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City of Yachats
EMERGENCY PLANNING COMMITTEE - SUMMARY
May 2, 2022

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I. CALL TO ORDER

7 Chair Thomas Fisher called the meeting to order at 2:00 pm. Members
8 present via zoom were Jill Asch, Bob Bennett, Tracy Crews, Don Groth,
9 MaryBeth Selby, Neal Morphis

10 (0:56) Fisher advised everyone that the July meeting falls on July 4. Options
11 are to meet in late June after the Cascadia exercise or later in July. After
12 discussion it was decided to tentatively schedule a meeting on June 27.

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II. NEW BUSINESS

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A. Visit with City Manager

17 (4:53) Fisher gave a brief summary of his meeting with the City Manager.
18 He expressed his frustration and disappointment that he hasn't had much
19 success in getting City Hall to address some of the issues this Committee
20 deems important. However, the City Manager is familiar with emergency
21 management and believes as this Committee, that education and personal
22 responsibility is important. The City Manager is interested in CERT and
23 has asked her staff to participate in training.

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B. CRE22 – Team B Document Preparation and Schedule

26 (13:04) Bennett referred to and discussed the documents included in the
27 meeting packet. He expressed concern that the brainstorming sessions
28 have not taken place and he will call Jenny to get an update on when
29 those will occur. Discussed what type of communication equipment will be
30 needed. Selby interjected she had spoken with Jenny and that she
31 (Junny) felt long-range CB radios were the way to go. Bennett further
32 explained the purpose of all the forms to be filled out and how
33 communication will be necessary to follow through with Emergency Plan.
34 Discussion continued regarding Conexes and communication between
35 them. Selby discussed her presentation of getting the five Conexes ready.
36 (41:45) Bennett summarized by saying the documents being put together
37 for the Cascadia Event after going to be materials used as a county-wide
38 "table talk". Discussion went back to communications and the possible
39 need of the long-range CB to take part in the exercise. Selby advised a
40 long-range CB can be purchased on Amazon for \$139 and it comes with
41 an external antenna to make it more powerful.

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III. ONGOING BUSINESS

A. YRFPD – MOU

(47:57) Selby advised the Fire Department agreed to an MOU so now it is
up to the City to agree. She explained all the information she had
compiled and is ready to do a presentation to Council.

1 (52:35) Discussion had regarding the grant from the County that was to be
2 matched by the City, a total of \$5k, for Conex supplies. Groth is still trying
3 to find records for that money and McClung thought he recalled \$1,400
4 being spent but there is no listing of what was purchased. Crews brought
5 up that grants have time limits and wanted to make sure that money could
6 still be spent and not have to returned to the County. Further conversation
7 was had regarding where the money went and what it was spent on. Also,
8 this grant is available every year and so someone needs to make sure the
9 paperwork is filed. Discussion continued on determining where the \$2,500
10 was and if it is still useable.

11 **B. Update on Hatfield Visit**

12 **C. Update of Preparedness Fair**

13 (1:03:24) Selby gave a rundown of what would be happening on June 4th
14 and 5th. It will be “fun, informative and educational”. There will be a 5K
15 Run with the registration fee going to buy supplies for the caches.
16 Discussion held regarding volunteer signups and advertising.

17 (1:13:51) West advised in his meeting with the City Manager she
18 emphasized that Emergency Preparedness is a committee under the
19 prevue of Public Works so everything needs to go through Public Works
20 first. West further indicated that Selby could present her plan to Public
21 Works at their meeting next week and then Public Works can support it
22 with the Council and the City Manager.

23 Fisher adjourned the meeting at 3:18 pm.

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25 Meeting transcribed by contractor, L.F. Barrett on 5/9/22