

1. Agenda

Documents:

[2022-01-11 Public Works And Streets Agenda.pdf](#)

2. 2:00 P.M. Meeting Materials

Documents:

[2021-12 Public Works Department Report.pdf](#)

[2021-11 Financial Report Public Works.pdf](#)

[2021-12 Water Report.pdf](#)



CITY OF YACHATS  
**PUBLIC WORKS & STREETS COMMISSION MEETING**  
**Tuesday, January 11, 2022 at 2:00pm**  
**Note: Meeting Conducted Using Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/89066794171>

Meeting ID: 890 6679 4171

One tap mobile

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+(Tacoma)

Dial by your location

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+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

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Meeting ID: 890 6679 4171

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## **AGENDA**

### **I. Meeting called to order**

### **II. Reports**

- A. Public Works Report (Rick & Dave)
- B. Finance Report (Limited discussion this month)
- C. Emergency Preparedness Report (Bob)

### **III. Current Business**

- A. Election of Commission Chair
- B. CIP Projects 2021-2022 Status (Rick & Dave)
- C. Property adjacent to Water Treatment Plant (Rick)
  - a. Engineer and Geotech status
- D. Public Works Tasks
  - a. Conex
  - b. Storm water study
  - c. SDC study
  - d. Review of septic systems in City
  - e. Street conditions and trees in ROW
  - f. Street lighting survey

### **IV. New Business**

- A. Trails presentation re: Ya'Xaik Trail extension

**V. Other Business**

- A. From the Commission
- B. From the Floor

**Next Meeting Tuesday, February 8, 2022 at 2:00 P.M.**

***\*\*\*NOTICE OF POSSIBLE CITY COUNCIL QUORUM***

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at [www.yachatsoregon.org](http://www.yachatsoregon.org) . In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.  
POSTED 1/10/22

**Date:** January 7, 2022  
**To:** Katherine Guenther, Interim City Manager  
**From:** Public Works Department  
**Re:** December 2021 Public Works Report

Rainfall at Yachats Public Works:

|                           | <b>2021</b> | <b>2020</b> | <b><u>Inches</u></b> | <b>2018</b> |
|---------------------------|-------------|-------------|----------------------|-------------|
| <b>December</b>           | 15.17       | 9.43        | 7.26                 | 10.53       |
| <b>Rain year to date:</b> | 64.81       | 60.67       | 50.43                | 59.66       |

Total water production: **3,890,100 gallons**      Water loss efficiency: ?%

Total water accounted for: **? gallons**

Total wastewater treated: **11,039,000 gallons**

The following is a list of what was done by Public Works staff in December 2021.

**Streets:**

- Street signs replaced.

**Storm Drainage:**

- Drainage inspections and maintc.
- Culvert unplugged on E.2<sup>nd</sup> St.

**Water Treatment Plant:**

- Water systems operations.
- Plant Maintc.
- Cleaned Reedy Creek headworks.

**Distribution Sys:**

- Meter reading.
- Meter maintc.
- Repaired water leak on W.2<sup>nd</sup> St. and W.3<sup>rd</sup> Sr
- Water meter installed on Radar Rd.

## **Wastewater Treatment Plant:**

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.
- Truck load of biosolids sent to Heard Farms.

## **Collection Sys:**

- Lift station inspections.
- Degrease lift stations.
- CCTV van prep and camera training.
- Returned rental bypass pump Portland and picked up repaired bypass pump.
- Power failure the Main lift station. Operated on generator for several days until power line was repaired.
- #2 pump control (VFD) installed at Main lift station.
- Sewer cleaned 354 ft of sewer main on E.2<sup>nd</sup> St.

## **Public Works:**

- Shop maintc. and clean up.
- Fleet maintc. & repair.
- Equipment maintc. and repair.
- Multiple locates.
- Brush box handling.
- PW administration.
- Fence repair around skate park.
- Assisted with Christmas tree decoration.
- Christmas lights and banners on light poles.

# Streets Operating 100-1040

## Monthly Financial Detail Report

### NOVEMBER 2021

Printed: 12/20/2021 9:09:47 AM

Period 05 - 05

Fiscal Year 2022

| Fund | Dept | Account Number | Description                | Budget for Year      | Prior Mo Bal        | Current Activity   | Actual to Date      | % of Budget   | Notes                                  |
|------|------|----------------|----------------------------|----------------------|---------------------|--------------------|---------------------|---------------|--|
| 100  | 1040 | 300101         | Beginning Balance          | \$ 350.00            | \$ 14,572.31        | \$ -               | \$ 14,572.31        | 4163.52%      | Beginning Balance - Unaudited          |
| 100  | 1040 | 304650         | Tax - State Highway        | \$ 50,000.00         | \$ 15,846.96        | \$ 5,306.19        | \$ 21,153.15        | 42.31%        |  |
| 100  | 1040 | 314861         | Transfer in General Fund   | \$ 61,000.00         | \$ 15,250.00        | \$ -               | \$ 15,250.00        | 25.00%        | Quarterly transfer from 100-1010       |
|      |      |                | <b>REVENUE</b>             | <b>\$ 111,350.00</b> | <b>\$ 45,669.27</b> | <b>\$ 5,306.19</b> | <b>\$ 50,975.46</b> | <b>45.78%</b> |  |
| 100  | 1040 | 105110         | Water Lead                 | \$ 5,000.00          | \$ 370.11           | \$ 90.38           | \$ 460.49           | 9.21%         |  |
| 100  | 1040 | 105111         | Wastewater Lead            | \$ 5,000.00          | \$ 1,298.49         | \$ 298.97          | \$ 1,597.46         | 31.95%        |  |
| 100  | 1040 | 105112         | Field Utility 2            | \$ 4,000.00          | \$ 980.42           | \$ 130.22          | \$ 1,110.64         | 27.77%        |  |
| 100  | 1040 | 105113         | Field Utility 1            | \$ 4,000.00          | \$ 1,325.93         | \$ 167.22          | \$ 1,493.15         | 37.33%        |  |
| 100  | 1040 | 105114         | Field Utility              | \$ 1,400.00          | \$ 766.35           | \$ 56.81           | \$ 823.16           | 58.80%        |  |
| 100  | 1040 | 105140         | Fringe Benefits            | \$ 2,200.00          | \$ 481.32           | \$ 75.98           | \$ 557.30           | 25.33%        |  |
| 100  | 1040 | 105141         | Insurance Benefits         | \$ 5,800.00          | \$ 1,816.25         | \$ 277.82          | \$ 2,094.07         | 36.10%        |  |
| 100  | 1040 | 105142         | Regular PERS System        | \$ 2,900.00          | \$ 804.91           | \$ 127.26          | \$ 932.17           | 32.14%        |  |
|      |      |                | <b>PERSONNEL</b>           | <b>\$ 30,300.00</b>  | <b>\$ 7,843.78</b>  | <b>\$ 1,224.66</b> | <b>\$ 9,068.44</b>  | <b>29.93%</b> |  |
| 100  | 1040 | 205222         | Insurance                  | \$ 3,000.00          | \$ 2,765.66         | \$ -               | \$ 2,765.66         | 92.19%        | Annual Property/Liability Renewal FY21 |
| 100  | 1040 | 205311         | Equipment Lease and Rental | \$ 750.00            | \$ -                | \$ -               | \$ -                | 0.00%         |  |
| 100  | 1040 | 205312         | Equipment Fuel/Tires/Parts | \$ 2,900.00          | \$ 878.30           | \$ 166.66          | \$ 1,044.96         | 36.03%        |  |
| 100  | 1040 | 205313         | Equipment Repair           | \$ 1,000.00          | \$ -                | \$ -               | \$ -                | 0.00%         |  |
| 100  | 1040 | 205317         | Tools and Small Equipment  | \$ 1,000.00          | \$ -                | \$ -               | \$ -                | 0.00%         |  |
| 100  | 1040 | 205361         | Parts                      | \$ 5,000.00          | \$ 435.51           | \$ -               | \$ 435.51           | 8.71%         |  |
| 100  | 1040 | 205362         | Consumables                | \$ 700.00            | \$ 709.59           | \$ -               | \$ 709.59           | 101.37%       |  |
| 100  | 1040 | 205363         | Outside Services           | \$ 4,000.00          | \$ 210.33           | \$ 297.00          | \$ 507.33           | 12.68%        |  |
| 100  | 1040 | 205411         | Street Lighting            | \$ 20,000.00         | \$ 8,011.18         | \$ -               | \$ 8,011.18         | 40.06%        |  |
| 100  | 1040 | 205474         | Mowing                     | \$ 13,700.00         | \$ 6,640.00         | \$ 631.00          | \$ 7,271.00         | 53.07%        |  |
| 100  | 1040 | 205475         | Tree Removal/Trimming      | \$ 20,000.00         | \$ -                | \$ -               | \$ -                | 0.00%         |  |

| <b>Fund</b> | <b>Dept</b> | <b>Account Number</b> | <b>Description</b>            | <b>Budget for Year</b> | <b>Prior Mo Bal</b> | <b>Current Activity</b> | <b>Actual to Date</b> | <b>% of Budget</b> | <b>Notes</b>                   |
|-------------|-------------|-----------------------|-------------------------------|------------------------|---------------------|-------------------------|-----------------------|--------------------|--------------------------------|
|             |             |                       | <b>MATERIALS AND SERVICES</b> | \$ 72,050.00           | \$ 19,650.57        | \$ 1,094.66             | \$ 20,745.23          | 28.79%             |                                |
| 100         | 1040        | 217126                | Transfer out Cap Res          | \$ 3,000.00            | \$ 750.00           | \$ -                    | \$ 750.00             | 25.00%             | Quarterly Transfer to 150-1040 |
|             |             |                       | <b>TRANSFERS</b>              | \$ 3,000.00            | \$ 750.00           | \$ -                    | \$ 750.00             | 25.00%             |                                |
|             |             |                       | <b>EXPENSE</b>                | \$ 105,350.00          | \$ 28,244.35        | \$ 2,319.32             | \$ 30,563.67          | 29.01%             |                                |
|             |             |                       | <b>Revenue Total</b>          | \$ 111,350.00          | \$ 45,669.27        | \$ 5,306.19             | \$ 50,975.46          | 45.78%             |                                |
|             |             |                       | <b>Expense Total</b>          | \$ 105,350.00          | \$ 28,244.35        | \$ 2,319.32             | \$ 30,563.67          | 29.01%             |                                |
|             |             |                       | <b>NET GAIN/(LOSS)</b>        | \$ 6,000.00            | \$ 17,424.92        | \$ 2,986.87             | \$ 20,411.79          | 340.20%            |                                |

# Streets Capital Reserve 150-1040

## Monthly Financial Detail Report

NOVEMBER 2021

Printed: 12/20/2021 9:09:01 AM

Period 05 - 05

Fiscal Year 2022

| Fund | Dept | Account Number | Description                    | Budget for Year      | Prior Mo Bal         | Current Activity   | Actual to Date       | % of Budget     | Notes                                |
|------|------|----------------|--------------------------------|----------------------|----------------------|--------------------|----------------------|-----------------|--------------------------------------|
| 150  | 1040 | 300101         | Beginning Balance              | \$ 316,853.00        | \$ 315,906.01        | \$ -               | \$ 315,906.01        | 99.70%          | Beginning Balance - Unaudited        |
| 150  | 1040 | 304864         | Transfer from Streets Oper.    | \$ 3,000.00          | \$ 750.00            | \$ -               | \$ 750.00            | 25.00%          |                                      |
| 150  | 1040 | 314861         | Transfer in General Fund       | \$ 100,000.00        | \$ 25,000.00         | \$ -               | \$ 25,000.00         | 25.00%          |                                      |
| 150  | 1040 | 314866         | Urban Renewal Contribution     | \$ 200,000.00        | \$ 50,000.00         | \$ -               | \$ 50,000.00         | 25.00%          |                                      |
| 150  | 1040 | 314883         | Transfer in Urban Renewal      | \$ 30,000.00         | \$ 7,500.00          | \$ -               | \$ 7,500.00          | 25.00%          |                                      |
|      |      |                | <b>REVENUE</b>                 | <b>\$ 649,853.00</b> | <b>\$ 399,156.01</b> | <b>\$ -</b>        | <b>\$ 399,156.01</b> | <b>61.42%</b>   |                                      |
| 150  | 1040 | 105110         | Water Lead                     | \$ -                 | \$ 2,954.59          | \$ 379.31          | \$ 3,333.90          | 0.00%           |                                      |
| 150  | 1040 | 105140         | Fringe Benefits                | \$ -                 | \$ 301.59            | \$ 38.74           | \$ 340.33            | 0.00%           |                                      |
| 150  | 1040 | 105141         | Insurance Benefits             | \$ -                 | \$ 1,074.80          | \$ 117.63          | \$ 1,192.43          | 0.00%           |                                      |
| 150  | 1040 | 105142         | Regular PERS System            | \$ -                 | \$ 620.51            | \$ 79.63           | \$ 700.14            | 0.00%           |                                      |
| 150  | 1040 | 105150         | Capitalized Labor              | \$ 9,300.00          | \$ -                 | \$ -               | \$ -                 | 0.00%           | Personnel costs for capital projects |
|      |      |                | <b>PERSONNEL</b>               | <b>\$ 9,300.00</b>   | <b>\$ 4,951.49</b>   | <b>\$ 615.31</b>   | <b>\$ 5,566.80</b>   | <b>59.86%</b>   |                                      |
| 150  | 1040 | 207120         | Transfer out City Hall         | \$ 200,000.00        | \$ 50,000.00         | \$ -               | \$ 50,000.00         | 25.00%          | Quarterly transfer to 100-1010       |
| 150  | 1040 | 217125         | Transfer out Visitor Amenities | \$ 325,000.00        | \$ 81,250.00         | \$ -               | \$ 81,250.00         | 25.00%          | Quarterly transfer to 150-1045       |
|      |      |                | <b>TRANSFERS</b>               | <b>\$ 525,000.00</b> | <b>\$ 131,250.00</b> | <b>\$ -</b>        | <b>\$ 131,250.00</b> | <b>25.00%</b>   |                                      |
| 150  | 1040 | 407947         | Capital Outlay-Street Projects | \$ 93,000.00         | \$ 9,500.00          | \$ -               | \$ 9,500.00          | 10.22%          |                                      |
|      |      |                | <b>CAPITAL OUTLAY</b>          | <b>\$ 93,000.00</b>  | <b>\$ 9,500.00</b>   | <b>\$ -</b>        | <b>\$ 9,500.00</b>   | <b>10.22%</b>   |                                      |
|      |      |                | <b>EXPENSE</b>                 | <b>\$ 627,300.00</b> | <b>\$ 145,701.49</b> | <b>\$ 615.31</b>   | <b>\$ 146,316.80</b> | <b>23.32%</b>   |                                      |
|      |      |                | <b>Revenue Total</b>           | <b>\$ 649,853.00</b> | <b>\$ 399,156.01</b> | <b>\$ -</b>        | <b>\$ 399,156.01</b> | <b>61.42%</b>   |                                      |
|      |      |                | <b>Expense Total</b>           | <b>\$ 627,300.00</b> | <b>\$ 145,701.49</b> | <b>\$ 615.31</b>   | <b>\$ 146,316.80</b> | <b>23.32%</b>   |                                      |
|      |      |                | <b>NET GAIN/(LOSS)</b>         | <b>\$ 22,553.00</b>  | <b>\$ 253,454.52</b> | <b>\$ (615.31)</b> | <b>\$ 252,839.21</b> | <b>1121.09%</b> |                                      |



# Storm Drains Operating 100-1050

## Monthly Financial Detail Report

NOVEMBER 2021

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Period 05 - 05

Fiscal Year 2022

| Fund | Dept | Account Number | Description                   | Budget for Year     | Prior Mo Bal        | Current Activity   | Actual to Date      | % of Budget    | Notes                         |
|------|------|----------------|-------------------------------|---------------------|---------------------|--------------------|---------------------|----------------|-------------------------------|
| 100  | 1050 | 300101         | Beginning Balance             | \$ 59,032.00        | \$ 68,823.84        | \$ -               | \$ 68,823.84        | 116.59%        | Beginning Balance - Unaudited |
|      |      |                | <b>RESOURCES</b>              | <b>\$ 59,032.00</b> | <b>\$ 68,823.84</b> | <b>\$ -</b>        | <b>\$ 68,823.84</b> | <b>116.59%</b> |                               |
| 100  | 1050 | 105110         | Water Lead                    | \$ 1,000.00         | \$ 244.53           | \$ 12.90           | \$ 257.43           | 25.74%         |                               |
| 100  | 1050 | 105111         | Wastewater Lead               | \$ 5,000.00         | \$ 543.91           | \$ 245.96          | \$ 789.87           | 15.80%         |                               |
| 100  | 1050 | 105112         | Field Utility 2               | \$ 4,000.00         | \$ 358.60           | \$ 130.22          | \$ 488.82           | 12.22%         |                               |
| 100  | 1050 | 105113         | Field Utility 1               | \$ 2,000.00         | \$ 167.69           | \$ 158.04          | \$ 325.73           | 16.29%         |                               |
| 100  | 1050 | 105114         | Field Utility                 | \$ 300.00           | \$ 55.75            | \$ 61.54           | \$ 117.29           | 39.10%         |                               |
| 100  | 1050 | 105140         | Fringe Benefits               | \$ 1,800.00         | \$ 137.70           | \$ 62.00           | \$ 199.70           | 11.09%         |                               |
| 100  | 1050 | 105141         | Insurance Benefits            | \$ 4,900.00         | \$ 471.08           | \$ 226.66          | \$ 697.74           | 14.24%         |                               |
| 100  | 1050 | 105142         | Regular PERS System           | \$ 2,500.00         | \$ 241.96           | \$ 102.15          | \$ 344.11           | 13.76%         |                               |
|      |      |                | <b>PERSONNEL</b>              | <b>\$ 21,500.00</b> | <b>\$ 2,221.22</b>  | <b>\$ 999.47</b>   | <b>\$ 3,220.69</b>  | <b>14.98%</b>  |                               |
| 100  | 1050 | 205313         | Equipment Repair              | \$ 1,500.00         | \$ -                | \$ -               | \$ -                | 0.00%          |                               |
| 100  | 1050 | 205317         | Tools and Small Equipment     | \$ 1,500.00         | \$ -                | \$ -               | \$ -                | 0.00%          |                               |
| 100  | 1050 | 205367         | Storm Drain Parts             | \$ 6,000.00         | \$ -                | \$ -               | \$ -                | 0.00%          |                               |
| 100  | 1050 | 205368         | Storm Drain Consumables       | \$ 500.00           | \$ -                | \$ -               | \$ -                | 0.00%          |                               |
| 100  | 1050 | 205369         | Storm Drain Outside Services  | \$ 2,500.00         | \$ -                | \$ -               | \$ -                | 0.00%          |                               |
|      |      |                | <b>MATERIALS AND SERVICES</b> | <b>\$ 12,000.00</b> | <b>\$ -</b>         | <b>\$ -</b>        | <b>\$ -</b>         | <b>0.00%</b>   |                               |
|      |      |                | <b>EXPENSE</b>                | <b>\$ 33,500.00</b> | <b>\$ 2,221.22</b>  | <b>\$ 999.47</b>   | <b>\$ 3,220.69</b>  | <b>9.61%</b>   |                               |
|      |      |                | <b>Resource Total</b>         | <b>\$ 59,032.00</b> | <b>\$ 68,823.84</b> | <b>\$ -</b>        | <b>\$ 68,823.84</b> | <b>116.59%</b> |                               |
|      |      |                | <b>Expense Total</b>          | <b>\$ 33,500.00</b> | <b>\$ 2,221.22</b>  | <b>\$ 999.47</b>   | <b>\$ 3,220.69</b>  | <b>9.61%</b>   |                               |
|      |      |                | <b>NET GAIN/(LOSS)</b>        | <b>\$ 25,532.00</b> | <b>\$ 66,602.62</b> | <b>\$ (999.47)</b> | <b>\$ 65,603.15</b> | <b>256.94%</b> |                               |

# Storm Drains Capital Reserve 150-1050

## Monthly Financial Detail Report

NOVEMBER 2021

Printed: 12/20/2021 9:09:15 AM

Period 05 - 05

Fiscal Year 2022

| Fund | Dept | Account Number | Description                    | Budget for Year     | Prior Mo Bal        | Current Activity | Actual to Date      | % of Budget    | Notes                            |
|------|------|----------------|--------------------------------|---------------------|---------------------|------------------|---------------------|----------------|----------------------------------|
| 150  | 1050 | 300101         | Beginning Balance              | \$ 40,000.00        | \$ 40,000.00        | \$ -             | \$ 40,000.00        | 100.00%        | Beginning Balance - Unaudited    |
| 150  | 1050 | 314883         | Transfer in Urban Renewal      | \$ 50,000.00        | \$ 12,500.00        | \$ -             | \$ 12,500.00        | 25.00%         | Quarterly Transfer from 900-9000 |
|      |      |                | <b>RESOURCES</b>               | <b>\$ 90,000.00</b> | <b>\$ 12,500.00</b> | <b>\$ -</b>      | <b>\$ 52,500.00</b> | <b>58.33%</b>  |                                  |
| 150  | 1050 | 105150         | Capitalized Labor              | \$ 3,500.00         | \$ -                | \$ -             | \$ -                | 0.00%          |                                  |
|      |      |                | <b>PERSONNEL</b>               | <b>\$ 3,500.00</b>  | <b>\$ -</b>         | <b>\$ -</b>      | <b>\$ -</b>         | <b>0.00%</b>   |                                  |
| 150  | 1050 | 407947         | Capital Outlay-Street Projects | \$ 35,000.00        | \$ -                | \$ -             | \$ -                | 0.00%          |                                  |
|      |      |                | <b>CAPITAL OUTLAY</b>          | <b>\$ 35,000.00</b> | <b>\$ -</b>         | <b>\$ -</b>      | <b>\$ -</b>         | <b>0.00%</b>   |                                  |
|      |      |                | <b>EXPENSE</b>                 | <b>\$ 38,500.00</b> | <b>\$ -</b>         | <b>\$ -</b>      | <b>\$ -</b>         | <b>0.00%</b>   |                                  |
|      |      |                | <b>Resource Total</b>          | <b>\$ 90,000.00</b> | <b>\$ 52,500.00</b> | <b>\$ -</b>      | <b>\$ 52,500.00</b> | <b>58.33%</b>  |                                  |
|      |      |                | <b>Expense Total</b>           | <b>\$ 38,500.00</b> | <b>\$ -</b>         | <b>\$ -</b>      | <b>\$ -</b>         | <b>0.00%</b>   |                                  |
|      |      |                | <b>NET GAIN/(LOSS)</b>         | <b>\$ 51,500.00</b> | <b>\$ 52,500.00</b> | <b>\$ -</b>      | <b>\$ 52,500.00</b> | <b>101.94%</b> |                                  |

**Water Operating 660-1700**  
**Monthly Financial Detail Report**  
**NOVEMBER 2021**

Printed: 11/15/2021 7:23:34 AM  
 Period 04 - 04  
 Fiscal Year 2022

| <b>Fund</b> | <b>Dept</b> | <b>Account Number</b> | <b>Description</b>             | <b>Budget for Year</b> | <b>Prior Mo Bal</b>  | <b>Current Activity</b> | <b>Actual to Date</b> | <b>% of Budget</b> | <b>Notes</b>   |
|-------------|-------------|-----------------------|--------------------------------|------------------------|----------------------|-------------------------|-----------------------|--------------------|--|
| 660         | 1700        | 300101                | Beginning Balance              | \$ 100,987.00          | \$ 128,055.77        | \$ -                    | \$ 128,055.77         | 126.80%            | Beginning Balance - Unaudited                                |
| 660         | 1700        | 304310                | Water/Wastewater Services      | \$ 720,000.00          | \$ 283,068.98        | \$ 56,897.92            | \$ 339,966.90         | 47.22%             |  |
| 660         | 1700        | 304320                | Installation Charges           | \$ 6,000.00            | \$ 1,700.00          | \$ 2,550.00             | \$ 4,250.00           | 70.83%             |  |
| 660         | 1700        | 304335                | Rents or Fees                  | \$ 1,000.00            | \$ 270.00            | \$ 30.00                | \$ 300.00             | 30.00%             |  |
|             |             |                       | <b>REVENUE</b>                 | <b>\$ 827,987.00</b>   | <b>\$ 413,094.75</b> | <b>\$ 59,477.92</b>     | <b>\$ 472,572.67</b>  | <b>57.07%</b>      |  |
| 660         | 1700        | 105101                | City Manager                   | \$ 21,000.00           | \$ 3,675.00          | \$ 1,050.00             | \$ 4,725.00           | 22.50%             |  |
| 660         | 1700        | 105102                | Deputy Recorder                | \$ 11,000.00           | \$ 4,645.40          | \$ 1,315.00             | \$ 5,960.40           | 54.19%             |  |
| 660         | 1700        | 105105                | Community Services Coordinator | \$ 12,500.00           | \$ -                 | \$ -                    | \$ -                  | 0.00%              |  |
| 660         | 1700        | 105106                | City Accountant                | \$ 4,700.00            | \$ -                 | \$ -                    | \$ -                  | 0.00%              |  |
| 660         | 1700        | 105107                | Temp Accounting/Office Help    | \$ 20,000.00           | \$ -                 | \$ -                    | \$ -                  | 0.00%              |  |
| 660         | 1700        | 105110                | Water Lead                     | \$ 44,800.00           | \$ 16,982.55         | \$ 4,167.37             | \$ 21,149.92          | 47.21%             |  |
| 660         | 1700        | 105111                | Wastewater Lead                | \$ -                   | \$ 2,077.39          | \$ 371.22               | \$ 2,448.61           | 0.00%              |  |
| 660         | 1700        | 105112                | Field Utility 2                | \$ 36,000.00           | \$ 14,705.57         | \$ 3,252.17             | \$ 17,957.74          | 49.88%             |  |
| 660         | 1700        | 105113                | Field Utility 1                | \$ 31,000.00           | \$ 9,082.97          | \$ 2,398.69             | \$ 11,481.66          | 37.04%             |  |
| 660         | 1700        | 105114                | Field Utility                  | \$ 7,000.00            | \$ 2,875.90          | \$ 624.63               | \$ 3,500.53           | 50.01%             |  |
| 660         | 1700        | 105140                | Fringe Benefits                | \$ 19,500.00           | \$ 5,547.94          | \$ 1,355.09             | \$ 6,903.03           | 35.40%             |  |
| 660         | 1700        | 105141                | Insurance Benefits             | \$ 45,200.00           | \$ 18,508.15         | \$ 4,479.80             | \$ 22,987.95          | 50.86%             |  |
| 660         | 1700        | 105142                | Regular PERS System            | \$ 34,000.00           | \$ 9,707.03          | \$ 2,449.70             | \$ 12,156.73          | 35.76%             |  |
|             |             |                       | <b>PERSONNEL</b>               | <b>\$ 286,700.00</b>   | <b>\$ 87,807.90</b>  | <b>\$ 21,463.67</b>     | <b>\$ 109,271.57</b>  | <b>38.11%</b>      |  |
| 660         | 1700        | 205210                | Dues & Memberships             | \$ 2,100.00            | \$ 1,260.67          | \$ 153.00               | \$ 1,413.67           | 67.32%             | Dues for DEQ, DAS, etc. & Operator License - beginning of FY |
| 660         | 1700        | 205212                | Fee Expense                    | \$ 5,200.00            | \$ 2,431.04          | \$ 651.89               | \$ 3,082.93           | 59.29%             |  |
| 660         | 1700        | 205222                | Insurance                      | \$ 20,000.00           | \$ 18,437.76         | \$ -                    | \$ 18,437.76          | 92.19%             | Annual Property/Liability Renewal FY22                       |
| 660         | 1700        | 205240                | Office Materials & Supplies    | \$ 8,700.00            | \$ 6,102.42          | \$ 984.13               | \$ 7,086.55           | 81.45%             |  |
| 660         | 1700        | 205251                | Telephones/Cell Phones/DSL     | \$ 10,500.00           | \$ 3,433.47          | \$ 982.89               | \$ 4,416.36           | 42.06%             |  |
| 660         | 1700        | 205253                | Postage                        | \$ 6,000.00            | \$ 1,728.12          | \$ -                    | \$ 1,728.12           | 28.80%             |  |
| 660         | 1700        | 205255                | Education and Training         | \$ 1,500.00            | \$ -                 | \$ -                    | \$ -                  | 0.00%              |  |

| Fund | Dept | Account Number | Description  | Budget for Year      | Prior Mo Bal         | Current Activity    | Actual to Date       | % of Budget    | Notes  |
|------|------|----------------|--|----------------------|----------------------|---------------------|----------------------|----------------|--|
| 660  | 1700 | 205260         | Contract Expense (all Professional, IGA & Personal Svcs) | \$ 7,750.00          | \$ 13,024.23         | \$ 6,267.19         | \$ 19,291.42         | 248.92%        | Nov - Contractors Clearing House \$3388.27, TCB Security \$736.86, T. Lauritzen Finance \$660, Jcline Finance \$1155, OSU \$327.06 |
| 660  | 1700 | 205261         | Auditor  | \$ 4,500.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 660  | 1700 | 205262         | Legal Expense  | \$ 1,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 660  | 1700 | 205270         | Travel   | \$ 1,000.00          | \$ 431.12            | \$ -                | \$ 431.12            | 43.11%         |  |
| 660  | 1700 | 205282         | Software   | \$ 14,500.00         | \$ 1,500.00          | \$ -                | \$ 1,500.00          | 10.34%         |  |
| 660  | 1700 | 205311         | Equipment Lease and Rental                               | \$ 2,600.00          | \$ 1,145.00          | \$ 665.76           | \$ 1,810.76          | 69.64%         |  |
| 660  | 1700 | 205312         | Equipment Fuel/Tires/Parts                               | \$ 5,500.00          | \$ 1,075.75          | \$ 166.67           | \$ 1,242.42          | 22.59%         |  |
| 660  | 1700 | 205313         | Equipment Repair   | \$ 2,500.00          | \$ 326.94            | \$ -                | \$ 326.94            | 13.08%         |  |
| 660  | 1700 | 205317         | Tools and Small Equipment                                | \$ 3,000.00          | \$ 278.88            | \$ 13.98            | \$ 292.86            | 9.76%          |  |
| 660  | 1700 | 205330         | Building and Land Maintenance                            | \$ 7,500.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 660  | 1700 | 205335         | Custodial Support/Supplies                               | \$ 1,000.00          | \$ 2,145.19          | \$ 325.00           | \$ 2,470.19          | 247.02%        |  |
| 660  | 1700 | 205342         | Plant Utilities  | \$ 25,000.00         | \$ 8,529.73          | \$ -                | \$ 8,529.73          | 34.12%         |  |
| 660  | 1700 | 205351         | Main Plant Parts   | \$ 5,500.00          | \$ 3,663.82          | \$ -                | \$ 3,663.82          | 66.61%         |  |
| 660  | 1700 | 205352         | Main Plant Consumables                                   | \$ 5,000.00          | \$ 2,004.77          | \$ 1,818.89         | \$ 3,823.66          | 76.47%         |  |
| 660  | 1700 | 205353         | Main Plant Outside Services                              | \$ 25,000.00         | \$ 19,994.08         | \$ 1,417.00         | \$ 21,411.08         | 85.64%         |  |
| 660  | 1700 | 205361         | Parts  | \$ 30,000.00         | \$ 11,275.34         | \$ 1,580.99         | \$ 12,856.33         | 42.85%         |  |
| 660  | 1700 | 205362         | Consumables  | \$ 2,500.00          | \$ 200.00            | \$ -                | \$ 200.00            | 8.00%          |  |
| 660  | 1700 | 205363         | Outside Services   | \$ 5,000.00          | \$ 2,703.23          | \$ 54.00            | \$ 2,757.23          | 55.14%         |  |
| 660  | 1700 | 205440         | Equipment & Furniture                                    | \$ -                 | \$ 119.99            | \$ -                | \$ 119.99            | 0.00%          |  |
| 660  | 1700 | 205470         | Equipment Repair/Maintenance                             | \$ 500.00            | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 660  | 1700 | 205474         | Mowing   | \$ 9,000.00          | \$ 3,109.00          | \$ 1,182.00         | \$ 4,291.00          | 47.68%         |  |
| 660  | 1700 | 205475         | Tree Removal/Trimming                                    | \$ 20,000.00         | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 660  | 1700 | 208000         | Operating Contingency                                    | \$ 25,000.00         | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
|      |      |                | <b>MATERIALS AND SERVICES</b>                            | <b>\$ 257,350.00</b> | <b>\$ 104,920.55</b> | <b>\$ 16,263.39</b> | <b>\$ 121,183.94</b> | <b>47.09%</b>  |  |
| 660  | 1700 | 217126         | Transfer out Cap Res                                     | \$ 200,000.00        | \$ 50,000.00         | \$ -                | \$ 50,000.00         | 25.00%         | Quarterly Transfer to 155-1200   |
| 660  | 1700 | 217136         | Transfer Out Debt Services                               | \$ 43,000.00         | \$ 10,750.00         | \$ -                | \$ 10,750.00         | 25.00%         | Quarterly Transfer to 660-1706   |
|      |      |                | <b>TRANSFERS</b>   | <b>\$ 243,000.00</b> | <b>\$ 60,750.00</b>  | <b>\$ -</b>         | <b>\$ 60,750.00</b>  | <b>25.00%</b>  |  |
|      |      |                | <b>EXPENSE</b>   | <b>\$ 787,050.00</b> | <b>\$ 253,478.45</b> | <b>\$ 37,727.06</b> | <b>\$ 291,205.51</b> | <b>37.00%</b>  |  |
|      |      |                | <b>Revenue Total</b>                                     | <b>\$ 827,987.00</b> | <b>\$ 413,094.75</b> | <b>\$ 59,477.92</b> | <b>\$ 472,572.67</b> | <b>57.07%</b>  |  |
|      |      |                | <b>Expense Total</b>                                     | <b>\$ 787,050.00</b> | <b>\$ 253,478.45</b> | <b>\$ 37,727.06</b> | <b>\$ 291,205.51</b> | <b>37.00%</b>  |  |
|      |      |                | <b>NET GAIN/(LOSS)</b>                                   | <b>\$ 40,937.00</b>  | <b>\$ 159,616.30</b> | <b>\$ 21,750.86</b> | <b>\$ 181,367.16</b> | <b>443.04%</b> |  |

# Water Capital Reserve 660-1705

## Monthly Financial Detail Report

### NOVEMBER 2021

Printed: 12/20/2021 9:09:51 AM

Period 05 - 05

Fiscal Year 2022

| Fund | Dept | Account | Description                    | Budget for Year        | Prior Mo Bal           | Current Activity   | Actual to Date         | % of Budget   | Notes   |
|------|------|---------|--------------------------------|------------------------|------------------------|--------------------|------------------------|---------------|---|
| 660  | 1705 | 300101  | Beginning Balance              | \$ 1,134,225.00        | \$ 1,121,613.63        | \$ -               | \$ 1,121,613.63        | 98.89%        | Beginning Balance - Unaudited                       |
| 660  | 1705 | 301500  | Interest Earned                | \$ 1,500.00            | \$ 1,273.89            | \$ 272.69          | \$ 1,546.58            | 103.11%       | LGIP Interest Earned                                |
| 660  | 1705 | 314861  | Transfer in General Reserve    | \$ 500,000.00          | \$ 125,000.00          | \$ -               | \$ 125,000.00          | 25.00%        | Quarterly transfer from 100-1010                    |
| 660  | 1705 | 314866  | Urban Renewal Contribution     | \$ 12,000.00           | \$ 3,000.00            | \$ -               | \$ 3,000.00            | 25.00%        | Quarterly transfer from 900-9000                    |
| 660  | 1705 | 314875  | Transfer in Water Operations   | \$ 200,000.00          | \$ 50,000.00           | \$ -               | \$ 50,000.00           | 25.00%        | Quarterly transfer from 660-1800                    |
|      |      |         | <b>REVENUE</b>                 | <b>\$ 1,847,725.00</b> | <b>\$ 1,300,887.52</b> | <b>\$ 272.69</b>   | <b>\$ 1,301,160.21</b> | <b>70.42%</b> |   |
| 660  | 1705 | 105110  | Water Lead                     | \$ -                   | \$ 1,567.12            | \$ 259.54          | \$ 1,826.66            | 0.00%         |   |
| 660  | 1705 | 105111  | Wastewater Lead                | \$ -                   | \$ 35.36               | \$ -               | \$ 35.36               | 0.00%         |   |
| 660  | 1705 | 105140  | Fringe Benefits                | \$ -                   | \$ 163.61              | \$ 26.52           | \$ 190.13              | 0.00%         |   |
| 660  | 1705 | 105141  | Insurance Benefits             | \$ -                   | \$ 561.88              | \$ 79.93           | \$ 641.81              | 0.00%         |   |
| 660  | 1705 | 105142  | Regular PERS System            | \$ -                   | \$ 334.60              | \$ 54.52           | \$ 389.12              | 0.00%         |   |
| 660  | 1705 | 105150  | Capitalized Labor              | \$ 31,750.00           | \$ -                   | \$ -               | \$ -                   | 0.00%         |   |
|      |      |         | <b>PERSONNEL</b>               | <b>\$ 31,750.00</b>    | <b>\$ 2,662.57</b>     | <b>\$ 420.51</b>   | <b>\$ 3,083.08</b>     | <b>9.71%</b>  |   |
| 660  | 1705 | 407921  | Capital Outlay-Infrastructure  | \$ 41,500.00           | \$ -                   | \$ -               | \$ -                   | 0.00%         |   |
| 660  | 1705 | 407941  | Capital Outlay - Equipment     | \$ 35,000.00           | \$ -                   | \$ -               | \$ -                   | 0.00%         |   |
| 660  | 1705 | 407948  | Capital Outlay - Water systems | \$ 241,000.00          | \$ 6,165.75            | \$ 104.25          | \$ 6,270.00            | 2.60%         | Nov - Westech Eng South Tank Seismic Valve \$104.25 |
|      |      |         | <b>CAPITAL OUTLAY</b>          | <b>\$ 317,500.00</b>   | <b>\$ 6,165.75</b>     | <b>\$ 104.25</b>   | <b>\$ 6,270.00</b>     | <b>1.97%</b>  |   |
|      |      |         | <b>EXPENSE</b>                 | <b>\$ 349,250.00</b>   | <b>\$ 8,828.32</b>     | <b>\$ 524.76</b>   | <b>\$ 9,353.08</b>     | <b>2.68%</b>  |   |
|      |      |         | <b>Revenue Total</b>           | <b>\$ 1,847,725.00</b> | <b>\$ 1,300,887.52</b> | <b>\$ 272.69</b>   | <b>\$ 1,301,160.21</b> | <b>70.42%</b> |   |
|      |      |         | <b>Expense Total</b>           | <b>\$ 349,250.00</b>   | <b>\$ 8,828.32</b>     | <b>\$ 524.76</b>   | <b>\$ 9,353.08</b>     | <b>2.68%</b>  |   |
|      |      |         | <b>NET GAIN/(LOSS)</b>         | <b>\$ 1,498,475.00</b> | <b>\$ 1,292,059.20</b> | <b>\$ (252.07)</b> | <b>\$ 1,291,807.13</b> | <b>86.21%</b> |   |

# Wastewater Operating 670-1800

## Monthly Financial Detail Report

NOVEMBER 2021

Printed: 12/20/2021 9:09:17 AM

Period 05 - 05

Fiscal Year 2022

| Fund | Dept | Account Number | Description                    | Budget for Year      | Prior Mo Bal         | Current Activity    | Actual to Date       | % of Budget   | Notes                         |
|------|------|----------------|--------------------------------|----------------------|----------------------|---------------------|----------------------|---------------|-------------------------------|
| 670  | 1800 | 300101         | Beginning Balance              | \$ 179,702.00        | \$ 157,153.71        | \$ -                | \$ 157,153.71        | 87.45%        | Beginning Balance - Unaudited |
| 670  | 1800 | 304310         | Water/Wastewater Services      | \$ 715,000.00        | \$ 266,051.43        | \$ 52,938.49        | \$ 318,989.92        | 44.61%        |                               |
| 670  | 1800 | 304312         | Capital Reserve Fee            | \$ -                 | \$ 26.45             | \$ 4.56             | \$ 31.01             | 0.00%         |                               |
| 670  | 1800 | 304320         | Installation Charges           | \$ 6,000.00          | \$ 1,125.00          | \$ 1,125.00         | \$ 2,250.00          | 37.50%        |                               |
|      |      |                | <b>REVENUE</b>                 | <b>\$ 900,702.00</b> | <b>\$ 424,356.59</b> | <b>\$ 54,068.05</b> | <b>\$ 478,424.64</b> | <b>53.12%</b> |                               |
| 670  | 1800 | 105101         | City Manager                   | \$ 21,000.00         | \$ 3,675.00          | \$ 1,050.00         | \$ 4,725.00          | 22.50%        |                               |
| 670  | 1800 | 105102         | Deputy Recorder                | \$ 11,000.00         | \$ 4,645.38          | \$ 1,314.96         | \$ 5,960.34          | 54.18%        |                               |
| 670  | 1800 | 105105         | Community Services Coordinator | \$ 12,500.00         | \$ -                 | \$ -                | \$ -                 | 0.00%         |                               |
| 670  | 1800 | 105106         | City Accountant                | \$ 4,700.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |                               |
| 670  | 1800 | 105107         | Temp Accounting/Office Help    | \$ 20,000.00         | \$ -                 | \$ -                | \$ -                 | 0.00%         |                               |
| 670  | 1800 | 105110         | Water Lead                     | \$ -                 | \$ 198.42            | \$ -                | \$ 198.42            | 0.00%         |                               |
| 670  | 1800 | 105111         | Wastewater Lead                | \$ 63,000.00         | \$ 21,512.74         | \$ 5,923.58         | \$ 27,436.32         | 43.55%        |                               |
| 670  | 1800 | 105112         | Field Utility 2                | \$ 15,000.00         | \$ 7,082.82          | \$ 1,690.45         | \$ 8,773.27          | 58.49%        |                               |
| 670  | 1800 | 105113         | Field Utility 1                | \$ 15,000.00         | \$ 8,149.85          | \$ 2,767.47         | \$ 10,917.32         | 72.78%        |                               |
| 670  | 1800 | 105114         | Field Utility                  | \$ 42,000.00         | \$ 15,337.88         | \$ 3,662.65         | \$ 19,000.53         | 45.24%        |                               |
| 670  | 1800 | 105140         | Fringe Benefits                | \$ 21,000.00         | \$ 6,192.80          | \$ 1,684.44         | \$ 7,877.24          | 37.51%        |                               |
| 670  | 1800 | 105141         | Insurance Benefits             | \$ 58,000.00         | \$ 20,866.21         | \$ 5,677.93         | \$ 26,544.14         | 45.77%        |                               |
| 670  | 1800 | 105142         | Regular PERS System            | \$ 29,000.00         | \$ 9,336.56          | \$ 2,633.44         | \$ 11,970.00         | 41.28%        |                               |
|      |      |                | <b>PERSONNEL</b>               | <b>\$ 312,200.00</b> | <b>\$ 96,997.66</b>  | <b>\$ 26,404.92</b> | <b>\$ 123,402.58</b> | <b>39.53%</b> |                               |
| 670  | 1800 | 205210         | Dues & Memberships             | \$ 1,550.00          | \$ 799.00            | \$ 13.00            | \$ 812.00            | 52.39%        |                               |
| 670  | 1800 | 205211         | DEQ Fees                       | \$ 4,500.00          | \$ 6,018.00          | \$ -                | \$ 6,018.00          | 133.73%       |                               |
| 670  | 1800 | 205212         | Fee Expense                    | \$ 5,050.00          | \$ 2,431.01          | \$ 576.88           | \$ 3,007.89          | 59.56%        |                               |
| 670  | 1800 | 205222         | Insurance                      | \$ 14,000.00         | \$ 12,906.43         | \$ -                | \$ 12,906.43         | 92.19%        |                               |
| 670  | 1800 | 205240         | Office Materials & Supplies    | \$ 8,500.00          | \$ 5,460.11          | \$ 984.13           | \$ 6,444.24          | 75.81%        |                               |
| 670  | 1800 | 205251         | Telephones/Cell Phones/DSL     | \$ 6,600.00          | \$ 1,928.44          | \$ 640.11           | \$ 2,568.55          | 38.92%        |                               |
| 670  | 1800 | 205253         | Postage                        | \$ 6,000.00          | \$ 1,728.12          | \$ -                | \$ 1,728.12          | 28.80%        |                               |
| 670  | 1800 | 205255         | Education and Training         | \$ 2,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |                               |

| Fund | Dept | Account Number | Description  | Budget for Year      | Prior Mo Bal         | Current Activity    | Actual to Date       | % of Budget    | Notes  |
|------|------|----------------|--|----------------------|----------------------|---------------------|----------------------|----------------|--|
| 670  | 1800 | 205260         | Contract Expense (all Professional, IGA & Personal Svcs) | \$ 6,000.00          | \$ 13,024.27         | \$ 6,267.18         | \$ 19,291.45         | 321.52%        | Nov - Contractors Clearing House \$3388.26, TCB Security \$736.86, T. Lauritzen Finance \$660, Jcline Finance \$1155, OSU \$327.06 |
| 670  | 1800 | 205261         | Auditor  | \$ 5,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 670  | 1800 | 205262         | Legal  | \$ 1,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 670  | 1800 | 205270         | Travel   | \$ 1,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 670  | 1800 | 205282         | Software   | \$ 14,000.00         | \$ 1,500.00          | \$ -                | \$ 1,500.00          | 10.71%         |  |
| 670  | 1800 | 205311         | Equipment Lease and Rental                               | \$ 2,500.00          | \$ 1,144.51          | \$ 2,304.78         | \$ 3,449.29          | 137.97%        |  |
| 670  | 1800 | 205312         | Equipment Fuel/Tires/Parts                               | \$ 5,000.00          | \$ 1,733.04          | \$ 166.67           | \$ 1,899.71          | 37.99%         |  |
| 670  | 1800 | 205313         | Equipment Repair   | \$ 6,000.00          | \$ 400.67            | \$ -                | \$ 400.67            | 6.68%          |  |
| 670  | 1800 | 205317         | Tools and Small Equipment                                | \$ 2,000.00          | \$ 96.14             | \$ -                | \$ 96.14             | 4.81%          |  |
| 670  | 1800 | 205330         | Building and Land Maintenance                            | \$ 4,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 670  | 1800 | 205335         | Custodial Support/Supplies                               | \$ 1,500.00          | \$ 2,412.09          | \$ 370.02           | \$ 2,782.11          | 185.47%        |  |
| 670  | 1800 | 205342         | Plant Utilities  | \$ 32,000.00         | \$ 11,533.92         | \$ -                | \$ 11,533.92         | 36.04%         |  |
| 670  | 1800 | 205351         | Main Plant Parts   | \$ 10,000.00         | \$ 4,870.87          | \$ -                | \$ 4,870.87          | 48.71%         |  |
| 670  | 1800 | 205352         | Main Plant Consumables                                   | \$ 20,000.00         | \$ 6,798.04          | \$ -                | \$ 6,798.04          | 33.99%         |  |
| 670  | 1800 | 205353         | Main Plant Outside Services                              | \$ 3,000.00          | \$ 12,885.98         | \$ -                | \$ 12,885.98         | 429.53%        |  |
| 670  | 1800 | 205361         | Parts  | \$ 6,000.00          | \$ 80.76             | \$ 261.22           | \$ 341.98            | 5.70%          |  |
| 670  | 1800 | 205362         | Consumables  | \$ 1,000.00          | \$ 4.94              | \$ -                | \$ 4.94              | 0.49%          |  |
| 670  | 1800 | 205363         | Outside Services   | \$ 10,000.00         | \$ 3,437.50          | \$ -                | \$ 3,437.50          | 34.38%         |  |
| 670  | 1800 | 205364         | Collection I & I   | \$ 5,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 670  | 1800 | 205440         | Equipment & Furniture                                    | \$ -                 | \$ 119.99            | \$ -                | \$ 119.99            | 0.00%          |  |
| 670  | 1800 | 205470         | Equipment Repair/Maintenance                             | \$ 1,500.00          | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 670  | 1800 | 205474         | Mowing   | \$ 2,500.00          | \$ 439.00            | \$ 321.00           | \$ 760.00            | 30.40%         |  |
| 670  | 1800 | 205475         | Tree Removal/Trimming                                    | \$ 10,000.00         | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
| 670  | 1800 | 208000         | Operating Contingency                                    | \$ 25,000.00         | \$ -                 | \$ -                | \$ -                 | 0.00%          |  |
|      |      |                | <b>MATERIALS AND SERVICES</b>                            | <b>\$ 222,200.00</b> | <b>\$ 91,752.83</b>  | <b>\$ 11,904.99</b> | <b>\$ 103,657.82</b> | <b>46.65%</b>  |  |
| 670  | 1800 | 217126         | Transfer out Cap Res                                     | \$ 200,000.00        | \$ 50,000.00         | \$ -                | \$ 50,000.00         | 25.00%         | Quarterly transfer to 670-1805   |
|      |      |                | <b>TRANSFERS</b>   | <b>\$ 200,000.00</b> | <b>\$ 50,000.00</b>  | <b>\$ -</b>         | <b>\$ 50,000.00</b>  | <b>25.00%</b>  |  |
|      |      |                | <b>EXPENSE</b>   | <b>\$ 734,400.00</b> | <b>\$ 238,750.49</b> | <b>\$ 38,309.91</b> | <b>\$ 277,060.40</b> | <b>37.73%</b>  |  |
|      |      |                | <b>Revenue Total</b>                                     | <b>\$ 900,702.00</b> | <b>\$ 424,356.59</b> | <b>\$ 54,068.05</b> | <b>\$ 478,424.64</b> | <b>53.12%</b>  |  |
|      |      |                | <b>Expense Total</b>                                     | <b>\$ 734,400.00</b> | <b>\$ 238,750.49</b> | <b>\$ 38,309.91</b> | <b>\$ 277,060.40</b> | <b>37.73%</b>  |  |
|      |      |                | <b>NET GAIN/(LOSS)</b>                                   | <b>\$ 166,302.00</b> | <b>\$ 185,606.10</b> | <b>\$ 15,758.14</b> | <b>\$ 201,364.24</b> | <b>121.08%</b> |  |

# Wastewater Capital Reserve 670-1805

## Monthly Financial Detail Report

NOVEMBER 2021

Printed: 12/20/2021 9:09:50 AM

Period 05 - 05

Fiscal Year 2022

| Fund | Dept | Account Number | Description                             | Budget for Year        | Prior Mo Bal           | Current Activity     | Actual to Date         | % of Budget    | Notes   |
|------|------|----------------|---|------------------------|------------------------|----------------------|------------------------|----------------|---|
| 670  | 1805 | 300101         | Beginning Balance                       | \$ 933,729.00          | \$ 1,004,775.44        | \$ -                 | \$ 1,004,775.44        | 107.61%        | Beginning Balance - Unaudited   |
| 670  | 1805 | 301500         | Interest Earned                         | \$ 2,500.00            | \$ 1,793.83            | \$ 386.45            | \$ 2,180.28            | 87.21%         | LGIP Interest Earned  |
| 670  | 1805 | 314874         | Wastewater Reserve                      | \$ 200,000.00          | \$ 50,000.00           | \$ -                 | \$ 50,000.00           | 25.00%         | Wastewater Master Plan - Qtrly Transfer from 670-1800                   |
| 670  | 1805 | 314866         | Urban Renewal Contribution              | \$ 50,000.00           | \$ 12,500.00           | \$ -                 | \$ 12,500.00           | 25.00%         | Quarterly transfer from 900-9000  |
|      |      |                | <b>REVENUE</b>                          | <b>\$ 1,186,229.00</b> | <b>\$ 1,069,069.27</b> | <b>\$ 386.45</b>     | <b>\$ 1,069,455.72</b> | <b>90.16%</b>  |   |
| 670  | 1805 | 105110         | Water Lead                              | \$ -                   | \$ 209.62              | \$ 39.93             | \$ 249.55              | 0.00%          |   |
| 670  | 1805 | 105111         | Wastewater Lead                         | \$ -                   | \$ 1,395.44            | \$ 247.48            | \$ 1,642.92            | 0.00%          |   |
| 670  | 1805 | 105112         | Field Utility 2                         | \$ -                   | \$ 556.16              | \$ 92.69             | \$ 648.85              | 0.00%          |   |
| 670  | 1805 | 105113         | Field Utility 1                         | \$ -                   | \$ 899.32              | \$ 62.45             | \$ 961.77              | 0.00%          |   |
| 670  | 1805 | 105114         | Field Utility                           | \$ -                   | \$ 24.25               | \$ -                 | \$ 24.25               | 0.00%          |   |
| 670  | 1805 | 105140         | Fringe Benefits                         | \$ -                   | \$ 314.48              | \$ 45.18             | \$ 359.66              | 0.00%          |   |
| 670  | 1805 | 105141         | Insurance Benefits                      | \$ -                   | \$ 1,253.04            | \$ 148.07            | \$ 1,401.11            | 0.00%          |   |
| 670  | 1805 | 105142         | Regular PERS System                     | \$ -                   | \$ 519.82              | \$ 75.81             | \$ 595.63              | 0.00%          |   |
| 670  | 1805 | 105150         | Capitalized Labor                       | \$ 36,650.00           | \$ -                   | \$ -                 | \$ -                   | 0.00%          |   |
|      |      |                | <b>PERSONNEL</b>                        | <b>\$ 36,650.00</b>    | <b>\$ 5,172.13</b>     | <b>\$ 711.61</b>     | <b>\$ 5,883.74</b>     | <b>16.05%</b>  |   |
| 670  | 1805 | 407921         | Capital Outlay - Infrastructure Systems | \$ 166,500.00          | \$ 63,155.91           | \$ 807.00            | \$ 63,962.91           | 38.42%         | Nov - WWCIP Manhole Roller Assembly \$251, Westech Eng. WWMP CIP \$556. |
| 670  | 1805 | 407941         | Capital Outlay - Equipment              | \$ 200,000.00          | \$ 92,214.00           | \$ -                 | \$ 92,214.00           | 46.11%         |   |
|      |      |                | <b>CAPITAL OUTLAY</b>                   | <b>\$ 366,500.00</b>   | <b>\$ 155,369.91</b>   | <b>\$ 807.00</b>     | <b>\$ 156,176.91</b>   | <b>42.61%</b>  |   |
|      |      |                | <b>EXPENSE</b>                          | <b>\$ 403,150.00</b>   | <b>\$ 160,542.04</b>   | <b>\$ 1,518.61</b>   | <b>\$ 162,060.65</b>   | <b>40.20%</b>  |   |
|      |      |                | <b>Revenue Total</b>                    | <b>\$ 1,186,229.00</b> | <b>\$ 1,069,069.27</b> | <b>\$ 386.45</b>     | <b>\$ 1,069,455.72</b> | <b>90.16%</b>  |   |
|      |      |                | <b>Expense Total</b>                    | <b>\$ 403,150.00</b>   | <b>\$ 160,542.04</b>   | <b>\$ 1,518.61</b>   | <b>\$ 162,060.65</b>   | <b>40.20%</b>  |   |
|      |      |                | <b>NET GAIN/(LOSS)</b>                  | <b>\$ 783,079.00</b>   | <b>\$ 908,527.23</b>   | <b>\$ (1,132.16)</b> | <b>\$ 907,395.07</b>   | <b>115.88%</b> |   |



**SDC-Admin 160-1605**  
**Monthly Financial Detail Report**  
**NOVEMBER 2021**

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Period 05 - 05

Fiscal Year 2022

| <b>Fund</b> | <b>Dept</b> | <b>Account Number</b> | <b>Description</b>           | <b>Budget for Year</b> | <b>Prior Mo Bal</b>  | <b>Current Activity</b> | <b>Actual to Date</b> | <b>% of Budget</b> | <b>Notes</b>                  |
|-------------|-------------|-----------------------|------------------------------|------------------------|----------------------|-------------------------|-----------------------|--------------------|-------------------------------|
| 160         | 1605        | 300101                | Beginning Fund Balance       | \$ 582,484.00          | \$ 588,135.10        | \$ -                    | \$ 588,135.10         | 100.97%            | Beginning Balance - Unaudited |
| 160         | 1605        | 301500                | Interest Earned              | \$ 4,100.00            | \$ 920.85            | \$ 196.47               | \$ 1,117.32           | 27.25%             | LGIP Interest                 |
| 160         | 1605        | 304341                | SDC Water Improvements       | \$ 25,791.00           | \$ 8,118.93          | \$ 5,412.63             | \$ 13,531.56          | 52.47%             |                               |
| 160         | 1605        | 304342                | SDC Water Reimbursements     | \$ 13,000.00           | \$ 5,031.63          | \$ 3,354.43             | \$ 8,386.06           | 64.51%             |                               |
| 160         | 1605        | 304343                | SDC Wastewater Reimbursement | \$ 40,000.00           | \$ 27,150.68         | \$ 13,575.34            | \$ 40,726.02          | 101.82%            |                               |
| 160         | 1605        | 304344                | SDC Storm Drain Improvement  | \$ 15,000.00           | \$ 3,963.18          | \$ 2,841.60             | \$ 6,804.78           | 45.37%             |                               |
| 160         | 1605        | 304435                | LID Assessments              | \$ 7,700.00            | \$ 43,065.88         | \$ -                    | \$ 43,065.88          | 559.30%            | Lein collection \$34,000      |
|             |             |                       | <b>REVENUE</b>               | <b>\$ 688,075.00</b>   | <b>\$ 676,386.25</b> | <b>\$ 25,380.47</b>     | <b>\$ 701,766.72</b>  | <b>101.99%</b>     |                               |
|             |             |                       | <b>Revenue Total</b>         | <b>\$ 688,075.00</b>   | <b>\$ 676,386.25</b> | <b>\$ 25,380.47</b>     | <b>\$ 701,766.72</b>  | <b>101.99%</b>     |                               |
|             |             |                       | <b>Expense Total</b>         | <b>\$ -</b>            | <b>\$ -</b>          | <b>\$ -</b>             | <b>\$ -</b>           | <b>0.00%</b>       |                               |
|             |             |                       | <b>NET GAIN/(LOSS)</b>       | <b>\$ 688,075.00</b>   | <b>\$ 676,386.25</b> | <b>\$ 25,380.47</b>     | <b>\$ 701,766.72</b>  | <b>101.99%</b>     |                               |



# City of Yachats Water Department

## Water Audit- Month of December 2021

Total is low because of early meter reading (7 days) and percentage seems to good

|  | 5/1/21           | 6/1/21           | 7/1/21           | 8/1/21           | 9/1/21           | 10/1/21          | 11/1/2021        | 12/1/2021        | 1/1/2022           |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|
| <b>Gallons of Water Produced</b>         |                  |                  |                  |                  |                  |                  |                  |                  |                    |
| Water Plant                              | 4,476,300        | 3,339,800        | 4,765,800        | 5,166,000        | 5,597,000        | 4,481,700        | 3,808,800        | 2,540,100        | 3,890,100.0        |
| <b>Total</b>                             | <b>4,476,300</b> | <b>3,339,800</b> | <b>4,765,800</b> | <b>5,166,000</b> | <b>5,597,000</b> | <b>4,481,700</b> | <b>3,808,800</b> | <b>2,540,100</b> | <b>3,890,100.0</b> |
| <b>Gallons of Accounted for Water</b>    |                  |                  |                  |                  |                  |                  |                  |                  |                    |
| Reservoir Level Feet                     | 29.8             | 19.1             | 21.8             | 28.1             | 29.3             | 28.2             | 28.4             | 27.7             | 29.8               |
| Reservoir +/- Gallons 41,666<br>per Foot | 312,495          | 445,826          | 112,498          | 262,495          | 49,999           | 45,832           | 8,333            | 29,166           | 87,498             |
| Waterline Flushing Gallons               | 19,000           | 21,000           | 0                | 0                | 0                | 0                | 0                | 0                | 0                  |
| Gallons Sold                             | 3,799,900        | 3,355,655        | 4,425,355        | 4,573,361        | 5,389,377        | 4,204,919        | 3,468,019        | 2,668,317        | ?                  |
| <b>Total</b>                             | <b>4,131,395</b> | <b>2,930,829</b> | <b>4,537,853</b> | <b>4,835,856</b> | <b>5,439,855</b> | <b>4,159,086</b> | <b>3,476,352</b> | <b>2,639,151</b> | ?                  |
| <b>Final Water Report</b>                |                  |                  |                  |                  |                  |                  |                  |                  |                    |
| Water Loss Efficiency                    | 92%              | 88%              | 95%              | 93%              | 97%              | 92%              | 91%              | 96%              | ?                  |
| Unaccounted Gallons per Month            | 344,905          | 408,971          | 227,947          | 330,144          | 157,145          | 322,614          | 332,448          | 99,051           | ?                  |
| Unaccounted Gallons per Minute           | 8                | 9.5              | 5.3              | 7.6              | 3.6              | 7.5              | 7.7              | 3.2              | ?                  |