

2023 Planning Commission Goals and Recommendations

In response to the request from the Mayor and City Council to review their 2023 Goals, the Yachats Planning Commission has the following additional goal recommendation:

‘To promote sustainable and equitable growth through effective community planning.’

To these ends we further recommend the continuation and development of the following proposals and projects which the Planning Commission believes fall under this goal:

1. Structure and project development:

- a. Integration between the Planning Commission and the other commissions and committees.

- Discuss the possibility of quarterly meetings.
- Joint development of projects and submission of project application form(s)
- Monthly chair roundtable updates

- b. Citizen Involvement in Land Use Planning

Citizen involvement is part of the responsibility of the Planning Commission. Both the Parking and Housing Studies were good examples of better citizen participation. How can the Planning Commission grow that participation?

- City website use:
 - Planning Commission documents folder to the best advantage
 - Landing page
 - Citizen input page
- Facebook
- Surveys and casual meetings

City staff are integral to the implementation of these efforts.

2. Several projects were started in 2022 which the Planning Commission will be continuing its work on. Those projects are:

- a. **Fences, Walls, and Hedges Amendment to Title 9, Yachats Municipal Code (YMC)**

This amendment is scheduled for Council action in April of this year.

- b. **Local Wetlands Inventory (LWI) Completion**

Receipt of DSL approval anticipated by late spring/early summer; may require Council action on YMC amendment.

- c. **City Center Parking Management Plan**

Final report with recommendations has been received from the consultants, Studio Davis. Recommendations for action, with support of the Public Works and Street Commission, should be ready to be forwarded to City Council by May 2023.

- d. **Housing Studies**

The first phase of the housing work that the Planning Commission has undertaken was finalized with the receipt from the consultants, Cascadia Partners, of the Housing Needs Analysis (HNA) Final Report. Phase Two of the process, the Housing

Implementation Plan (HIP) has begun as of January. The timeline for completion of this second phase is June 2023, after which final Planning Commission recommendations will be forwarded to the City Council for consideration and action by Council.

- Actions for Council consideration are expected to include:
 1. Amendments to the City's Comprehensive Plan related to Housing goals, policies, and actions.
 2. Amendments to City Zoning map and Title 9 of the Yachats Municipal Code (YMC) enhancing opportunities for development of a mix of housing options including but not limited to affordable housing.
 3. Non-regulatory tools and practices

e. Minor Amendments to Title 9, YMC

New terms and definitions, and related zoning provisions, identified by the Planning Commission as "immediate priority" should be ready to be forwarded to the City Council by May 2023 for consideration/adoption.

Upcoming work/projects that the Planning Commission recommends that the City Council consider are as follows:

1. Further Comprehensive Plan Audit

The Planning Commission recommends a review of the sections in the Yachats Comprehensive Plan that have not had a review in the past several years.

- a. Goals **A**-Protection of Natural Resources, **B**-Protection of Estuarine Resources, **C**-Protection of Shoreline Resources, **E**-Protection from Natural Hazards and Disasters, and **L**-Beaches have been updated but not incorporated into the Yachats Comprehensive Plan as of February 2023. The **DRAFT** language dated July 30, 2020, has been considered and adopted by the City Council. This language should now be incorporated into the official Yachats Comprehensive Plan. The Yachats Municipal Code has been updated to reflect the revised Comprehensive Plan for the Goals mentioned.
- b. In June 2023, with the completion of the work being conducted on housing, Cascadia Partners will submit for consideration and approval the language needed for the update to the **Goal J** – Meeting Housing Needs.
- c. In June the Planning Commission will report to the City Council on needed updates to the Comprehensive Plan not already addressed. This recommendation will include possible funding opportunities for any needed technical planning assistance, depending on the extent of identified revisions.

2. Demolition and Grading Amendment to Title 9, YMC

Consideration of amendments to Title 9 to address the demolition of structures and improve regulation of land disturbance for construction purposes. If the City Council deems it worthy of review recommendations provided would be provided to City Council, no later than December 2023.

3. Transportation Systems Plan

If pursued by the City and funded by ODOT in 2023, the Planning Commission would like to partner with the Public Works and Streets Commission, City Water Lead, and City Planner, to work with a selected transportation planning consultant to prepare a Transportation Systems Plan for Yachats. This Plan would replace the City's Village Circulation Plan and be a major element of an amended City Comprehensive Plan.

Budgetary implications:

1. GIS mapping software and education of staff or outside consultant.
 - a. There are free courses online available such as through Coursera.
 - b. Software through QGIS, a free and open-source GIS online platform.
 - c. Software – ARCGIS Pro would be approx. \$765/year for the subscription service.
ESRI Training - **ESRI – 877-377-4575 ext 5757 Megan Burlington(?) – left message.**
2. To lessen the workload on City staff due to the recommended enhancements for community input & communications a Civic Plus integrated third-party service for updating and posting information on the existing City website.
3. Consultant fees and grant writing for specific projects
 - a. It seems that as of February 2023 an outside consultant, Forage Design+Planning has been contracted for limited grant writing and public engagement(?)
4. Legal fees – in connection with ordinance and code review
5. Conference and training attendance for Planning Commissioners and staff