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CITY OF YACHATS
CITY COUNCIL EXECUTIVE & REGULAR MEETING
JANUARY 18, 2023
In-Person & Zoom Meeting Summary

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Guests: 9

Mayor Craig Berdie called meeting to order on this January 18, 2023, at 2:00pm via Zoom and in person meeting. Members present: Mary Ellen O'Shaughnessy, Council President, Greg Scott, Ann Stott, and Catherine Whitten-Carey. A Quorum was present. Staff: Heide Lambert, City Manager, Kimmie Jackson, Recorder, and Katherine Guenther, Asst. CM & Planner.

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REGULAR MEETING

1. Meeting was opened to Regular Session, the Mayor made a Motion to end the Regular Meeting and move into the Executive Session and then resume the Regular Meeting no later than at 3pm. All those in favor:
Aye: O'Shaughnessey, Scott, Stott, Whitten-Carey, and Berdie
Nay: None
2. (1:37) Mayor read into the record the Executive Session rules and adjourned the meeting at 2:04pm. There is a second recording to resume the Regular Session.

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REGULAR MEETING

Guests: 15

(0:11) Mayor Craig Berdie called meeting to order on this January 18, 2023, at 3:18pm via Zoom and in-person. Members present: Mary Ellen O'Shaughnessy, Council President, Greg Scott, Ann Stott, and Catherine Whitten-Carey. A Quorum was present. Staff: Heide Lambert, City Manager, Kimmie Jackson, Recorder, and Katherine Guenther, Asst. CM & Planner.

1. (0:48) Announcements, Correspondence and Proclamations: Correspondence read into the record regarding two issues, one is the Budget Committee has one open seat and most of the work is done between April and June. The second is correspondence from Norm Cimon and was read into the record expressing his support concerning the source of water for the town and how to support the existing residence in the context of growth. Also stated the Yachats River Head Wall was blown out due to clearing of trees in the forest and resulted in the loss of resources. A Head Wall is a man-made structure, and it was located up by the water shed, a relatively flat area of the North branch of the fork, up the Yachats River. The Mayor will be meeting with Mr. Cimon for further information.
 2. (5:15) Public Comment None
 3. (5:37) Consent Agenda:
A Motion was made to accept Resolution 2023-203 memorializing Council President Appointment:
Aye: Berdie, O'Shaughnessey, Scott, Whitten-Carey, and Stott
Nay: None
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1 4. (8:49) Introduced the two candidates recommended by Parks & Commons Commission
2 and voted unanimously at their January 18, 2023, meeting to approve Meg Simons to
3 Seat B expiring 12/24, and Ron Simons to Seat C expiring 12/23. After Council interview
4 and discussion, a Motion was made.

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6 (15:35) Motion was made to accept as stated in Resolution 2023-204 appointing
7 members to the Parks & Commons Commission. The vote was called, and the Ayes
8 have it:

9 Aye: Berdie, O'Shaughnessey, Scott, Whitten-Carey, and Stott

10 Nay: None

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12 5. (16:37) Water Task Force: The proposal attached to the Council packet states
13 sustainable water supplies are critical to the long-term viability of Yachats given
14 population growth and climate changes and would like City Council to establishes a
15 Water Task Force to achieve the following objectives and tasks. The Task Force will
16 report to the City Council at regular intervals. It is estimated that the task force will take
17 approximately one year to complete its tasks after achieving full membership. At that
18 time, the City Council may extend the timeframe, change the focus, or disband the task
19 force.

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21 (20:21) Discussion continued among Council and no decisions were made. The Council
22 was in favor of giving approval for Rick McClung, Water Lead to report at the next
23 Council Meeting, sharing his history and recommendation before Council votes to add
24 another Committee.

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26 (23:32) John Theilacker and John Purcell spoke in support of water sustainability. They
27 are members of the community and have approached the City asking to be part of a
28 Water Sustainability Group and have reviewed the Mayors proposal and would like to be
29 involved. View the Future is also supportive of these efforts and the proposal. They have
30 met with Chair West of Public Works & Streets Commission and the Public Works Leads
31 as they started drafting this proposal. Mr. Theilacker did not believe he would have a
32 conflict-of-interest while being on the Planning Commission, View the Future and being
33 on this task force.

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35 (27:32) John Purcell, of View the Future and resident stated they just want to help and
36 believes they have the experience and resources the City can use. Discussion continued
37 around the structure of the group, the items that are needed, negotiations and the need
38 for a structure.

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40 (34:30) *Zoom Meeting disconnected until 40:29-time stamp. 7 minutes of discussion*
41 *continued amongst the council.*

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43 (40:30) Zoom Resumed. The objective is the importance of long-range planning,
44 amending the Water Master Plan and Infrastructure associated, and to increase water
45 supply. The City does believe this is priority to staff.

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1 (43:32) A Motion was made to instruct the City Manager to direct Rick McClung, Water
2 Lead to spend time drafting a report on how Public Works can use a Water Task Force,
3 and then present to Council.
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5 (45:25) Withdraw Motion and restated. A Motion was made to instruct the City Manager
6 to come back to the Council with a recommendation on suggestions for the water supply
7 process: Discussion continued regarding receiving reports on a regular basis, the motion
8 is for a one-time report to Council. All in favor

9 Aye: O'Shaughnessey, Scott, Whitten-Carey, and Stott

10 Nay: Berdie stated that there should be a timeframe around this.
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12 6. (47:54) The Mayor would like to prepare for a proper transition for planning for the next
13 Mayor.
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15 7. (48:58) The Needs Assessment Survey for Recycling Modernization Funding: Read into
16 the record that this law was passed through the legislature to equalize recycling
17 throughout the State. Local governments must complete the Needs Assessment Survey
18 and register for types of services they would like to implement to be eligible for funding
19 support and work with the service provider to prepare and complete the survey.
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21 8. There are two virtual information sessions, one has passed, and the other is on January
22 24th.
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24 (50:39) Motion was made for the City of Yachats to participate in the Plastic Pollution
25 and Recycling Modernization Act Need Assessment Survey. Whitten-Carey volunteered
26 to represent the City and will report back.

27 Aye: Berdie, O'Shaughnessey, Scott, Whitten-Carey, and Stott

28 Nay: None
29

30 9. (53:48) City Manager Report attached to the online packet for review. The safety issue
31 around the signal light at the crosswalk in the middle of town was reported and is
32 handled by an ODOT vendor. The part was removed for repairs and is currently waiting
33 on the part to be returned, then Public Works will install it. The wetlands boardwalk is
34 excessively rotten, and maintenance is assessing and will look to see how much needs
35 to be replaced and will start the work when weather permits. There is caution tape and
36 cones in the area. There was a short discussion around the Stormwater and that there
37 will be a study done through the Public Works & Streets Commission.
38

39 10. (1:00:10) Other business from the Mayor stated the next meeting we have the Work
40 Session and would like to address the goals and rank for discussion.
41

42 11. (1:01:37) Other business from the Council: Council President reported on the Cascades
43 West Area Commission in Transportation (CWACT) and is a member and would like to
44 continue.
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1 12. (1:02:45) A Motion was made to reappoint Council President O'Shaughnessey to the
2 continue as Cascades West Area Commission in Transportation as the City's
3 representative:

4 Aye: Berdie, O'Shaughnessey, Scott, Whitten-Carey, and Stott

5 Nay: None
6

7 13. (1:03:20) Councilor Whitten-Carey mentioned the audience expressed it was hard to
8 hear through the zoom and would like to have the video available and would like to
9 address the hold on the Parks & Commons Commission and would like to see the
10 Commission regain its responsibilities. Discussion continued and indicated the Council
11 would start working on the Charge Letters to the Commission. Making note that the
12 Commission does not have any authority over the Commons building and will have Work
13 Sessions to address the Parks & Commons and Trails after the goals have been
14 completed.
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16 14. (1:07:41) The City Manager will be holding Public Input Meetings, the first one to be a
17 Stakeholder's Event, held on February 9th at 5:30pm at the Commons, and will notify all
18 the Stakeholders, all Commissions and folks that regularly use the Commons. This will
19 be facilitated by an outside source. The biggest issue is the stage lighting and that the
20 building had never had the electrical updated and is unable to support all the light and
21 we cannot use extension cords any longer and the fire alarm system will also need to be
22 address per the Fire Marshall. Civil West is coming to do a Scope of Work for this project
23 and inspection of the building and will report back to Council on its findings. This project
24 will be for what needs to be done at the Commons. Also, the person hired for the
25 Commons quit after one day. They will need to be on call and it's a tough job to fill and
26 the building should be in working order.
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28 15. (1:11:55) Comment from Staff: Proposing to have one meeting a month. Council
29 discussed the difficulties to attract people with too many meetings and make travel
30 difficult for volunteers; Will still hold work sessions as needed or every other month. The
31 council will spend time at the work session on how this would look.
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33 16. (15:33) John Purcell, resident, stated he would like the Mayor proposal to be considered.
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36 Mayor Berdie adjourned the meeting at 4:35pm
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38 Prepared by Kimmie Jackson on January 20, 2023