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City of Yachats
PUBLIC WORKS AND STREETS COMMISSION
MEETING SUMMARY
May 10, 2022

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I. MEETING CALLED TO ORDER

Meeting called to order at 2:02 pm by Chair, Linn West

Present: Bob Bennett, Alex Cox, Kevin Erdahl, Don Groth, Ron Urban, Linn West, Chair, Neal Morphis, Dave Buckwald, Rick McClung, Don Phipps, MaryBeth Selby, John Purcell, Greg Scott

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II. CORRESPONDENCE COMMUNICATION

(01:08) West reminded the commission there was a Cascadia presentation at the Commons on Thursday.

III. REPORTS

A. Public Works Report

(01:37) Buckwald reviewed the report included in the packet, drawing attention to rainfall for April as well as water production. He advised one more tree will have to come down on the south side of the intersection of Pacific and Crestview indicating it is damaged and needed to be removed. Told the commission that some of the crew has been working at the water plant and the rest of the crew has been doing a lot of CCTV sewer cleaning. He has been tabulating the speed signs information and is trying to get a format to deliver it to the commission. Advised it took three (3) hours to download July of 2017. He advised for the one week he downloaded, there were 20K going north and going south was 19.5K and the average speed in front of City Hall was 34 mph. He asked if the Commission wanted Public Works to purchase another speed sign with Bluetooth, etc. and putting that in another location.

(5:11) Phipps advised he raised the issue with City Council two (2) months ago about speeding between Ocean View and Yachats Ocean Road. Crossing the street there is dangerous, firstly because there are no delineators, there is a blind curve and vehicles speeding. He went on to talk about excessive speeds through the area. He stated further that he suggested speed enforcement cameras since there is no law enforcement in the area. He went on to discuss other cities using these cameras. He spoke about how the cameras worked and felt that also having a sign indicating "speed radar enforced" would slow people down. He also advised ticket proceeds would be revenue for the City.

(10:58) Buckwald continued his conversation about the speed signs indicating the City has no control over what the signs on 101 state but if one was purchased for Ocean View Road, it can be programed to say many things and it can collect a lot of data.

(12:30) McClung advised his report involves items further down in the report so he'll wait.

B. Finance

(13:01) Groth showed the March financial report via screen share and gave highlights.

(19:37) Buckwald advised the Capital Outlay-Street Project amount of \$2,687.89 was split four (4) ways, streets, sewer, storm and water and the remainder of the \$10.777 went to Gender Drive.

(20:11) Bennett asked about the material charge and asked what was under storm drain maintenance for materials. Buckwald responded that several culverts were purchased, some for Gender Drive, as an abatement until that issue is resolved.

(20:58) Groth advised the City is still behind a month posting revenue but hopefully the posting for April will be a double for March and April. He continued going through the report. Groth asked if there was any input from Public Works Department,

(22:02) Buckwald indicated that the three (3) trees on Crestview will come down around mid-June and that will be about \$12K-\$13K.

(23:20) Bennett commented about the proposed budget and that the line items have been corrected and he is happy with that.

(29:27) West asked if the equipment has been purchased this year or is some being pushed to next year?

(29:43) Buckwald responded that some is being pushed out. Discussion about inability to purchase items due to supply and shortages.

(30:29) Bennett mentioned doing the storm drain study and then commission the SDC study. He went on to say the storm drain work is in the Master Plan but there is nothing for the System Development Charge contract and that should be thought about. Discussion ensued.

C. Emergency Preparedness Report

(33:06) Bennett advised there were several documents sent out for the agenda.

1. Fair

(33:39) Selby shared the schedule for the fair and went over it.

(37:40) West referred to the list of volunteer needs and asked how people sign up for those. Selby said to contact her or Tracy Crews and went over the volunteer opportunities.

(39:12) West charged the Commissioners to volunteer if possible and if unable to volunteer to at least be sure to attend the event and get the word out about the fair.

2. Presentation re: CONEX

(40:20) Selby then referred to the document shared on the screen (City of Yachats Cascadia Event Disaster Relief Supply Cache Proposed Project) to expand the current survival caches that Yachats has. This is just a part of a larger disaster emergency response plan. She asked that the Commission approve the project so the next steps can be taken. She then asked for questions. There were none.

(54:49) Bennett made the motion to **take the City of Yachats Cascadia Event Disaster Relief Supply Cache Proposed Project to**

1 **the next stage to present the project to the City and get the**
 2 **necessary funding.**

3 **Vote:** Bob Bennett, aye; Alex Cox, aye; Kevin Erdahl, yes; Don Groth,
 4 aye; Ron Urban, aye, Linn West, aye. **Motion carried unanimously.**

5 **3. Latest Memorandum of Understanding with FS(MOU)**

6 (55:40) Selby then presented the MOU between the Fire Department
 7 and the City and reviewed it.

8 (1:01:04) Groth asked about a cache for the Fire Department and
 9 Selby replied that the Fire Department is planning on having a cache
 10 right next to the other one for items they need.

11 (1:02:16) Bennett thanked Selby for all the work she put in to get this
 12 project moving.

13 (1:03:56) Urban moved **to approve the Memorandum of**
 14 **Understanding (MOU) between the YRFD and the City of Yachats**
 15 **and move it to the next step.**

16 **Vote:** Bob Bennett, yes; Alex Cox, yes; Kevin Erdahl, yes; Don Groth,
 17 aye; Ron Urban, yes, Linn West, yes. **Motion carried unanimously.**

18 **D. Sustainable Water Team**

19 (1:06:25) Erdahl reported that their first meeting will be the last week of
 20 May, no exact day or time yet.

21 (1:07:15) Purcell complimented Selby of her presentation. The team met
 22 with City Manager Lambert, Counselors Scott and O'Shaughnessey
 23 discussing changing from committee to team and sent out an overview.
 24 The first edition of "Water Matters" has been completed and hopefully that
 25 will be in the next city newsletter.

26 **IV. CURRENT BUSINESS**

27 **A. East 2nd Street Improvement**

28 (1:10:21) McClung advised the bid on the East 2nd Street Project closes on
 29 the 24th and there are two bids and a third one coming.

30 **B. Earthquake Valve and Backwash Project to Design and Bid**

31 (1:11:35) This has not gone out to bid yet. He called FEMA about the
 32 grant which could be up to \$70K but not sure when it will come in. He is
 33 concerned about the timing. Discussion had regarding getting this project
 34 moving. McClung suggested putting a bid with the understanding that
 35 construction would not be until late fall. The grant was finalized in
 36 February. Discussion continued. Decision made to contact the engineer to
 37 change the dates and put the project out to bid.

38 **C. Storm Water Study Status**

39 (1:20:28) In the new budget the language was changed to Storm Water
 40 Master Plan. Discussed the recommended amount of \$60K with \$10K this
 41 year and \$50K the next fiscal year. Discussion continued regarding the
 42 SDC study and McClung advised he hasn't solicited anyone, but it can be
 43 expected to be about \$100K. Talked about having money put into the
 44 budget for the SDC Study. Decided that West would email Lambert and
 45 Lauritzen and ask that the \$100K be included in the budget for 2022-2023
 46 fiscal year.

D. CIP Information Sheets

(1:256:29) McClung advised that he and Buckwald had to do CIP narratives for the budget, so this is done. Discussion held about preparing the CIP sheets as the project comes up to ensure proper record keeping. McClung advised he has a CIP request form, but he wants to go over it with Lambert.

E. Street Inventory Status**F. Street Lighting Study****G. Public Works Standards****V. NEW BUSINESS****A. Name Change for Emergency Preparedness Committee to Team**

(1:12:12) West advised that at the Commission Chair meeting tomorrow he is going to question whether the committee to team change will also apply to the Emergency Preparedness Committee. Discussion was held and commissioners felt it should remain as a committee so that there is documentation and record keeping.

B. Speed of Vehicles Through Town

(1:29:40) West asked how the Commission wanted to proceed. He felt there were some restrictions per ODOT as to what can and can't be done. Discussion was held about what was available without a large price tag. Discussion was held regarding a municipal judge.

(1:33:03) Scott clarified that a Municipal Judge can only enforce City Ordinances. A traffic issue would be outside that scope. Any fines collected go to the agency that own the road so 101 is not the City. There is no authority to issue a ticket, authority to issue a fine or collect a fine. He went on to say this has been brought before ODOT before and even after two (2) fatalities at the north end of town ODOT still would not change anything.

(1:34:40) Phipps appreciated the hard work and the consideration of the speed issue. He advised he would be willing to volunteer his time to contact the other cities in Oregon and speak to those involved in getting their systems in place and get all the questions and problems that arose during the process.

(1:38:48) Bennett wanted to separate the delineators from the speed cameras/signs and then went on to give the history of that area. The delineators are a trails issue with ODOT.

(1:41:06) Groth brought to Phipps attention that there is an opening on the Public Works and Streets Commission. He went on to say several different surveys need to be performed and the Commission could use Phipps' expertise. Phipps said he would consider it. Morphis posted a link to the application form.

(1:42:06) Cox spoke to the fact that discussion revealed that the City would really get no advantage to fines, etc. of having cameras in town. He questioned if rumble strips or speed bumps in the middle to town could be used. Discussion held regarding cameras and information gained as well as working with ODOT.

1 (1:45:22) Erdahl asked what the status of the delineators is and McClung
2 advised it is with ODOT and he is hopeful the project will happen over the
3 summer.

4 (1:46:11) Discussion held on contacting ODOT and investigating the
5 speed issue. Speed limits are set by the Speed Control Board.

6 (1:51:58) Bennett talked about the design of the flower beds and the
7 "lobes" showing entrance of a congested area. He felt the "lobes" were not
8 being taken advantage of with something higher. He went on the discuss
9 collection of data and analysis of the highways.

10 (1:52:32) Selby felt another 25-mph sign before the curve would be helpful
11 because the other sign is on the other side of town and people think their
12 leaving town and speed up. She felt a camera could project a negative
13 vibe as Yachats being a punitive community. She suggested supplying
14 different options and getting the community to weigh in.

15 (1:55:59) Groth said a sign before the curve heading south has been
16 explored and ODOT nixed it. Buckwald agreed with that saying where the
17 signs are is where ODOT allowed them and ODOT wouldn't even allow a
18 metal sign. He stated we can try again perhaps new people are in place...

19 (1:57:05) Urban indicated he lives between 7th and 8th streets. He spoke of
20 a big diesel RV pulling a large vehicle behind. As the vehicle came up to
21 the speed sign it was doing 39 mph when it started to break. He felt there
22 are ways to obtain the data needed to get something to slow down traffic.

23 (2:00:23) West closed the discussion and asked the Commissioners to
24 think about the issue and determine some ways to obtain data and
25 equipment allowed by ODOT.

26 (2:01:13) Phipps advised that he has watched traffic and while the flashing
27 speed sign works for some, for most it does not. He felt to obtain data
28 video cameras could be put unobtrusively on the side of the road to show
29 via the speed signs how fast vehicles are going.

30 **Meeting adjourned at 4:04 pm**

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32 Next meeting June 14, 2022, at 2 pm.

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34 Transcribed by Contractor, L.F. Barrett, May 18, 2022