

May 6, 2021

Yachats City Council Meeting 9:30 AM

Capital Projects for the 21-22 Budget cycle

The annual budget process vests the Finance Committee with the responsibility to also serve as the Capital Improvement Process (CIP) Committee. Commissions, Committees and City staff appear before the CIP Committee, answer questions about the requests for capital dollars and advocate for their project priorities. The Finance Committee evaluates the projects, ranks them, aligns the projects with City Goals, and provides Council with their recommendations for the coming fiscal budget. Recommendations generally arrive in March and Council accepts the recommendation in April.

This being an unusual year, with a pandemic, resulting Zoom virtual meetings and a change in City Managers, the recommendations and submission to Council had not happened by the second April meeting. To avoid any further impact to the completion of the City's 21-22 fiscal budget preparation, the Interim City Manager convened an advisory panel which conducted the project review and generated recommendations.

The advisory panel consisted of:

Mayor Leslie Vaaler

Interim City Manager Lee Elliott

Water lead Rick McClung

Wastewater Lead Dave Buchwald

Community Services Coordinator Heather Hoen

PWC Chair Linn West

Finance Committee member Don Groth

Budget Committee member Tom Lauritzen

The Ad Hoc committee met via Zoom, discussed the projects, reviewed the priorities, aligned the projects with City Goals, discussed our ability to deliver the deliver the projects, weighed the complexities of the projects against our staff resources, considered the progress of the Master Plans for Water and Wastewater, reviewed the aggregate expenditures against the expected reserve balances, and agreed to the attached list as our recommendations for the 21-22 fiscal budget for the City of Yachats.

Our recommendations are primarily projects that can be classified as purchases, rather than engineered projects for construction. With the completion of our Master Plans and resulting engineering, we look at the next 12 months as preparation, leading to construction in future years. Our approach may lead to a revision of our CIP, but that is expected with most major projects in their early stages and/or incomplete as to descriptions and scope.

Please accept our recommendations for the current CIP dollars.