



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

MEMORANDUM

DATE: January 6, 2020
TO: City of Yachats
FROM: Justin Peterson, Planner, OCWCOG
RE: **Planner's Report**

Summary

The planner received a high number calls and emails from property owners, interested buyers, and other inquires during the first three weeks of December. I spent two full days in Yachats on the week of December 14th. The Holiday weeks were slower.

Moving forward, I will be on-site on Tuesday's or work from home. Oregon Cascades West Council of Governments (OCWCOG) is working with Shannon Beaucaire to identify next steps. A contract amendment is being finalized to reduce the number of hours per week. The reduction in hours may come with slower response times and a focus on current planning including day-to-day inquiries.

I will be available to serve as the City Planner until the end of February. At that time I need to shift my focus back to other projects. After that date I can still serve in a supportive role if requested.

Building Permits

In December the City of Yachats received two building permit. I spoke to a few property owners that may submit building permits in the next month. Building permits are slower this time of year which is similar to past years. Historically, building permits increase in late February to early March.

Date Received	Type of Permit	Zoning	Address	Status
11/16/2020	Public Works Building	P-F	500 West 7th (14-12-27 AC TL 5800)	Pending
11/18/2020	Non-structural partition in garage and new window	R-2	442 Ocean View Drive (14-12-27-DA TL 4800)	Approved 12/8/2020

Projects

- Staff had a meeting with DLCD's Laura Buhl in December discuss Parking. DLCD Staff put together a memo about potential options.
- Planning will support the Inventory work, and mapping by the Planning Commission of Parking locations within the central business district of Yachats.
- The City Manager and Planner plan to meet to review next steps forward for GIS Mapping – to more effectively map and track, Zoning and Lots within Yachats.
- Planning continues to work with Planning Commission and City Council on the Lighting and Hazard Ordinances.