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CITY OF YACHATS
CITY COUNCIL SPECIAL WORK SESSION
JANUARY 13, 2023
Zoom Meeting Summary

1. (0:00:21) Mayor Craig Berdie called meeting to order on this January 13, 2023, at 1:00pm via hybrid (In-Person & Zoom). Members present: Mary Ellen O’Shaughnessy, Greg Scott, Ann Stott, and Catherine Whitten-Carey. A Quorum was present. Staff: Heide Lamber, City Manager, Katherine Guenther, Asst. CM & Planner, and Dayna Capron, Office Manager.

WORK SESSION

2. (0:00:53) Fire Alarm Set off.
3. (0:01:06) Will need to replace the Council Vision on the wall in the Civic Meeting Room for viewing and was read into the record by Councilor Scott. After discussion of establishing Annual 2023 Goals of the following headings: 1. Water, 2. Safety, 3. Community, 4. Financial Responsibility, 5. Improve City Service Delivery, 6. Environmental Stewardship, 7. Housing (workforce & homeless) (need Housing Study Report). The Members are to write down items to put under the headings to narrow down the scope.
(58:37) 5 Minute break
4. (0:58:44) Council wrote down their list of items to place under the goal headings. *Open air and general comments for the next thirty minutes.* After all the members added their lists, Councilor Stott volunteered to type up the results and will add to the Council Packet for the next meeting.
5. (1:28:30) Meeting Refinement: Discussed taking advantage of the Consent Agenda; would like to use Aye/Nay instead of roll call if necessary at meetings, and the times have been deferred after the discussion about having evening meetings.
6. (1:35:40) Discussed changing the order of the Agenda; items having a specific time to let people know what time an item will be talked about if at all possible and would like minutes in the consent agenda. Clarification was made that the meeting audio serves as the official minutes and the Summary is provided with the time stamp, Motions, and all decision-making items. Discussion continued around the responsibility of the City and what it is charged to do. Other items discussed were to receive regular updates from the Commissions and or Chairs; possibly have Council members attend other Commission meetings and have the other Commissions attend Council meetings by spreading them out throughout



1 the year; would like a report on CIP Project status possibly quarterly; a Financial
2 Fund Balance Report month to month and annually, possibly at a glance
3 dashboard to include all the items mentioned above and to include measuring the
4 City staff efforts so the citizens can see what's being done. A previous Council
5 decided to have the audio be the official minutes and the summary meeting be.
6 Provide the Council with the Motion that states the audio would be the official
7 record. Discussion continued around the Mayors' Roadmap and the focus
8 moving forward and take into consideration that there will be other meetings and
9 that this structure may change. Also discussed City Councilors attending other
10 Commission meetings, and possibly move toward written reports. In the past
11 there was description of what and why the issue was brought to the council.
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13 7. Mayor Berdie adjourned the meeting at 3:00pm

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15 8. Prepared by Kimmie Jackson on January 18, 2023