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CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
December 13, 2022
Zoom Meeting Summary

REGULAR MEETING

Attendance: 11

1. (0:10) Call Meeting to Order by Chair West at 2:00 pm. Present: Ron Urban, Kevin Erdahl, Alex Cox, Linn West, Bob Bennett, Don Groth and Don Phipps. Staff: Kimmie Jackson, Recorder and David Buckwald, Wastewater Lead.
2. (0:50) Correspondence and Communications: The Planning Commission meeting December 13, 2022, discussed the Parking Study, and stated they will be finalizing and discussing the recommendations at the December 20, 2022 meeting and will then forward to Public Works & Streets Commission for review and comments. Public Works & Streets Commission will implement the recommendation once it goes to council and is approved. Funding amounts will need to be considered in this next budget season for signs and striping.
3. (5:25) Written Reports: Public Works report is online in the Public Works & Streets Packet.
4. (16:20) Finance Reports: Reviewed Public Works Financial Reports attached to the online packet. Discussion continued regarding the concerns on utility collection and that it is still low. Considering having Tim Tice produce an updated on the rate increase in January 2023. Commission also discussed the need for the System Development Charges (SDC) Study and will add to the CIP Budget and possibly pay for the 2nd street pipe project.
5. (57:47) Emergency Preparedness Report: The inventory of the content of the two Conex's will be at 9:30am on January 11th, 2023, and will start at Radar Rd. Discussed looking into a lockbox for the keys to the Conex's instead of or in addition to giving out keys. The Emergency Operations Plan (EOP) may be reviewed by City Council in January 2023. Since the 2019 EOP was not signed, the signed 2010 EOP should be posted on the website. Some of the changes between both plans are with the Yachats Rural Fire District, the EOP process, the Command Center, and the City Manager and City Council roles. The evacuation plan still needs to be written, the landslide potential may not have been address in the EOP and may need to be written. Discussion continued that



1 the approved EOP needs to be signed after the signature page has been
2 updated and would like to have someone involved in the process from the City.

3
4 6. (1:36:15) CIP Projects: Hwy 101 stage II, application for funds for the study for
5 multi-use path is not for vehicles has been approved by Oregon Department of
6 Transportation (ODOT) and will submit the official application by end of January
7 2023 for \$150,000. Commission discussed possibly handing over to the Parks &
8 Commons Commission due to the project being a path and not a street. Chair
9 West will ask for a meeting with the City Manager, CIP Coordinator, Mr. Lauritzen
10 and Mr. Groth to discuss.

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12 7. (1:44:20) Ongoing Business: 2nd Street Status Phase III will be delayed and
13 ODOT changed their grant policy, and until phase II is completed we're not able
14 to apply for the grant for the project on Loma to Cedar.

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16 8. (1:46:00) Street Safety: ODOT has been contacted in reference to the speed
17 limits. There are three primary state regulations, and if a street is no wider than
18 18.ft, then the City can set the speed limit, it's classified as a resident street, and
19 speed limits can be posted. Need to research many of our streets are no more
20 the 18ft in width and defined as a residential district, and if more that 18ft, it will
21 have to have an engineering investigation. Speed enforcement is still an option.
22 After having a conversation with Waldport City Manager regarding the contract
23 with the Sheriff Department, the city could possibly budget for one sheriff for
24 about 200k a year. Also reached out to the State Police as well, and they don't
25 get over to Yachats very often and all agencies have shortages and cutbacks.

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27 9. (2:14:30) New Business: Commissioner Bennett has accepted to serve another
28 term and Commissioner Urban has served the City for over 9 years and has
29 decided to step back and decline to serve another term.

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31 Next Meeting is on Tuesday, January 10, 2023, at 2:00pm and no further business
32 was discuss. The Chair adjourned this meeting at 4:20pm.

33
34 Prepared by Kimmie Jackson Deputy Recorder on 12/13/2022.