

# Citizen Involvement Committee

Comments by The Planning Commission

2/21/2022

## Goals:

1. Increase citizen involvement in land use planning.
2. Improve communication between local government, residents, and businesses.
3. Meet Oregon Goal 1 OAR 660-015-0000(1)

During discussions of the CIC in the January 18<sup>th</sup> Planning Commission meeting, as well as the February 15<sup>th</sup> Planning Commission meeting, it was agreed that we should focus on the requirements of Oregon Goal 1, and emphasize getting citizen involvement in the planning process. While it is recognized that an all-issues CIC could be very useful as well, it was felt that we should address the state requirements first. Toward that end we are making the following recommendations.

## MEMBERSHIP:

We should advertise for community volunteers to fill up to **5 seats** on the CIC. Their only qualifications are that they be Yachats residents with an interest in community involvement. These people will report to the **City Planner** as a primary contact.

(John Ayer has indicated that he is in touch with several potential volunteers.)

## DUTIES:

1. Identify a Spokesperson to organize their meetings, as well as one or more alternates. The Chair should rotate to provide opportunities for cross training, as well as coverage for absences.
2. Report directly to the Yachats City Planner concerning all active projects. Identify the person to do this report, and rotate the function to provide opportunities for cross training.
3. Outreach and Education are the primary duties of the CIC.
4. Increase citizen input to long range planning. This may include input to Comprehensive Plan updates. It may also include preparation, distribution, and analysis of community surveys as required by Planning Commission projects.
5. Have a representative to attend Yachats City Council meetings when requested.
6. Have a representative to attend monthly Commission Chair meetings in order to increase communication between the citizens and the commissions.
7. Have a representative keep hours at a "Citizen's Desk" in the City Hall.
8. Write a column for the Yachats monthly newsletter whenever CIC activities provide information to share.
9. Identify community projects which require volunteer help, which may include participation in the CIC and the Commissions, and advertise and recruit this volunteer help.

10. Inform the public of dates and times of upcoming Planning Commission hearings on land use applications when directed by the City Planner.
11. Direct citizen questions on any pending land use application to the City Planner.

RELATIONSHIP TO THE PLANNING COMMISSION:

Facilitate communication between the Planning Commission and the citizens of Yachats. This is not a policy making committee, or one which advocates a position on any pending land use application permitted by Title 9 of the Municipal Code. Land use applications include, but are not necessarily limited to: partitions, boundary line adjustments, subdivisions, any planned unit development, conditional use, or variance request.