



CITY OF YACHATS  
PARKS AND COMMONS COMMISSION  
March 7, 2023

Meeting Summary

Guests/Audience: 16

1. Chair Adam Altson called this meeting to order on this March 7, 2023, of the Parks and Commons Commission at 2:00 pm. Members present: Michael Hempen, Meg Simans, Ron Simans, and Dean Shrock. Trails - Joanne Kittel and Bob Langley. Staff: Kimmie Jackson, Recorder, Holly Hamilton (CIP Coordinator)
2. (0:00:50) No Correspondence.
3. (0:00:59) No Citizens Concerns
4. (0:01:20) Update from the monthly Chair Meeting with the City Manager February 22<sup>nd</sup> – discussed the City needing a Child Protective Policy for insurance purposes. The City Manager will forward a sample policy. Members that are around kids may need to undergo background checks; charge letters from the City are coming to the Commissions that will give direction; Skate Park Update is having a second meeting set for April 14<sup>th</sup> from 6:00pm to 7:30pm at the Commons to discuss design plans and offering free pizza; and adding the Walkway to the Master Plan and that will make it easier to apply for grants.

The Commissioners discussed naming the walkway “Bayside Walkway” to make it distinct from the Wetlands Walkway.

5. (0:08:00) Goals – Topics completed and discussed at prior meetings were to complete Pocket Parks, Sunset Park North 6<sup>th</sup> Street and South 4<sup>th</sup> Street, and the need to get the plants in the ground. The project is on hold until the road is turned over to the City. Still waiting on two easements to be completed; need to get information on grants; the bids for contractors have been received to scrape gravel and lay down the soil, move rocks and benches; plan on purchasing a few more benches, moving a bench on 6<sup>th</sup> Street back 4-6 feet and include signage. Commission with work with CIP Coordinator for placement locations. Generate plant list for Wally Orchard, who is an expert to identify where the plants should be placed; to move Bayside Walkway further along in the process, it has been brought to Council and was approved back on May 5<sup>th</sup>.

Commission continued discussion as to how the CIP process is working moving forward for the projects that are already in progress and the Chair will work with the City Manager and CIP Coordinator. There is a concern if the two residents don't sign the easements, what's the alternative – the Chair will confer with the



1 City Manager to get some direction from the city attorney on how to move  
2 forward if the easements are not signed. Will keep the Green Space on the list  
3 and identify some steps to get this project moving. There was already public  
4 engagement on September 9<sup>th</sup>, 2021, with a presentation and there was an  
5 extensive survey done as well.

6  
7 The bike rack installation placements: one at City Hall, one by the Pavilion and  
8 the other on the corner of Hwy 101 N. & 4<sup>th</sup> Street by the Seal statue; keep the  
9 Green Space and Commons North Entrance on the goal list. The last concern to  
10 address is to know if the Parks & Commons will continue on as both or just  
11 Parks. As for the Master Plan, the CIP Coordinator would like to get started and  
12 plan for community engagement withing the next 4/6 months; can try to get some  
13 grant funding in the process.

- 14  
15 6. (1:21:33) Possible Memorial on Prospect Trail request by Benjamin Moore,  
16 Resident. Mr. Moore would like to have rock memorial with Laird's name on it,  
17 something low profile, about 17 inches by 20 inches. After committee discuss  
18 request they were all in favor, but the City needs a policy moving forward.

19  
20 The Motion was made to approve the placement of a memorial rock as  
21 discussed located at Prospect Park. The vote was called and passed  
22 unanimously.

- 23  
24 7. (1:38:15) Community Garden Request by Carita Edson, Radar Road Resident,  
25 Master Gardener announced that the Community Garden has to be relocated.  
26 The Presbyterian Church will be using the property for housing. The Community  
27 Garden would like to use some of the Green Space, approximately .3 of an acres  
28 possibly. The CIP Coordinator stated she will speak to the City Manager about  
29 the presentation request.

- 30  
31 8. (2:08:26) Trails report is attached to the inline packet.

- 32  
33 9. (2:09:14) Dark Sky Initiative – Ms. Stott is holding a meeting on March 18<sup>th</sup> at the  
34 Commons. This commission would like further information and defer this item to  
35 the next meeting.

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37 Chair Altson adjourned the meeting at 2:47pm.

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39 Prepared by Kimmie Jackson on March 15, 2023

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