

Facilities Report

February 2021

Update on projects, reservations of the Commons, Pavilion, and LLC&M Buildings

I have been working on identifying Capital Improvement Projects on the Commons building to present to the budget committee.

- Paint inside and out
- Light fixture updates and dimmer switches
- Exhaust fan on stage
- Dishwasher for the kitchen
- Acoustic draping in the Multi-purpose room
- Pass through window from kitchen to Multi-purpose room

I have met with a Contractor and engineer on the Little Log Church and Museum to narrow the scope of work.

Facilities maintenance:

- An internet extender has been put into the Pavilion to allow for wider access around the buildings by users.
- Reviewing Asset Management software for tracking maintenance on the buildings.
- Winterizing buildings
- Weekly walk around through the Commons, Library, Little Log Church and Museum, and 501 buildings to inspect/check for safety and structural issues.
This task is ongoing.

Reservations:

- Many of the reservations for the current year have been moved to 2021 because of COVID-19.
- The Pavilion is receiving small reservations on a regular basis. As we move into Fall and Winter, I am assuming these reservations will slow.
- All Large events have been canceled or moved due to COVID-19; I am exploring what can be done virtually.

Many things are in an unknown status at this time because of the Corona Virus and how it will impact different reservations and projects.