

## Memo

Date: May 4, 2021

From: Dawn Keller

To: City Council

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Since the Commons building is owned and operated by the city, we will have to satisfy all the requirements to limit liability for use of the space. Individuals cannot assume personal responsibility as they can for outdoor space. Proof of vaccination is irrelevant to the city (not to people personally, of course); there are no separate rules for vaccinated persons. There will be requirements for cleaning and security for everyone using the building. Everyone who wants to use space will have to present and execute a safety plan. When the risk level for Lincoln County allows us to, we will probably be opening the Commons on a limited basis by appointment only for selected meetings and maybe some presentation-type gatherings. The entire Commons Policy Manual, including the reservation system and the fees for building use (Pavilion excepted), is effectively rendered unworkable, is currently under review, and should no longer be considered an accurate reflection of how things will be done or what rents will be charged in the future.