

# City of Yachats

## Parks and Commons Commission Meeting

April 6, 2012 - 2:00 p.m.

### I. Call to Order

Chair Dawn Keller called to order the April 6, 2021 meeting of the Parks and Commons Commission at approximately 2:00 p.m. on Zoom. Members present were: Linda Johnson, Dean Shrock, Craig Berdie, Dawn Keller, George Mazeika, and Michael Hempen. Missing was: Scott Gordon. From Trails Committee: Bob Langley and Joanne Kittel. From Community Services: Heather Hoen. From the Council: Ann Stott. From the City Offices, the Deputy Recorder: Kimmie Jackson. Guest: Arianna Carlson. And later, for budget considerations: Don Groth.

### II. Announcements, Updates, and Reports

Chair Keller mentioned that the feedback from the community regarding the use of the Commons was meager at best and that a new form of surveying would be necessary. She also said that the Council had not taken up the issue of appointing P&C commissioners from outside city limits. Prospect & Ocean View Parks were added to the city's Parks & Open Space Master Plan. In regards to the boardwalk, the Council agreed to release funds for engineering bids for The project. It was noted that some money had been mistakenly spent from funds for the boardwalk. The Council agreed to reallocate monies so that the Commission would still have the entire \$50,000 made available for this project. Trails Committee gave an update on the Amanda Trail/Bridge ceremony in May, 2022 that was being organized and said that the community would have a part in the opening ceremonies. Committee members Langley and Kittel also gave updates on grants and upkeep as well as the Trails Committee working with the Library Commission on plans related to the library area. Ms. Kittel also reported members of the Trails Committee were working with Ms. Hoen and Council member Ann Stott on the Boardwalk Project and what is needed to proceed with this project.

Heather Hoen requested feedback/questions from the Community Services report. Commissioner Berdie asked about capital projects and Ms. Hoen Requested guidance about which projects the Commission wants to prioritize. Commissioner Hempen also asked if Ms. Hoen had asked people who used the kitchen what they would like to see. Ms. Hoen said she didn't receive direct specifics from those she spoke with. Chair Keller said she had received feedback indicating no desire for a dishwasher, but a desire for more equitable use agreements, shared spaces, and scheduling. Apparently, the Commons Policy document is going to need some updating. Keller and Hoen will begin

working on a first draft to bring to the Commission..

Commissioner Johnson asked about opening plans for the Commons; Ms. Hoen said that no plans were made yet but that reservations were being taken for the future (along with the pavilion). Commissioner Berdie expressed that the Commission should consider that the Commons may begin to open in September. Chair Keller suggested that volunteers may need to be recruited to help with opening the Commons.

Commissioner Berdie reported that he is developing a survey to elicit information from the community regarding the Commons open space. He requested ideas from the Commission as to how to get the survey out (and returned). Ms. Kittel and Ms. Hoen (along with Chair Keller) gave ideas of distributing the survey in various places in the community (e.g., City Hall, restaurants, the Visitor Center, online, etc.). Discussion ensued. Ms. Stott suggested that Ms. Jackson's drop box be used as a collection point. Commissioner Berdie said he would proceed with the survey. Ms. Jackson gave guidance about the distribution of the survey.

Ms. Kittel then gave updated information regarding the foundation work needed for the Boardwalk Project. She stressed the complexity involved in this project. It was announced that Ms. Hoen has been designated the Project Manager of the Boardwalk Project and that she'd be working closely with the Trails Committee and Council Member Stott along with city employees.

Commissioner Hempen gave an update and introduced Arianna Carlson to speak to the issue of the improvement of the front of the Commons. Ms. Carlson said that her business has preliminary drawings but not a definitive design. She said she'd come up with two different options for the Commission which would serve as discussion starters for the Commission. She added that she'd have preliminary drawings available in two weeks. Later, Commissioner Berdie asked about how the north entrance of the Commons has been used and if the Commons improvement could also use this entrance more effectively.

More discussion...

Commissioner Johnson asked what procedures would be utilized in order to open up the Commons. Ms. Hoen made the distinction between the playground/pavilion (recreational immunity) and the Commons (not covered under this type of immunity). The Commission discussed different ways in which the Commons could be opened responsibly...and whose responsibility it would be to monitor the safety of the activity and the cleanliness of the facility. Chair Keller reiterated the necessity of having a plan for the opening of the Commons. Chair Keller thanked Commissioner Mazeika for his April newsletter article. She then asked that the upcoming newsletter article be focused on volunteers needed

to help with opening the Commons. Commissioner Berdie said he could use the article to highlight his Open Space Project. Both subjects will be addressed.

### **III. New Business**

Chair Keller directed the Commission to look at budget and capital improvement items. She proposed that an additional person be hired to monitor and clean the Commons and pavilion areas. Questions were asked and discussion on the possibility of hiring such a person as well as the overall budget followed. Don Groth (from Finance) and Ms. Hoen were available for this section of the meeting to answer questions regarding the budget and capital improvements.

Commissioner Berdie proposed that \$50,000 be added to the upcoming budget for the design and preliminary engineering for the Open Space Project.

Commissioner Hempen requested an additional \$5,000 to be allocated for a grant writer. The return of the Open Space surveys may also influence the amount and nature of the budget requests. The amount for the front of the Commons would be rolled into the budget request (\$20,000?). The Trails Committee also submitted amounts for the engineering and construction of the Boardwalk Project. The Little Log Church has not submitted an updated budget proposal.

Gratitude was given to Ms. Hoen for her sign-changing abilities as well as Shelly Shrock who has directed the group which is planting flowers along Hwy 101.

Commissioner Berdie and Ms. Jackson will coordinate the printing and distribution of the Open Space surveys.

The meeting adjourned at approximately 4:00 p.m.