

**City of Yachats  
Public Works and Streets Commission  
Meeting Summary**

**January 10, 2023**

**Guests/Audience: 11**

1. (0:09) West called the meeting to order at 2:01 pm. Present: Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Groth and Don Phipps. Staff: Kimmie Jackson, Recorder, David Buckwald, Wastewater Lead, and Rick McClung, Water Lead.
2. (0:54) Correspondence / Communications: Chair West received emails regarding citizens concerned with streetlights. Received an email from Mr. Roslund wanting to make sure the Overleaf Lodge and Fireside Hotels were still included in the new Stormwater Study same as before.
3. (3:20) No citizens' concerns.
4. (4:00) Elect Chair & Co-Chair: Commission volunteered West as Chair and Don Groth as Co-Chair. The Commission voted unanimously, and the Ayes have it.
5. (5:12) Hybrid Meetings starting in February 2023.
6. (11:35) Public Works Report is attached to online packet.
7. (13:49) Stormwater Study is not happening until March 2023; E 2<sup>nd</sup> St. rebid will get done at the end of March 2023; Seismic Valve & Backwash Project will start at the end of January 2023, and Backwash will start in mid-February; the Water Conservation Study Final Submittal Status is that one more public meeting is needed at the beginning of February.
8. (16:16) South Lincoln Water District wants to team up with the City to come up with raw water solutions as a collaborative effort. They are proposing the City could help with some of their Capital Improvements as part of the negotiations, like the expansion of their water plant. The City needs to decide if they are interested in moving forward. McClung stated the framework has been laid out and Public Works will need to consult with Council. Discussion continued around the stability of South Lincoln Water, infrastructure concerns, the creeks being on forest service land, and the potential of having enough water for Yachats and Waldport in the future. The next step is the Commission recommend to the City Manager and Council to start the conversation on the possibilities.
9. (41:30) The Motion was made to recommend to the City Manager take to Council to recommend they begin and open up communications with South Lincoln Water

1 District Board and the City Council of Waldport, to include subjects as long term  
2 look at the amount of water available, management of the operation and the  
3 infrastructure, and that this is only for preliminary talks. The Commission voted all  
4 in favor and the Aye have it.  
5

6 10.(43:27) CIP: Commission discussed installing emergency bypass connections;  
7 the Slide Gate is being researched by the CIP Coordinator for next budget year;  
8 the property next to the Water Plant is still an outstanding project and the need  
9 for a Geotech Study to see if the property is suitable. There will be a possible  
10 Steering Committee for the water group to work on securing the Water Shed.  
11

12 11.(52:00) Water Sales report looks like there is a discrepancy in February in that  
13 there was more sold than what was made. The water in December went up  
14 another 600,000 gallons; McClung will revisit the data and report findings;  
15 McClung will let the City Manager know the need to contact Tim Tice for a review  
16 study for Water and Wastewater.  
17

18 12.(1:00:41) Financial Report: November 2022 attached to online packet.  
19

20 13.(1:10:25) The Fire Department is starting CPR classes. Individuals will need to  
21 call on their own and sign up for a date and time. Will forward information to the  
22 City to post in the newsletter and on the website. Tomorrow at 9:30am volunteers  
23 will inventory of the Conex on Radar Road. If raining, then will do the following  
24 day. There was no Fire Department meeting or report. It will be on Monday  
25 January 23<sup>rd</sup>.  
26

27 14.(1:14:44) Hwy 101 Phase II: The Commission discussed having until the end of  
28 the month to put in the application and requires detailed scope of work, detailed  
29 budget by task, and decide if we will submit the application. Will also need to ask  
30 ODOT for a letter of approval as a formality and they did indicate they would;  
31 McClung suggested to make this into a CIP then submit to Council, and it will  
32 need to include public input. McClung suggested to bring this to Council on the  
33 18<sup>th</sup> to move this forward and then spend the next nine months perfecting the  
34 application and the public outreach. The cycle will begin in August for application  
35 process and agrees that the City Manager or Planner should submit the  
36 application. After further discussion, the Commission decided they may bring this  
37 up during goal setting to meet the timeline.  
38

39 15.(1:25:38) Delineators: The final agreement laid out which ADA rules that need to  
40 be followed; need a six-foot-wide strip and lot of the area is not even four feet;  
41 could possibly use rumble strips. An option is to go back to phase I and fix the  
42 dangerous gap so they will acknowledge the issue and hold off on phase II, but  
43 keep in mind what needs to be done and have the information ready. The

1 commission would like to see delineators where is adequate and are open to  
2 other options for the narrow areas for safety.  
3

4 16. (1:54:15) CIP 2023-24: Will revisit in February after CIP Coordinator reviews, and  
5 the Slide Gates still need the write up and forward to the CIP Coordinator.  
6

7 17. (1:57:20) Street Inventory: Need further Commission discussion about what  
8 areas need pavement work to be done in the next couple weeks with the Public  
9 Works Leads. Chair West & Commissioner Phipps will discuss the speed limit.  
10

11 18. (1:58:42) There is a way to lower the speed limit to 25mph and it involved a  
12 request formally made by the City to have this study done, it's then reviewed.  
13 The surface streets can be reduced to 15mph and 20mph, but have to meet  
14 certain ORS Codes, and the enforcement portion can be addressed.  
15

16 No further business to discuss, meeting adjourned by West at 4:17pm.

17 Next Meeting: Tuesday, February 14, 2023, at 2:00pm

18 Prepared by Kimmie Jackson Deputy Recorder on January 2023.