for Proposals and subsequent selection of consultants to perform the work. Additionally, as required by the state contract, the formal agreement, the Intergovernmental Agreement has been completed for signature by the Parties. It formalizes the functions, bylaws, and timeframe for the Advisory Board.

The Tribe identified that it intends to participate, but not as a Party to the Intergovernmental Agreement.

POLICY IMPLICATIONS

The strategy should help address individual policies of the Parties, specifically local governments to the Intergovernmental Agreement. NOTE: Staff may want to identify examples of their policies in this section.

SAMPLE