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**City of Yachats  
Public Works and Streets Commission  
Summary Minutes  
March 14, 2023**

Audience/Guests: 14

1. Chair, Linn West called the meeting to order at 2:00 pm. Present: Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Groth and Don Phipps. Staff: Kimmie Jackson, Recorder and Katherine Guenther, Planner
2. (0:00:46) No correspondence.
3. (0:01:19) No citizens' concerns.
4. (0:02:33) Public Works report attached to the online packet; the bid opening is on March 21<sup>st</sup> and have received three to date; the valve project is on hold due to weather.
5. (0:12:55) The Finance Report is attached to online packet for January 2023.
6. (0:23:40) Emergency Preparedness Report: Revised goals; put in a request to spend \$1,360 to even out the contents in both Conex's.  
  
Motion was made to allocate \$1,364 to resupply and amplify the contents of the two Conex's from the account number 205209 City Hall. The vote was called for and all are in favor and passed unanimously.
7. (0:27:07) No Fire Department report.
8. (0:27:27) Hwy 101 Delineators: the agreement is ready to be signed between ODOT and the City; need to come up with a solution for the path from Ocean View drive to the bridge is not wide enough to meet ODOT Standards to put delineators; needed is six inches for about one hundred sixty feet of walkway. Phase II & III projects are not being eliminated, only moved forward.
9. Public Works Goals: this Commission has not heard anything from the City on direction yet. The members will come up with goals that support what the Council has decided are their goals.
10. (0:44:20) Water Conservation Study and the Stream Monitoring is the result of the Drinking Water Protection plan #2. The report is the end product and is attached to the online packet for review.

1 11. (0:50:05) Parking Study Project recommendations was presented by the  
2 Planning Commission and is requesting support and implementation.

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4 12. (0:51:06) Transportation Plan: In 1999 the City created a Village Circulation Plan.  
5 ODOT has a Transportation System Master Plan for streets, parking, trails, and  
6 sidewalks. Commission members were advised to look at the Waldport's plan.  
7 The parking study can be added to the City's Master Plan, and Public Work is  
8 applying for \$150,00 grant that would cover all the engineering and the cost of  
9 the plan; Citizen input will be needed; would like to move forward after the  
10 commission reviews the plans. Will discuss at the next meeting.

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12 13. (1:04:19) Parking Study continued: the City received a grant from DLCD to hire a  
13 consultant to provide a parking study. Presentation and discussion continued on  
14 the 2022 Management Plan is online in the packet materials identifying the  
15 activity, category, priority, cost, benefit, responsible part and timeline for  
16 completion. Public Works & Streets will review and refer back to Planning  
17 Commission for further review.

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19 14. (1:47:25) Chair West will request a conversation with the City Manager regarding  
20 the parking study matrix of recommendations from the consultant and discuss a  
21 pilot project on some of the items to try out new ideas.

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23 15. (1:47:51) There were several motions that were presented and the following  
24 were passed:

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26 Motion made to request that the City start the CIP process for Phase II multi use  
27 path, on the south side Hwy 101 from 2<sup>nd</sup> Street up to the bridge on Hwy 101.  
28 Ayes: West, Phipps, Bennett and Groth. Nays: Cox and Erdahl

29  
30 Motion to request the City to reach out to ODOT to consider a standard speed  
31 limit for all standard streets in the city limits to 20mph, excluding Hwy 101: Aye:  
32 Cox, Phipps, Groth, Bennett Erdahl and West.

33  
34 No further business to discuss, meeting adjourned by Chair West at 4:33pm.

35 Prepared by Kimmie Jackson Deputy Recorder March 20, 2023.

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