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**CITY OF YACHATS
PLANNING COMMISSION REGULAR MEETING
SUMMARY MEETING INUTES
JANUARY 17, 2023**

Guest: 10

1. (0:12) Meeting called to order by Chair Lance Bloch at 3:00pm.; John Theilacker, Jacqueline Danos, Julie Bailey, Loren Dickinson, and Tod Davies. STAFF: Kimmie Jackson, Deputy City Recorder, Katherine Guenther, Planner & Assist. City Manager
2. (1:16) Announcement/Correspondence: Commissioner Danos stated there is an upcoming grant for Solar Kiosk Energy Resilience from the Department of Energy and was forwarded to Parks & Commons and Emergency Preparedness, that she will be pursuing and submitting as a private citizen to see how the process and procedures work and will report back to the Commission. No matching requirements are needed from the City.
3. (6:14) Citizens Concerns: None
4. (6:40) Chair Bloch called for changing the order of the agenda to move the Elections of Chairs ahead of Current Business.
5. (7:25) Elect Chair: A Nomination was made to appoint John Theilacker for Chair and after a unanimous vote, the Ayes have it.
- 6.
7. (10:51) Elect Co-Chair: A Nomination was made to appoint Loren Dickinson as Vice Chair. Loren declined. A second nomination was made to appoint Jacqueline Danos for Co-Chair and after unanimous vote, the Ayes have it.
8. (13:30) Fences, Hedges and Walls refined: recommended language to amend YMC Titles 5 and 9 from Commission Members was reviewed and discussed per Council direction. Commission unanimously agreed to accept a revised draft presented by Chair Theilacker and recommend its adoption by Council. Chair Theilacker will update and forward to the Planner and Planner will check with DCLD if they need to review, and then forward to Council.
9. (33:55) Parking Recommendation specifics: The Commission individually reviewed the final City Center Parking Management Plan (2022) as homework and four submitted comments. Those comments were briefly discussed, and it was decided that a single document merging the individually prepared comments would be prepared and discussed by the Planning Commission at its February Work Session. For example, the PC will prepare a street-by-street list for parking

1 space striping and signage. Upon the Commission's preparation of
2 recommendations to forward to Council, the Commission would like input on
3 those recommendations from Public Works & Streets Commission.
4

5 10.(53:41) Covid related parking waiver is expiring February 28th and is a Council
6 decision. However, the current use of off-street parking by some businesses for
7 outdoor seating discussed in the Parking Study. A Council decision to restore the
8 off-street parking requirement is likely. This Commission would like to give some
9 information to Council to take into consideration from the Parking Study.
10 Depending on the timing of a Council action, the Commission may drafting a
11 letter to Council.
12

13 11.(1:13:36) Change meeting time discussion: A Motion made to start the regular
14 meetings at 2:00pm on the third Tuesday of each month, and after the vote was
15 called, all were in favor and the Ayes have it. The Planning Commission's
16 monthly work sessions will continue to start at 10:00am on the second Tuesday
17 of each month.
18

19 12.(1:15:48) Planner Report: Reported no building activity in the last month. City
20 Planner sent the signed agreement to Pacific Habitat Services, and they will now
21 start remaining work to complete the City's Local Wetlands Inventory. The PC
22 and City Planner will prepare an explanation to the community of what the
23 adopted Inventory means to the residents and property owners of Yachats and
24 its value as a land use and natural resource planning tool. The Commission will
25 discuss at a future work session on how it will be used. There may be a need for
26 a Public Hearing next month possibly on a Variance request; the Planner will
27 advise if it moves forward.
28

29 13.(1:25:22) Commissioner Danos raised two concerns regarding code
30 enforcement: One or more trees which appeared to fall within King Street right of
31 way were cut by a property owner without City permission, and several vacant
32 lots at the corner of 9th Street and Highway 101 were left unsightly, have standing
33 trash, and soils were left exposed to erosion. City Planner suggested to
34 Commissioner Danos that she should put a request through Request Tracker for
35 the Code Enforcement Officer to investigate The Planner reported that one of the
36 disturbed lots is waiting on a back-ordered manufactured home and advised to
37 request information on the other two on Request Tracker.
38

39 14.(1:32:21) December Meeting Summaries: Attached to the online packet.
40

41 15.(1:31:41) Other Business: It was reported that the Mayor is in favor of a
42 presentation of goals from Commissions and will have that ready for the
43 February meeting to review. Goals drafted by Chair Theilacker and

1 Commissioner Danos are posted for this meeting and will be discussed at the
2 next Work Session along with goals submitted by other members.

3
4 16. (1:4:40) Announced the need for one more Commissioner to apply and to get the
5 word out.

6
7 Chair Theilacker adjourned the Regular Commission meeting adjourned at 4:41pm.
8 Prepared by Kimmie Jackson January17, 2023