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CITY OF YACHATS

PARKS AND COMMONS COMMISSION

August 2, 2022

Zoom Meeting Summary

I. (00:14) Meeting Call to Order

Chair Craig Berdie called to order on this August 2, 2022 meeting of the Parks and Commons Commission at 2:00 pm via Zoom Meeting. Members present: Dean Shrock, Michael Hempen, Catherine Carey and Adam Altson. Trails - Joanne Kittel

II. (00:50) Correspondence/Communications - None

III. (1:05) Reports

1. **Yachats Trails Committee** – Kittel stated that submitted a proposal to Oregon outdoor rec summit on behalf the Siletz tribe and was accepted and giving a presentation and Robert Kentta will be in attendance on oct 27th at 9:45a. Will ask for reimbursement after the conference. Trails report attached. Berdie stated x'eihet Trail stairs look good and would like to honor the efforts in the future; Request from city manager concerned about the entry to the south and about the look of it, the north side has landscaping and looks nice and would like to have the south side be done along the same lines, possibly trails crew could handle. Kittel stated that it's a dangerous rounded corner with lots of accidents and is concerned about doing work that's so close to the highway but would weed whack the area.

IV. (8:49) Ongoing Projects – Berdie

1. Delineators Hwy 101 - Still same status
2. Green Space – Defer this discussion, city council is in process of making a decision considering address dredging the wetlands; doesn't think it's a good idea and need to incorporate the boardwalk, and the new park all at one for better planning and dollar allocation. Altson stated his concern on how long council is taking, the dredging is a priority. It's been 15 years that is was dredged and made into a pond, the comp plan should address that.
3. (15:47) Pocket Parks: Archeologist, Benches Signs, Plants – permit application is attached, have not heard from city manager yet; she will follow up because it only covered one area, and need to know how to get the second part added; the process is they have signed and have 30 days to object to the project, its approved if no objection, timeline is about 30 days, estimated completion is November; they will dig 55 centimeters, Shippo has its process; will still plant in January.
(21:47) Bench Phrases and Contest: Ideas, Execution, Timing, Cost – Hempen looked at the best places for the benches, have the locations for three new benches



1 and the 4th one bench at 6th St., and another one installed by the interpretive sign; on
2 the south side of the 6th St, maybe a large rock, 4th St., two locations, not sure if any
3 of the boulders can be relocated for people to sit on; moving the bench on 6th that's
4 already there; would like 8ft benches the cost difference in prices, are the features
5 like powdered coated feet, part of the issue was not making it too comfortable so
6 people won't sleep on it; why limit to 4 or 6 foot, so went with 8 ft; discussion
7 continued on the size of the benches and design of the benches made the ones with
8 dividers; put it in a resolution form to give to city staff; adding seat dividers or arm
9 rest, possibly engraving benches with messages; consider one location be ADA
10 compliant.

11
12 **(39:27) Motion** to see that this can be moved to order city staff giving them review
13 the parks and trails will clear the areas, and the staff can move to start ordering,
14 schedule installation and contractors prior to Nov. 22nd before the planting.

15
16 Have decided to withdraw this motion until next month and gather more information
17 on ADA and concrete slabs.

- 18
19 **4. (54:17) Signs** – two different bids, Newport sign proposal, the other is they are both
20 about the same price, the pictures 20 in circular sign that says Ocean View park,
21 Wood Working Company can do 2d for \$265.00 or 3d for \$389.00, Newport wanted
22 \$556.00, need three signs that say stay back and danger, wood working came in at
23 \$900 and Newport signs came in at \$864.00; two sign 5x20 no beach access
24 woodworking at \$400.00 and Newport signs at \$148.00; not including posts or
25 installation, hand carved wood, marine layer protective coating, Newport sign used
26 treks material and aluminum composite; Wood Working is \$90/hr drafting fee, needs
27 two hours; Newport will do the posts and installation at \$750.00 and \$444.00; Carey
28 likes Tom Watson, Wood Working signs they are carved; maybe split the job
29 between the two companies; this is the project has been approved and now it's in
30 city staff hands, going to the city manager, will bids only if over \$50k; while looking at
31 the signs the caps would be visible; treks signs would last longer.

32
33 **(1: 05:07) Motion** to recommend to city council to purchase the circular sign from
34 Woodworking, Tom Watson and the other signs from Newport signs.

35 Aye: Altson, Carey, Hempen, Shrock, and Berdie

36 Nay: None

- 37
38 **5. (1:10:47) Bicycle racks – No update**

- 39 **6. 1:11:00) Skate park** – no update; the city manager is trying to get bids for that
40 project

- 41 **V. (1:12:00) New Business**

42 Robberson Prospect Stair Restoration – everyone reviewed except Shrock; the
43 request is that they bought the house on King St; build prior to code standards, they
44



1 want to restore/repair the stairs at their own expense, it dead ends into their
2 backyard.

3
4 (1:26:32) Motion to approve the Robberson's to move forward in restoring/repairing
5 the existing stairs at their own expense that accesses the Prospect Park to their
6 back yard:

7 Aye: Hempen, Alston, Carey and Shrock

8 Recused: Berdie

9 Nay: None

10
11 This motion will go to the city manager after discussing with the planner to decide if it
12 will go to council or it can just give the homeowners approval and inform council as
13 informational

14 **2. (1:27:58) Bench Phrases and Contest:** Ideas, Execution, Timing, Cost – Defer
15 this item; what would it cost to do some engraving in the benches.

16 **3. (1:29:30)) Park Maintenance, Mowing smaller parks** – Berdie stated wants
17 members to think about the mowing fees mowing the right away, the right away is
18 the owners responsibility; and the city parks are not beign taken care of, would like
19 to shift some of that mowing money to take care of the parks;

20 **4. (1:31:22) Overlook Park and Prospect** - integration into Master Park Plan
21 (3/17/21) Berdie sent a note to the city manager regarding the master plan has
22 added two additional parks and council approved, and is requesting the document
23 be updated;

24 **5. (1:32:50) Overlook Park meld with Pocket Parks** – merge the overlook park
25 and merge with the pocket parks and describe the components and update the
26 master plan; The resolution was titled ocean view park/peace park; merge all the
27 parks together and write up to update the comp plan more comprehensive;
28 discussion refer to the parks as sunset park, north, south, and middle; or might be
29 confusing.

30
31 **(1:39:00) Motion** to call the two pocket parks sunset north and sunset south

32 Aye: Hempen, Altson, Berdie, Shrock and Carey

33 Nay: None

34
35 Will need a write up for the master plan, Carey will work on it.

36
37 **VI. 1:43:46(Commons / Council status**

38 1. **MOA Book Storage** – defer per the city managers request, discussion is going on;

39 2. **(1:44:20)** Hempen stated they already had one meeting and the next on aug 18th
40 with future meeting; talked about commissions, visibility, city manager form, city
41 manager has some ideas for some changes to the commission; physical building will
42 be managed by city manager not the commissions.

43 3. **(1:46:56) Other Business**



- 1 1.
- 2 2. From Staff – None
- 3 3. From the floor –
- 4 Items for next agenda: Revised benches
- 5 (1:48:45) From Commissioners (re: Landmark Property, general interest) – Remove
- 6 item
- 7
- 8 Craig Berdie adjourned the meeting at 3:54pm.
- 9
- 10 Prepared by Kimmie Jackson on 8/25/22

DRAFT