



PROJECTS REPORT

DATE:	March 16, 2023
TO:	City Council
SUBJECT:	Current CIP Update
BY:	Holly G. Hamilton

Please find attached the **CIP Project Status Summary Spreadsheet** and **CIP Project Application** for review.

1. CIP Project Status

- Springbrook reporting enables **Actual Spend to Date** to be added to the tracking spreadsheet.
- Appropriations are in review with the Finance Committee to ensure expenses are tracked to coded / budgeted projects. As reporting queries are refined, this information will more accurately project spend down amounts.
- **Variance** reflects **Spent to Date less Appropriated** funds to show remaining spending - % of project dollars spent is forthcoming.

2. Project Flagging Updated

PHASE / STATUS							
ENTERPRISE				GENERAL			
FOR REVIEW	APPROVED	IN PROCESS	COMPLETE	CC REPORT	DISCOVERY	HOLD	IN CONST
CRITICAL PATH				CRITICAL PATH			

The graphic provided reflects the status of projects that are in process for both Public Works and City Administration (Enterprise and General Ledger spending). A **HOLD** flag identifies projects that are waiting for legal review, adjudication, external approvals or agreements, reports, financing etc. Critical Path items are projects being expedited.

3. CIP Project Application

The Project Application Form has been simplified for all projects (both Proposed and Existing). The application is a single page (front and back) and ranking is reduced to checkmarked criteria. The revision is a response to comments that the process was too complicated.

Applications for all current CIP Projects are underway and will be reviewed with the Finance Committee through early April in preparation for the City's Budget draft in June. A summary report will be provided to City Council for Projects under review.

	A	E	I	N	O	P	Q	Z	AA	AB	AC	AD	AE	AF	AG	AH
1	CITY OF YACHATS		3/14/2023													
2	CAPITAL IMPROVEMENT PROJECTS															
3	(N) = New (U) = Update (A) Additional		CIPC BUDGET				PHASE / STATUS									
4	BILLING	PROJECTS	ADOPTED APPROX	PROPOSED PROJECTS RECLASS 5	APPROPS AFTER RECLASS	ACTUAL SPEND TO DATE	VARIANCE (*K-L)	FOR REVIEW	APPROVED	IN PROCESS	COMPLETE	CC REPORT	DISCOVERY	HOLD	IN CONST	COMPLETE
5	FUND DEPARTMENT / DETAIL		2022-23	3/16/2023	3/2/2023	2/28/2023	2022-23	CRITICAL PATH		CRITICAL PATH						
6	ENTERPRISE	WATER (WTP)														
7		Water Master Plan & WMCP														
8	SOURCEWR	#1. Water Source Plan	0													
9	SWTRPPN2	#2. Water Source Plan	17,269		17,269	17,881	(612)									
10		Radar Booster Station Electric	0													
11		Streaming Current Monitor	0													
12	STSEISM	South Tank Earthquake Valve	63,920		98,880	12,971	85,909									
13	WTPBKWSH	Plant Backwash Recycle System	138,739		286,440	3,214	283,226									
14	WTPSCADA	SCADA Upgrade	49,044		49,044	0	49,044									
15	WTPUPGRD	WTP Upgrade CIP Annually	30,000		30,000	5,022	24,978	ONGOING								
16		Annual Hydrant Replacements	6,000		8,000	931	7,069	ONGOING								
17	WTPTRUCK	Service Truck	50,000		0											
18	PWRLUPDR	Roll-up Doors for Shop Replacement	0		0		0									
19	WELECGT	Public Works Slide Gate	15,000		15,000											
20		Property Acquisition, Surveys, Geotech	250,000		250,000		250,000									
21		Seismic Retrofit Engineering	60,000													
22	INTGREC	Integrator of Record (RFP) - System Controls		5,000	5,000	1,174	3,826									
23	E2PHS2WL	Prospect-Loma Waterline Construction	141,000													
24	E2PHS2WL	Prospect-Loma Waterline Engineering	0	1,500	1,500	585	915									
25	E2PHS2WL	Loma to River Rd Waterline Construction	0													
33																
34		PREV TOTAL WTP	820,972	6,500	761,133	41,778	704,355									
35		(N) TOTAL WTP	0	0	0	0	0									
36		TOTAL WTP	820,972	6,500	761,133	41,778	704,355									
37																
38	ENTERPRISE	WASTEWATER (WWTP)														
39		Wastewater Master Plan	0													
40		Solids Pole Building to Cover Truck	0													
41	PUMPLGS	Submersible Pump Plug Engineering	44,525		44,525	1,450	43,076									
42		Submersible Pump Plug Installation	0		25,000		25,000									
43		SEWER I&I Camera	0													
44	WWPRTGEN	125kw Portable generator	0	(2,269)	60,462	60,231	230									
45	MLSPUMP4	Main Pump Station Improve (redund. Pump 4)			23,000	22,664	336									
46	BYPASCON	ByPass Connections for 3 Lift Stations	0		8,000	4,170	3,830									
47		Bypass Pump WWTP (Portable) Upgrade CP	0													
48		Multi-VFD Upgrades	0													
49		Annual Inflow and Infiltration (I&I) Rehabilitation	40,000		40,000		40,000	ONGOING								
50	AIRVALVE	Air Valve Sequence Batch Reactor #2	0	8,000	8,000	7,957	43									
51	INTOFREC	Integrator of Record (RFP) - System Controls	0	5,000	5,000	1,722	3,278									
52																
53	WWTRACTR	WW Tractor	60,000	(2,000)	58,000	58,000	0									
54	PWRLUPDR	Roll-up Doors for Shop Replacement	0	0	0		0									
55	WELECGT	Public Works Slide Gate	15,000	0	15,000											
56	PLTFMLFT	Platform Lift	50,000	(5,000)	45,000	45,000	0									
57		AEDs - Shop/City Hall (x5) TBD	0	6,000	6,000											
58																
59	E2PHS2WW	Prospect-Loma Wasteline Construction	60,000		0											
60	E2PHS2WW	Prospect-Loma Wasteline Engineering	0		0											
61	E2PHS2WW	Loma to River Rd Wasteline Construction	0		0											
74																
75		PREV TOTAL WWTP	269,525	9,731	337,987	201,194	115,793									
76		(N) TOTAL WWTP	0	(8,000)	0	0	0									
77		TOTAL WWTP	269,525	1,731	337,987	201,194	115,793									

	A	E	I	N	O	P	Q	Z	AA	AB	AC	AD	AE	AF	AG	AH
1	CITY OF YACHATS		3/14/2023													
2	CAPITAL IMPROVEMENT PROJECTS								PHASE / STATUS							
3	(N) = New (U) = Update (A) Additional		CIPC BUDGET				ENTERPRISE GENERAL									
4	BILLING	PROJECTS	ADOPTED APPROP	PROPOSED PROJECTS RECLASS 5	APPROPS AFTER RECLASS	ACTUAL SPEND TO DATE	VARIANCE (*K-L)	FOR REVIEW	APPROVED	IN PROCESS	COMPLETE	CC REPORT	DISCOVERY	HOLD	IN CONST	COMPLETE
5	FUND DEPARTMENT / DETAIL		2022-23	3/16/2023	3/2/2023	2/28/2023	2022-23	CRITICAL PATH		CRITICAL PATH						
78																
79	PREV ENTERPRISE TOTAL		1,090,497	16,231	1,099,120	242,972	820,148									
80	(N) ENTERPRISE FUNDS TOTAL		0	(8,000)	0	0	0									
81	TOTAL ENTERPRISE Before Capitalized Labor		1,090,497	8,231	1,099,120	242,972	820,148									
82																
83	GENERAL FUND	STREETS														
84		EAST 2nd St. Prospect to Loma - 540'														
85		Prospect-Loma General Engineering	0	15,000	15,000	7,646	7,354									
86	E2PHS2ST	Prospect-Loma Sitework	0		0											
87	E2PHS2ST	Prospect-Loma General Construction	152,000	(55,000)	97,000	0	97,000									
88	E2PHS2ST	Prospect-Loma Paving/Gutter	0		0											
89	E2PHS2ST	Prospect-Loma General Construction - Stormdrain	0		40,000		40,000									
90																
91		EAST 2nd St. Loma to River Rd -287.40'														
92		Prospect-Loma General Engineering	13,000		13,000											
93	E2PHS2ST	Loma to River Rd Sitework	0		0											
94	E2PHS2ST	Loma to River Rd General Construction	0		0											
95	E2PHS2ST	Loma to River Rd Paving/Gutter	0		0											
96	E2PHS2DR	Loma to River Rd Storm Drains	0		0											
97																
98		General Street Construction														
99	GIMLETGT	Gimlet Gates	35,000		35,000											
100	OCEANVIE	Oceanview Drive (Scope?)	0		0											
101		Hwy 101 Curve Delineators**	0	40,000	40,000											
102	MARINESDR	Marine/101 Storm Drain	0		0											
103																
104	TOTAL GENERAL STREETS Before Capitalized Labor		200,000	0	240,000	7,646	144,354									
105							250,618									
106	GENERAL FUND	STORM DRAINS														
107	E2PHS2DR	Prospect-Loma Storm Drains	40,000		0	0	0									
		Storm Drain - Gender Drive														
108	GENDRRN	(Converted to Stormwater Study)	50,000	(50,000)	0	0	0									
109	STDRMPLN	Stormwater Masterplan	0	50,000	50,000	78	49,922									
110	TOTAL GENERAL STREETS Before Capitalized Labor		90,000	0	50,000	78	49,922									
111																
112	GENERAL FUND	CITY HALL														
113	EMRGMNGT	Conex installation	20,000		20,000	0	20,000									
114		501 Gutters and Fascia	20,000	(20,000)	0	0	0									
115		Security Upgrade	0	20,000	20,000	0	20,000									
116	TOTAL BEFORE CAPITALIZED LABOR		40,000	0	40,000	0	40,000									
117																
118	GENERAL FUND	PARKS & TRAILS														
119	BOARDWLK	Boardwalk Engineering	110,000		110,000	0	110,000									
120		Boardwalk Construction	150,000		150,000	0	150,000									
121		Underground Utilities	200,000		200,000	0	200,000									
122		Skate Park Improvements	15,000		15,000	0	15,000									
123	POCKETPK	Oceanview Dr Pocket Parks	19,000	(4,000)	15,000	0	15,000									
124		Archeological Testing	0	4,900	4,900	4,900	0									
125	TOTAL BEFORE CAPITALIZED LABOR		494,000	900	494,900	4,900	490,000									
126																

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3	(N) = New (U) = Update (A) Additional		CIPC BUDGET						ENTERPRISE		GENERAL					
4	BILLING PROJECTS		ADOPTED APPROP	PROPOSED PROJECTS RECLASS 5	APPROPS AFTER RECLASS	ACTUAL SPEND TO DATE	VARIANCE (*K-L)	FOR REVIEW	APPROVED	IN PROCESS	COMPLETE	CC REPORT	DISCOVERY	HOLD	IN CONST	COMPLETE
5	FUND DEPARTMENT / DETAIL		2022-23	3/16/2023	3/2/2023	2/28/2023	2022-23	CRITICAL PATH		CRITICAL PATH						
127	GENERAL FUND	COMMONS														
128		Gutters and Fascia; Outside Paint after remodel	35,000		35,000	0	35,000									
129		Exterior Rehabilitation														
130		Interior Rehabilitation				0										
131		M/E/P Updates														
132		Fire & Safety Updates														
133		Security Updates														
134		Sound / Lighting Updates														
135		COMMONS Interior Remodel Scope Pending Eng.														
136		COMMONS Exterior Remodel Scope Pending Eng.														
137	COMMONSE	COMMONS Engineering Building Analysis		20,000	20,000	1,287	18,713									
138																
139		Inside Painting	0		0		0									
140		Bike Racks	0		0											
141		Wetlands Viewing Platform		6,000	6,000	1,268	4,732									
142																
143		Park Plan - Greenspace and Commons	55,000		55,000	0	55,000									
144		Park Development	50,000	(26,000)	24,000	0	24,000									
145																
146		TOTAL BEFORE CAPITALIZED LABOR	140,000	0	140,000	2,555	137,445									
147																
148	GENERAL FUND	LIBRARY														
149		Library Interior Design (Pellitier & Pellitier)	0	4,000	4,000	3,246	754									
150		Grant Writer (Rachael Cristine)	6,000		6,000	3,000	3,000									
151		Library Architectural Design (M D Arch)	32,000		32,000	10,983	21,017									
152	LIBRYEXP	Library Expansion (TBD)	300,000	(4,000)	296,000	0	296,000									
153																
154		TOTAL BEFORE CAPITALIZED LABOR	338,000	0	338,000	17,229	320,771									
155																
156	GENERAL FUND	LLCM														
157		LLCM Engineering Study	0	13,000	13,000	12,848	152									
158		LLCM Hardening	0	0	0	0	0									
159	LLCMRENO	LLCM Rehabilitation	187,000	(13,000)	174,000	0	174,000									
160		TOTAL BEFORE CAPITALIZED LABOR	187,000	0	187,000	12,848	174,152									
161																
162		ENTERPRISE FUNDS TOTAL	1,090,497	8,231	1,099,120	242,972	820,148									
163		GENERAL FUNDS TOTAL	1,489,000	900	1,489,900	45,256	1,356,644									
164		GRAND TOTAL	2,579,497	9,131	2,589,020	288,228	2,176,791									
165				CHANGE		9,523										
166																



DISCOVERY and PROJECT UPDATE APPLICATION REVIEW for PROJECTS

COMPLETE FOR DISCOVERY PROJECT REVIEW			
PROJECT TITLE:			PROJECT #:
DATE SUBMITTED:			BILLING CODE:
DEPARTMENT:			
TOTAL PROJECT COST:	SUBMISSION CYCLE: CIP: <input type="checkbox"/> GRANT: <input type="checkbox"/> OTHER: <input type="checkbox"/>		
COMMISSION/COMMITTEE:	PUBLIC WORKS: <input type="checkbox"/> PLANNING: <input type="checkbox"/> PARKS: <input type="checkbox"/> LIBRARY: <input type="checkbox"/> LLCM: <input type="checkbox"/> CITY HALL: <input type="checkbox"/>		
	PRIORITY: LOW <input type="checkbox"/> LOW-MED <input type="checkbox"/> MED <input type="checkbox"/> MED-HIGH <input type="checkbox"/> HIGH <input type="checkbox"/>		
PRIMARY CONTACT:	PREPARED BY:		

RANKING CRITERIA:		
COUNCIL GOALS <input type="checkbox"/>	OUTSIDE FUNDING / PARTNERSHIP <input type="checkbox"/>	UPGRADE SERVICEABILITY <input type="checkbox"/>
MASTER PLAN <input type="checkbox"/>	TIMING AND LOCATION <input type="checkbox"/>	REPLACEMENT <input type="checkbox"/>
QUALITY OF LIFE/SAFETY <input type="checkbox"/>	MANAGED GROWTH <input type="checkbox"/>	MAINTENANCE <input type="checkbox"/>
INFRASTRUCTURE <input type="checkbox"/>	OPERATIONAL IMPACT <input type="checkbox"/>	NEW / EXPANSION <input type="checkbox"/>
REGULATORY REQUIREMENT <input type="checkbox"/>	PERFORMANCE REQUIREMENT <input type="checkbox"/>	INNOVATION <input type="checkbox"/>

PROJECT DESCRIPTION:	
PROJECTED SCHEDULE:	APPROXIMATED START:
	APPROXIMATED END:
DURATION OF PROJECT:	ONE YEAR: <input type="checkbox"/> ON-GOING: <input type="checkbox"/> MULTI-YEARS: <input type="checkbox"/> #OF YEARS: _____ <input type="checkbox"/>
FISCAL NOTES: (COST ESTIMATE DERIVED FROM)	FORMAL ESTIMATE: <input type="checkbox"/>
	PRELIMINARY BID: <input type="checkbox"/>
	APPROXIMATED COST: <input type="checkbox"/>
	BASED ON SIMILAR PROJECTS: <input type="checkbox"/>
	NOT SUPPORTED: <input type="checkbox"/>

% of PROJECT BUDGET ASSIGNED to FUNDING SOURCE			
FISCAL YEAR	FUNDING AMOUNT	FUNDING SOURCE and NOTES	FUNDING %

PROJECT COSTS						
ITEM	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL

OPERATING COSTS						
ITEM	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL



PROJECT IMAGE

PROJECT NAME and DESCRIPTION:



PROJECT COMMENTS:

CITY MANAGER:

CIP COORDINATOR:

COMMENTS:

COMMENTS: