



**CITY OF YACHATS
PARKS AND COMMONS COMMISSION
MEETING SUMMARY
October 4, 2022
Zoom Meeting Summary**

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7 1. (00:23) Meeting Call to Order: Chair Craig Berdie called to order on this October
8 4, 2022, meeting of the Parks and Commons Commission at 2:02 pm via Zoom
9 Meeting. Members present: Dean Shrock, Michael Hempen, Adam Altson and
10 Catherine Carey. Trails - Joanne Kittel and Bob Langley. Staff: Kimmie Jackson,
11 Recorder and Holly Hamilton, CIP Coordinator
12
- 13 2. (1:25) Correspondence/Communications: Chair Berdie mentioned Special
14 Districts are available and will do some more research on the boundaries and are
15 also a special taxing authority and will bring back to the commission.
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- 17 3. (2:57) Reports: Meeting Summary – Information only
18
- 19 4. (3:11) Yachats Trails Committee – Volunteers working on YIPS; the logs on the
20 trails are starting to fail; the boardwalk boards need replacing but would like to
21 propose completing a project to include more boardwalk areas. Kittel stated the
22 City Manager did talk to Tim Gross at Civil West and that the preliminary plan
23 would be sufficient to write a grant and authorized them to do so. View the Future
24 will write a grant to supplement and start fundraising. The city is still waiting on
25 signed easement agreements. Chair West will meet with Little Log Church &
26 Museum members and the archeologist to discuss having the survey work
27 include the extended length of the walkway.
28
29 (24:12) Motion to recommend to the City Manager that the Parks & Commons
30 Commission be given authorization to complete the archaeological survey work
31 to cover the extended length of the walkway:
32 Aye: Shrock, Altson, Carey, Hempen, and Berdie
33 Nay: None
34
- 35 5. (24:49) The fire department believes the purpose of the trail is that it is an
36 emergency evacuation trail. Discussion continued regarding the ground
37 conditions and the purpose of the trails leading to the fire department.
38
- 39 6. (30:25) Discussion continued regarding parts of the boardwalk and it being
40 unsafe. Commission Member Hempen, Witten-Carry and Bob Langley will
41 schedule a time to walk the area and prepare a work order to submit to the city.
42
- 43 7. (41:45) The Day Break Running Group sponsored the event. There was no



1 advertisement to forewarn the community that there would be over 400 runners
2 on the trails.

3
4 8. (50:45) Ongoing Projects: Delineators Hwy 101 –ODOT is on the third revision,
5 as there's issues with the diameter, it does not allow for ADA space, and still in
6 talks with ODOT as they want the city to go into phase II.

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8 9. (57:00) Green Space: No update, other than needing to do a study on the
9 comprehensive total Master Plan.

10
11 10. (58:54) Pocket Parks: Archeologist, Benches Signs, Plants, Excavator Bids: The
12 digs are done, no relics found; dug four holes, analyzed the three layers of soil,
13 and waiting on the report. Expecting three excavator bids and have received one
14 for \$9,200 and \$25k, and still waiting on the third. Discussion continued about
15 having more signs, the concern is the city could take on more liability. The City
16 Manager did send an inquiry to the attorney on the status.

17
18 11. (1:09:40) - Bike racks – Hempen met with Jako and will coordinate with Langley
19 to move forward in the next two weeks. The Skate Park project is scheduled this
20 winter. The crew will come out of Newport and will be doing fundraisers. Some
21 commission members would like to see if there is more space to expand the
22 skate park.

23
24 12. (1:14:15) New Business: Parks Master Plan: Purpose and future direction:
25 Discussion continued how to approach the Master Plan. There is going to be
26 reconstruction of the commissions/committees and the city has advised this
27 commission to wait on this item and maybe a subcommittee could work on a
28 project like this; would like to include inventorying parks, trails, and other
29 potential areas. There is a need to connect the trail on King Street easement up
30 to Horizon Hill. Would like to approach the City Manager & Council support this
31 project and then move forward. The county has a plat map that is available to
32 use to look at easements for one of the work sessions.

33
34 13. (1:53:35) Holly Hamilton identified her responsibilities and will look to each of the
35 committees to see what projects they have, and identify how do we keep moving,
36 ranking the projects, and developing a larger Master Plan and does expect the
37 commission to continue its work. Also working on getting the GIS maps internally,
38 and an archaeological component should be added.

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40 (2:00:35) Chair Berdie asked the commission to send thoughts to him by mid-
41 November on what project they want to accomplish and timeframe and then
42 distribute a report to members.

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- 1 14. (2:04:09) Rick Urbanski, 370 Ocean View Dr. – is concerned about the work
2 involved on the cliff side that if removal of the roots would make the ledge
3 unstable. The work being done involves excavating 6 inches up to the vegetation
4 line only. Mr. Urbanski mentioned he signed and forwarded the easement
5 documents to the city.
6
7 15. Other Business: None
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9 Craig Berdie adjourned the meeting at 4:08pm.
10 Prepared by Kimmie Jackson on October 4, 2022